TOWN OF KIOWA

PUBLIC WORKS AUTHORITY MINUTES

FOR REGULAR MONTHLY MEETING

DECEMBER 29, 2022 @ 6:30 P.M.

AT KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA, OKLAHOMA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Mayor Peterson called meeting to order @ 6:30 P.M.

**PLEDGE OF ALLEGIANCE:** Completed.

**ROLL CALL:** Hall present, Peterson present, Vanblaricom present, Sexton absent, Drake present, Johnston absent.

**APPROVAL OF MINUTES:** Peterson made the motion to approve the minutes. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Drake- yes. Motion carries.

**APPROVAL OF THE FINANCIAL REPORT:** Tracy Reed, “We are five months into our fiscal year. If you’ll note on our prior month change it was positive in both our PWA and General Fund. PWA is really from operations and General Fund is primarily due to court activity in the month of November. The change in all of our accounts restricted and unrestricted since the end of June last year we are up about $210,000.00. $167,000.00 of that is unrestricted so have the ability to spend that on any of the means of the town. Most of the restricted is coming from our Street and Alley account. One of our maintenance employees are being paid out of Street and Alley account. Our revenues continue to be at or above where we thought they might be in this fiscal year. Our expenses continue to be below where we thought they would be. Between water, sewer and trash we have an income of about $60,000.00 more than we had anticipated this far into our budget year so that’s great. We have some pretty big capital projects budgeted that primarily that most have not come through yet so I anticipate some of these projects to start coming through and the expenses to start catching up with where we thought they would be.” Peterson made the motion to approve the financial report. Seconded by Drake. Hall- yes, Peterson- yes, Vanblaricom- yes, Drake- yes. Motion carries.

**APPROVAL OF PURCHASES:** Peterson made the motion to approve the purchases with the exception of checking the invoices of Platinum Chemical and USA Bluebook before paying. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Drake- yes. Motion carries.

**WATER PLANT REPORT:** Zack Taylor, “We did the sewer and water tap for Granger Mobile Homes. We upgraded one meter on Hickory St. We fixed four water leaks. Every three months we take our TTHM test to Ada, we pass one and failed one. The company that we ordered our fire hydrants from showed up the other day and I ordered some parts off of him. We are going to try to repair some of those fire hydrants before digging them up and replacing with new ones. We got the aerator installed at the sewer plant and got the roof repaired.”

1. **Discussion and possible approval to appoint, swear in, and administer the loyalty oath for new Town Treasurer.** Peterson made the motion to appoint Jeri Ann Hasty as our new town treasurer. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Drake- yes. Motion carries. Loyalty oath administered by Kari Peterson.
2. **Discussion and possible approval to add Jeri Ann Hasty to all PWA First Bank accounts.** Peterson made the motion to add Jeri Ann Hasty to all PWA First Bank accounts. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Drake- yes. Motion carries.
3. **Discussion and take action on “verbatim” minutes for meeting.** Hall made the motion to no longer do verbatim minutes for council meetings. Seconded by Peterson. Hall- yes, Peterson- yes, Vanblaricom- yes, Drake- yes, Hasty- yes. Motion carries.
4. **Discussion and possible approval to purchase new pump for sewer lagoon.** Waiting on quote. No vote. Tabled to next month.
5. **Discussion and possible approval for water/sewer adjustment for Mark Mitchell @ 268 S Jackson.** Amount of bill is $950.25. Peterson made the motion to approve water/sewer adjustment for Mark Mitchell @ 268 S Jackson with customer being responsible for $185.56 and city covering 764.69. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Drake- yes, Hasty- yes. Motion carries.
6. **Discussion and possible approval for water/sewer adjustment for Nadine Bobenrieth @ 1184 S Johnson.** Vanblaricom made the motion to approve water/sewer adjustment for Nadine Bobenrieth @ 1184 S Johnson with customer being responsible for $150.24 and city covering $379.45. Seconded by Peterson. Hall- yes, Peterson- yes, Vanblaricom- yes, Drake- yes, Hasty- yes. Motion carries.
7. **Discussion and possible approval to set up new PWA account with Locke, Lowes, and Hatco.** Peterson made the motion to approve to set up a new PWA account with Locke Supply, Lowes and Hatco. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Drake- yes, Hasty- yes. Motion carries.

**NEW BUSINESS:** N/A

**PUBLIC DISCUSSION:** Zack Taylor states he would like to waive water on water bill, not sewer or trash for Ray Goss and Randy Groupe for helping with water leaks. Peterson and attorney stated no that we couldn’t do that, we can’t give free water. Both residents volunteered about 4 hours each.

**ADJOURN:** Peterson made the motion to adjourn @ 7:13 P.M. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Drake- yes, Hasty- yes. Motion carries.

**TIME ADJOURNED:** 7:13 P.M.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.