

TOWN OF KIOWA MINUTES FOR
THE REGULAR MONTHLY MEETING
OCTOBER 31ST, 2019 AT 7:00 P.M.
AT KIOWA CITY HALL
KIOWA, OKLAHOMA

CALL MEETING TO ORDER: Mayor Naugle called the meeting to order at 7:20 P.M.

ROLL CALL: Karon Sexton –present, Kristi Hall-present, Regina VanBlaricom-present, Kari Peterson-present, Ned Naugle-present. Quorum present.

CONSIDERATION OF THE MINUTES: Deanna Sexton informed the Board Members that the minutes approved this meeting will be for September's Regular Meeting- September 26, 2019, Special Meeting- October 22, 2019 and Financial Meeting October 22, 2019. Mayor Naugle made the motion to approve the minutes, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-abstained (no), Peterson-yes, Naugle-yes. Motion carried.

FINANCIAL REPORT: Mike Kerns present reported and discussed income statement, year to date financials, and month of September Revenues- \$122,634.79, Expenses- \$86,262.68, with a Net Income of \$36,372.11. Will set Financial Meeting and inform Board Members. Informed Council that the truck to be discussed this meeting was budgeted. No questions. Mayor Naugle made the motion to approve the Financial Report, seconded by Hall. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.

PURCHASE ORDERS: Discussion, Peterson asked about PO for boots for \$179.00 if Dale was on maintenance and if they were approved, Peterson states she knew they were approved for Maintenance. She requested that they needed to be approved. VanBlaricom states we have a lot on here that did not get approved, did we approve to fix a Police Car in the amount of \$800.00, Jess stated that was asked if it was approved and he stated that in the past if it was for a repair on cars we fixed it and in the future he will put it out of service until approved. Deanna Sexton stated the purchase orders are meant to be approved at the council meeting. Dale stated that if he needed to reimburse the city for the boots out of his pocket, he will, he states that normally when Maintenance get their boots he gets his. K. Sexton stated that William is the Maintenance Supervisor and Dale is

Water Plant Supervisor and each entity needs to be approved and the price needs to be the same. Deanna Sexton stated that she will research the amounts that each Council member can approve. Mayor Naugle made the recommendation to put what council members can approve and what amounts on the next agenda. Mayor Naugle made the motion to approve the Purchase Orders, seconded by Hall. K.Sexton-yes, Hall-yes, VanBlaricom-abstained (no), Peterson-yes, Naugle-yes. Motion carried.

1. MONTHLY REPORTS:

TENASKA: Not present.

MAINTENANCE: William present reported they have been patching roads.

FIRE DEPARTMENT: Not present.

ANIMAL CONTROL: William reported we quit using Kiamichi vet and are working with the Animal shelter. He has worked on the kennel to weather proof for animals picked up.

POLICE DEPARTMENT: Jess reported 603 contacts, 95 calls for service, 19 impounds. Him and Gibbs did completed the NAPWDA training and was certified. Went to schools for Halloween safety and handed out drug free materials.

2. Discussion and possible approval for New Era Pest Control to do weed control program on the Kiowa Oakhill Cemetery. Scotty (Travis) Barker present and informed members of process of weed control and presented pictures of yards that have used this program. The cemetery weed control purposal was put in Council packets. Reviewed. No questions. Mayor Naugle made the motion to approve New Era Pest Control to do weed control program at Kiowa Oakhill Cemetery, seconded by Hall. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried. Moved number 16 on this agenda to the next item due to Representatives being present and living a long distance.
16. Discussion and possible approval to change internet provider for Town to Atom Broadband. Jess has been in contact with this company and informed Council of advantages of this internet versus Resonant Representatives discussed prices and usage, discussed discount of 30 % for business accounts, no contracts and will do 30 day free trial. Dale states his internet is 360 and Genice has 360 also. Mayor Naugle made the motion to approve to do free trial for 30 days at city hall/Police Department and maintenance building until next council meeting and put on next agenda, seconded by

Hall. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes.
Motion carried.

3. Discussion and possible approval of Town of Kiowa Holidays for the Calendar Year 2020. Mayor Naugle made the motion to approve the Town of Kiowa Holidays for the Calendar year 2020, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
4. Discussion and possible approval of Town of Kiowa Council Meetings for the Calendar Year 2020. Mayor Naugle made the motion to approve Town of Kiowa Council Meetins for the Calendar Year 2020, seconded by Hall. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
5. Discussion and possible approval of Town of Kiowa Court Dates for the Calendar Year 2020. Mayor Naugle made the motion to approve the Town of Kiowa Court Dates for the Calendar Year 2020, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
6. Discussion and possible approval to purchase Turkeys for the Nutrition Center Thanksgiving. Discussion of number of turkeys, Genice states 6-8 is normally what is purchased. No Questions. Vice Mayor K.Sexton made the motion to approve purchase of turkeys for Nutrition Center Thanksgiving Dinner not to exceed \$250.00, seconded by Naugle. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
7. Discussion and possible approval for the town to pay Aaron William Ellis 80 hours of accumulated Comp Time. Aaron requested to be paid for comp time due to meeting the limit of 160 hours accumulated. VanBlaricom asked Deanna what the amount would be, Deanna stated the amount will be \$1,219.20. Mayor Naugle made the motion to approve to pay Aaron William Ellis 80 hours accumulated Comp Time in the amount of \$1,219.20, seconded by Hall. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
8. Discussion and possible approval to purchase maintenance truck to replace 2005 Ford 150. William presented pictures and prices of different vehicles, and informed the Council that the 2005 Ford truck is in bad shape, the front end has been replaced twice and doesn't run well at all. Discussion. No Questions. Vice Mayor K. Sexton made the motion to approve the purchase

of a maintenance truck with lettering to replace the 2005 Ford, not to exceed \$15,000.00(fifteen thousand) including the lettering, seconded by Hall. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.

9. Discussion and possible approval to purchase to replace heating and air unit for the Kiowa Fire Department building. Discussion. Ned states the unit is leaking and causing problems with the walls and needs to be replaced. Hall made the motion to replace the heating and air unit at the Fire Department not to exceed \$5,000(five thousand) dollars, seconded by K. Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
10. Discussion and possible approval to purchase new insulation to replace old insulation at the Kiowa Fire Department. Ned stated he walked in the fire department and the insulation is falling and needs replaced as soon a possible. We have received two quotes and have tried to get another quote with no response. Mayor Naugle made the motion to purchase new insulation and award Southeastern quote of \$7,386.00, to do the work at the Fire Department not to exceed \$7,386.00, seconded by K. Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
11. Discussion and possible approval to close The Kiowa General Fund Savings Comp Vacation Account at the Kiowa First Bank, and transfer funds to another Account. Deanna informed the council that this account was opened due to the amount of comp time being paid out in the past. Comp time now for all employees is accumulated and stopped at 160 hours. Mayor Naugle made the motion to close The Kiowa General Fund Savings Comp Vacation Account and transfer funds to Kiowa General Fund at Kiowa First Bank, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-No, Peterson-yes, Naugle-yes. Motion carried.
12. Discussion and possible approval of Resolution No. TOK10-2019 authorizing OMAG to distribute Escrow Account Funds in the amount of \$9,774.61 to be applied to Worker's Compensation Policy premium for the Town of Kiowa. Mayor Naugle made the motion to approve Resolution No. TOK 10-2019 authorizing OMAG to distribute Escrow Account Funds in the amount of \$9,774.61 to be applied to Worker's Compensation Policy premium for the Town of Kiowa, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.

13. Discussion and possible approval for Troy Miller to attend Criminal Interdiction training in Oklahoma City, November 4th through the 6th and pay registration, per diem and lodging if needed. Jess discussed the need for this training, and stated he would like to send James Pitts also and it would be taken out of the Drug and Alcohol account. Mayor Naugle made the motion to approve Troy Miller and James Pitts to attend Criminal Interdiction training in Oklahoma City and pay registration, per diem and lodging, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
14. Discussion and possible approval to purchase Oakley Ballistic Safety Glasses for police officers. Jess presented information on the photo chromatic lenses and discussed the need for them. He requested it to be paid out of the Impound Fee Account. Mayor Naugle made the motion to purchase Oakley Ballistic Safety Glasses for police officers not to exceed \$900.00, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
15. Discussion and possible approval of Vacation Time carry over. Jess stated to hold off on this item. No Vote.
16. This item was moved up on this agenda, after agenda item #2, due to Representatives from Atom Broad Band being present and driving a long distance.
17. Discussion and possible approval to have Employee Training and Employee Recognition Awards for the year and purchase awards and meal, December 13th, 2019. Mayor Naugle made the motion to approve to have training and Employee Recognition award for the year and purchase awards and meal not to exceed \$2,000.00, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.

The eight (8) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.

18. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Naomi Hamlin. OS TITLE 25 SECTION 307 (B) (1). Mayor Naugle made the motion to enter into Executive Session, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried. Time entered: 8:30 p.m.

19. Discussion and possible approval of findings from Executive Session for Naomi Hamlin. Board Returned at 9:23 p.m. Vice Mayor Sexton made the motion to Table until next Council meeting, seconded by Peterson. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
20. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Aleaxis Crowell. . OS TITLE 25 SECTION 307 (B) (1). Mayor Naugle made the motion to enter into Executive Session, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried. Time: 8:30 p.m.
21. Discussion and possible approval of findings from Executive Session for Aleaxis Crowell. Board returned at 9:23 p.m. Vice Mayor Sexton made the motion to Table this item until November Council meeting, seconded by Hall. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
22. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Dustin Wall. . OS TITLE 25 SECTION 307 (B) (1). Mayor Naugle made the motion to enter into Executive Session, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried. Time: 8:30 p.m.
23. Discussion and possible approval of findings from Executive Session for Dustin Wall. Board returned at 9:23 p.m. Vice Mayor Sexton made the motion to give Dustin Wall a 3% pay raise in addition to \$75.00 per month pay raise, seconded by Mayor Naugle. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
24. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Troy Miller. OS TITLE 25 SECTION 307 (B) (1). Mayor Naugle made the motion to enter into Executive Session, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried. Time: 8:30 p.m.
25. Discussion and possible approval of findings from Executive Session for Troy Miller. Board returned at 9:23 p.m. Vice Mayor Sexton made the motion to give Troy Miller a 3% pay raise in addition to \$50.00 per month pay raise,

seconded by Peterson. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.

26. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for James Pitts Jr. OS TITLE 25 SECTION 307 (B) (1). Mayor Naugle made the motion to enter into Executive Session, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried. Time: 8:30 p.m.
27. Discussion and possible approval of findings from Executive Session for James Pitts Jr. Board returned at 9:23 p.m. Vice Mayor K. Sexton made the motion to give James Pitts Jr. a 3% pay raise, seconded by Hall. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
28. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Robert Waldrip. OS TITLE 25 SECTION 307 (B) (1). Mayor Naugle made the motion to enter into Executive Session, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried. Time: 8:30 p.m.
29. Discussion and possible approval of findings from Executive Session for Robert Waldrip. Board returned at 9:23p.m. Vice Mayor Sexton made the motion to increase Robert Waldrip pay to \$13.00 (thirteen) dollars per hour, seconded by Peterson. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.
30. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Katelyn White. OS TITLE 25 SECTION 307 (B) (1). Mayor Naugle made the motion to enter into Executive Session, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried. Time: 8:30 p.m.
31. Discussion and possible approval of findings from Executive Session for Katelyn White. Board returned at 9:23p.m. No Vote.
32. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Jess Wilson. OS TITLE 25 SECTION 307 (B) (1). Mayor Naugle made the motion to enter into Executive Session, seconded by K.Sexton. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried. Time: 8:30 p.m.

33. Discussion and possible approval of findings from Executive Session for Jess Wilson. Board returned at 9:23 p.m. Vice Mayor Sexton made the motion to table until next meeting, seconded by Hall. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried.

NEW BUSINESS:

Hall stated concerns about Highway 69 not being striped and the turn off in front of Family Dollar. Jess stated he will try and contact DOT.

VanBlaricom wanted to know about the lettering for the Nutrition Center Van, when will it be done? William stated he will call to check on prices.

PUBLIC DISCUSSION: None.

ADJOURN: Mayor Naugle made the motion to Adjourn, seconded by Hall. K.Sexton-yes, Hall-yes, VanBlaricom-yes, Peterson-yes, Naugle-yes. Motion carried. Time 9:37 p.m.