TOWN OF KIOWA MINUTES

FOR REGULAR MONTHLY MEETING

JANUARY 26, 2023 @ 7:00 P.M.

OR IMMEDIATELY FOLLOWING THE PWA REGULAR MEETING

AT THE KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA, OKLAHOMA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Mayor Peterson called meeting to order @ 7:10 P.M.

**ROLL CALL:** Hall absent, Peterson present, Vanblaricom absent, Sexton present, Drake present.

**APPROVAL OF THE MINUTES:** Peterson made the motion to approve the minutes. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.

**APPROVAL OF THE FINANCIAL REPORT:** Tracy Reed, “Our sales tax continues to trend a little higher than we expected, with use tax lagging behind. I’ll note for you in our other income it did include $9,000.00 from FEMA and about $3,000.00 from OMAG. In our expenses nothing unusual except the $1,000.00 donation we made to MDSA last month which council approved. We are still showing strong financial performance in our general fund for the year. It is a very similar situation as PWA which those capital outlay items really haven’t come through yet so I do expect for that to change as those projects come through. On our sales tax we are trending about 3% higher than this time last year. In our use tax we are down year over year about $10,000.00. We’re about $2,000.00 down from where we were at this time last year with the use tax.” Peterson made the motion to approve the financial report. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.

**APPROVAL OF THE PURCHASES:** Peterson made the motion to approve the purchases. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.

**MAINTENANCE REPORT:** Zack Taylor, “We did some road maintenance and that’s really about all we did. We had several employees out sick this month and were kind of shorthanded.”

**ANIMAL CONTROL REPORT:** Loyd Hasty, “So far this month we had 4 dogs and 1 is still in the pin because it bit a lady and on quarantine and it will go back on Monday. I’m going to look into getting a portable cage that we can sit up inside of the shop for bigger dogs when it’s really cold and put it outside in the summer time.”

**POLICE DEPARTMENT REPORT:** Jess Wilson, “We had 667 contacts for the month. 87 calls and made a few assists with different agencies with K-9.”

**FIRE DEPARTMENT REPORT:** Clifford Sexton, “We had 3 medical calls, 1 UTV accident, 2 structure fires, 1 grass fire, 1 landing zone and 1 vehicle fire.” Peterson stated the lady from the vehicle fire was very thankful.

1. **Discussion and possible approval to adopt budget amendments.** Tracy Reed, “We have not purposed any changes in our general fund. Ill not for you our biggest expenditure is the undetermined ARPA project which is $119,000.00 which I’ve told you all before you don’t have to designate a project for it but often times councils want to. I’ve kept it in the budget really as a place holder. We already have all of that money sitting in our unrestricted available funds. The other largest number in our general fund is the generator for the community building. In street & alley we’ve budgets $19,000.00 and in cemetery care about $45,000.00. I’m trying to be conservative in expenses and revenue. I have reduced the use tax by $15,000.00 I don’t think we’re going to collect as much as we had originally budgeted. I did increase the revenue for the hotel tax. I reduced the tobacco tax by $1,000.00. I’ve increased our other police income revenue by $110,000.00 and also increased on the expense side and increased our fire income by $5,290.00 to reflect our grant amount. In expenditures I’ve reduced our personal services in general government by $40,000.00 which reflects Ashton switching from general fund to PWA and reducing other services and charges by $100,000.00. In police we’re increasing the personal services by $21,000.00, an increase of $15,000.00 for gas and mileage, an increase in intergovernmental remittance of $110,000.00, an increase in collection expenses of $60,000.00 and an increase in K-9 expenses of $13,600.00. In fire we’re increasing materials and supplies by $10,000 and in other services and charges an increase of $12,500.00. In nutrition we have reduced materials and supplies by $5,000.00 and increased other services and charges by $17,000.00. For the community building we have increased material and supplies by $4,000.00. For the cemetery we’ve added $100.00 to materials and supplies and added $13,000.00 for other services and charges.” Peterson made the motion to adopt the budget amendments. Seconded by Drake. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
2. **Discussion and possible approval to purchase new valves for tanker for the Fire Department.** Clayton Nichols presented a running quote in the amount of $5,807.79 and states that as long as there is no more air leaks in the system then the price will remain the same. Peterson made the motion to approve to purchase new valves for the tanker for the Fire Department from Myder Fire Support Services in the amount of $5,807.79. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
3. **Discussion and take action on insurance for the Fire Department.** Jerrod Coots with VFIS attended the meeting and explained their policy. Peterson made the motion to approve VFIS insurance for the Fire Department. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
4. **Discussion and possible approval for Travis and Terra Barker to move in mobile home @ 615 S Harrison.** Peterson made the motion to approve Travis and Terra Barker to move in their mobile home @ 615 S Harrison. Seconded by Drake. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
5. **Discussion and possible approval to renew our SAM registration.** Peterson made the motion to renew our SAM registration for 5 years in the amount of $1,499.00. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
6. **Discussion and possible approval to purchase new bite suit for the Police Department.** Peterson made the motion to purchase a new bite suit for the Police Department not to exceed $1,400.00. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
7. **Discussion and possible approval to purchase STAT tourniquets for the Police Department and Fire Department.** Peterson made the motion to approve to purchase STAT tourniquets for the Police Department and Fire Department from LAS (live action safety) not to exceed $1,800.00. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
8. **Discussion and possible approval to purchase bleed control kits and med bags for the Police Department and Fire Department.** Drake made the motion to approve to purchase TWO 8 person kits in the amount of $500.00 each, not to exceed $1,100.00. Seconded by Peterson. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
9. **Discussion and possible approval for Jeri Ann Hasty to get her notary.** Peterson made the motion to approve Jeri Ann Hasty to get her notary. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
10. **Discussion and possible approval for Ashton Williams to get her notary.** Peterson made the motion to approve Ashton Williams to get her notary. Seconded by Sexton. Peterson-yes, Sexton- yes, Drake- yes. Motion carries.
11. **Discussion and possible approval to take Braden Brines off of probation.** Peterson made the motion to take Braden Brines off of probation but not allowed to drive a city vehicle home from work. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
12. **Discussion and possible approval to have city wide yard sale and set dates.** Peterson made the motion to have a city wide yard sale on May 5th & 6th and rent 10X10 spaces for $20.00 to the public. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
13. **Discussion and possible approval to accept quote for pest control.** Peterson made the motion to accept quote for New Era Pest Control. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
14. **Discussion and possible approval to accept quote for truck decals for new maintenance truck.** Peterson made the motion to accept quote from signs by Jade for truck decals for new maintenance truck in the amount of $90.00. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.
15. **Discussion and possible approval to purchase a chainsaw.** Drake made the motion to purchase a chainsaw in the amount of $699.99 from Atwoods. Seconded by Peterson. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.

**NEW BUSINESS:** Council wants maintenance guys to lock up trailers and equipment at the end of every work day. Clifford Sexton states the FD is trying to get some grants and wanted to know if the town would help if they got an 80/20 grant and council stated yes they would.

**PUBLIC DISCUSSION:** N/A

**ADJOURN:** Peterson made the motion to adjourn @ 8:46 P.M. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes. Motion carries.

**TIME ADJOURNED:** 8:46 P.M.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.