

**TOWN OF MINUTES
FOR THE REGULAR MONTHLY MEETING
MARCH 28TH, 2019 AT 7:00 P.M.
AT KIOWA CITY HALL
813 SOUTH HARRISON ST.
KIOWA, OKLAHOMA**

CALL MEETING TO ORDER: Mayor Johnston called the meeting to order at 7:35 p.m.

ROLL CALL: Karon Sexton- present, Ned Naugle-present, Regina VanBlaricom-present, Serena Johnston-present.

PLEDGE OF ALLEGIANCE: Completed.

CONSIDERATION OF THE MINUTES: Minutes reviewed for February regular meeting and March special meeting. No questions. Mayor Johnston made the motion to approve the minutes, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried.

FINANCIAL REPORT: Mike Kerns reported a Revenue of \$117,876.19, Expenses of \$98,741.68 with an Income of \$19,134.51. YTD totals are good. No questions. K.Sexton made the motion to approve the Financial Report, seconded by VanBlaricom. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried.

PURCHASE ORDERS: Purchase Orders reviewed. No questions. Mayor Johnston made the motion to approve the Purchase Orders, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried.

1. MONTHLY REPORTS:

Tenaska: Not present.

Maintenance: William not present.

Animal Control: William not present. Meredith Hatridge present and voiced concerns about dogs being a nuisance in her neighborhood and the town.

Discussed the ordinance and having a certified Animal Control Officer to

enforce Animal Control and having the police department issue citations, which is happening now.

Fire Department: Not present. Deanna Reported some brush fires and the new brush truck is insured and getting ready for service.

Police Department: Jesse Wilson reported 675 contacts, 98 calls, 24 impounds. He completed his training. SWAT school may be held in May. Mayor Johnston discussed having the police officers call William if animals are at large.

2. Discussion and possible approval of health, dental, and vision insurance renewal. Lisa Irby
Lisa Irby presented the information for insurance options and the changes to Blue Cross and Blue Shield. Mayor Johnston asked employees if they were happy with Blue Cross and Blue Shield with yes responses. Mayor Johnston made the motion to approve to stay with Blue Cross and Blue Shield for health insurance, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried.
3. Discussion and possible approval to purchase radar unit for the Police Department. Jesse Wilson
Mayor Johnston made the motion to approve to purchase radar unit for the Police Department to be taken out of the Technology Fund, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried.
4. Discussion and possible approval to purchase Police equipment in the amount of \$7,885.53 to be taken out of Impound Fee Account. See attached quotes. Jesse Wilson
Mayor Johnston made the motion to purchase Police equipment, tint meters, stop sticks, gloves etc. (see quotes) in the amount of \$7,885.53 to be paid out of Impound Fee Account, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried.
5. Discussion and possible approval to participate in the Choctaw Nation Summer Work Program. Discussion. Mayor Johnston made the motion to approve to participate in the Choctaw Nation Summer Work Program, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried.
6. Discussion and possible approval to pay lodging and per diem rates to employees going to training. Deanna Sexton

Deanna discussed the need for the agenda item due to Motels not taking Purchase Orders or Cash anymore. The only way you can reserve a motel room is by Debit or Credit card and the employee that is going to training is going to have to reserve on their personal card and be reimbursed by the Town or Public Works Authority with a check. Deanna stated that she sends a W-9 with the trainees for tax exempt. Board members questions answered. Regina asked about a Blanket Purchase Order, and was informed that the trainings will still be on the agenda and Purchase Orders will still be approved. The only change is reservations made with personal credit cards instead of Town checks and reimbursements to the trainee. Discussed having the trainee e-mail motel confirmations.

Mayor Johnston made the motion to pay lodging and per diem rates to employee instead of paying Motel direct with Town check, with motel confirmations from trainee, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried.

7. Discussion and possible approval to pay Carla Lamson for accrued comp time on last pay check in April. Discussion. Mayor Johnston made the motion to approve to pay remaining comp time to Carla Lamson on her last pay check in April, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried.
8. Discussion and possible approval for Carla Lamson to donate accrued Sick Time. Discussion. Pat Layden consulted and stated it will have to be monitored and tracked. Mayor Johnston made the motion to approve for Carla Lamson to donate accrued sick time back to the city with stipulation for an Employee to use this, they must be on Leave With Out Pay status, meaning zero comp, sick, or vacation time, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried. The Board Thanked Carla for her time and a job well done.
9. Discussion and possible approval to set a date for the City Wide Garage Sale. Discussion. Regina VanBlaricom made the motion to set Garage Sale the first week end in June, which is June 1st and 2nd, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried.
10. Discussion and possible approval to set a date for Town Clean up. Regina VanBlaricom made the motion to set Town Clean up dates for the 1st weekend in June and the 1st weekend in October, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried.

New Business: Announced Election April 2nd, 2019.

Public Discussion: Discussed the Farmer's Market being ready for the season. Discussed Playground Equipment being installed when warmer weather get here.

Adjourn: Mayor Johnston made the motion to Adjourn, seconded by K.Sexton, K.Sexton-yes, Naugle-yes, VanBlaricom –yes, Johnston-yes. Motion carried. Meeting Adjourned at 8:07 p.m.