

**TOWN OF KIOWA MINUTES FOR
THE REGULAR MONTHLY MEETING
JANUARY 31ST, 2019 AT 7:00 P.M.
AT KIOWA CITY HALL
813 SOUTH HARRISON ST.
KIOWA, OKLAHOMA**

MAYOR JOHNSTON CALLED THE MEETING TO ORDER AT 7:36 P.M.

ROLL CALL: Karon Sexton-present, Ned Naugle- present, Regina VanBlaricom-absent, Serena Johnston- present. Quorum present.

PLEDGE OF ALLEGIANCE: Completed.

CONSIDERATION OF THE MINUTES: Minutes reviewed by Board Members, no questions. Mayor Johnston made the motion to approve the minutes of December 2018, seconded by K.Sexton. K.Sexton-yes, N. Naugle-yes, Serena Johnston-yes. Motion carried.

FINANCIAL REPORT: Reviewed by Board Members. Mike Kerns present and reported, a Revenue of \$108,498.45, Expenses of \$125,085.35 with a Loss of \$16,586.90. This is due to spending of Capital Outlay for police vehicles and insurance premiums being due. Mayor Johnston made the motion to approve the Financial Report, seconded by Naugle. K.Sexton-yes, N. Naugle-yes, Serena Johnston-yes. Motion carried.

PURCHASE ORDERS: Reviewed by Board Members, no questions. Mayor Johnston made the motion to approve Purchase Orders, seconded by Naugle. K.Sexton-yes, N. Naugle-yes, Serena Johnston-yes. Motion carried.

1. MONTHLY REPORTS:

TENASKA: Not present.

MAINTENANCE: William reported they have been filling pot holes, and working on the irrigation system at the North Lagoons, Playground equipment is here and will work on setting them up when warmer weather gets here. Discussed preparing the playground for putting the equipment up. Discussed getting shell from Roy to put on playground, council agreed and William is going to call Roy and get this done.

ANIMAL CONTROL: William stated that he had worked on the dog pen. William reported that seven dogs were taken to the pound.

FIRE DEPARTMENT: Patrick not present. Deanna reported there are firefighters going to training and PO's are present for the lodging and per diem.

POLICE DEPARTMENT: Jess gave written report for the month of January, Board members reviewed. Jess informed the Board that he was in a pursuit and had some minimal damage to his police vehicle, is waiting on insurance to contact him.

2. **Discussion and possible approval to purchase and install generator for the Fire Department.** Mayor Johnston made the motion to purchase generator for the Fire Department not to exceed \$10,000.00 to be taken out of Technology Fund, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.
3. **Discussion and possible approval for Jess Wilson to attend training.** Jess discussed the purpose of the class is to get certified and train his officers and other departments . Mayor Johnston made the motion to approve Jess Wilson to attend Safariland Training in Austin Tx for NTOA certification not to exceed \$895.00 and to pay per diem and lodging, seconded by K.Sexton. K.Sexton-yes, N. Naugle-yes, Serena Johnston-yes. Motion carried.
The 2 Executive Sessions will be held consecutively with findings after the Board of Trustees return.
4. **Discussion and possible approval to enter Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Tyden Austin. OS TITLE 25 SECTION 307 (B) (1).** Mayor Johnston made the motion to enter Executive Session, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried. Time: 8:07 p.m.
5. **Discussion and possible approval of findings from Executive Session for Tyden Austin, number 4 on this agenda.** Board Returned from Executive Session at 8:34 p.m. and Mayor Johnston called the meeting back to order. Mayor Johnston made the motion to increase Tyden Austin's pay from \$10.38 per hour to \$12.00 per hour, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.
6. **Discussion and possible approval to enter Executive Session for the purpose of hiring to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1).** Mayor Johnston made the motion to enter Executive Session, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried. Time: 8:07 p.m.
7. **Discussion and possible approval of findings from Executive session for hiring to replace a Police Officer, number 6 on this agenda.** Board

Returned from Executive Session at 8:34 p.m. and Mayor Johnston called the meeting back to order. Mayor Johnston made the motion to hire Katelyn McKenzie White with insurance after 60 days and 1 year probationary period, to begin February 1st, pay will start at \$14.00 per hour and increase to \$15.86 after she successfully completes CLEET certification. Katelyn agreed to move within a 25 mile radius of Kiowa within 60 days to be able to take home car, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.

8. **Discussion and possible approval to adopt a Mutual Aid Resolution for Kiowa Police Department.** Jess Wilson discussed the Resolution. Mayor Johnston made the motion to adopt the Mutual Aid Resolution for Kiowa Police Department, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.
9. **Discussion and possible approval to Surplus the Police Department 2011 Dodge Charger.** Mayor Johnston made the motion to Surplus the 2011 Dodge Charger, seconded by Naugle. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.
10. **Discussion and possible approval to Surplus the Police Department 2013 Dodge Charger.** Mayor Johnston made the motion to surplus the 2013 Dodge Charger, seconded by Naugle. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.
11. **Discussion and possible approval to provide Police Tech Service Forms to other departments for a charge.** Jess Wilson discussed with Board Members the service and benefits of this service. Mayor Johnston made the motion to approve, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.
12. **Discussion and possible approval to open an Impound Fee Account at Kiowa First Bank and have Deanna Sexton, Carla Lamson, Ned Naugle, Regina VanBlaricom , Karon Sexton and Serena Johnston as signers on the account.** Discussion of purpose of account to be used for police expenses, as stated in the ordinance. Mayor Johnston made the motion to open the Impound Fee account at Kiowa First Bank with signers being Deanna Sexton, Carla Lamson, Ned Naugle, Karon Sexton and on the account, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.
13. **Discussion and possible approval of who supervises the Court Clerks and who they report to with concerns.** Jess Wilson discussed policies. Pat

Layden recommended to table until next meeting. Mayor Johnston made the motion to research other town's processes and table until next month's meeting. No vote.

14. Discussion and possible approval to post opening for Maintenance position. Mayor Johnston made the motion to post for seasonal or as needed position, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.

New Business: Jess stated he wants the Board to think about using the land on Harper Valley road as a shooting range. Mayor Johnston stated the Board Members will think on this.

Public Discussion: No Public Discussion.

Adjourn: Mayor Johnston made the motion to adjourn seconded by K.Sexton. K.Sexton-yes, N. Naugle-yes, Serena Johnston-yes. Motion carried. Adjourned at 9:00 p.m.