

**Minutes Town of Kiowa PWA Regular Meeting
January 26, 2017
6:30pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 6:30pm.
Roll Call: William Ellis, Ned Naugle, Regina VanBlaricom, Bob Ramey, Coleene Lewis, JoMae Peck and Serena Johnston were present.

Pledge of Allegiance.

Consideration of the Minutes:

Motion was made by Johnston to approve the minutes from the Regular Meeting December 15, 2016, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

Treasurers' Report:

Coleene Lewis gave the Treasurers' report for the month of December, 2016. Total Revenue was \$21,998.87, Total Expenses were \$27,104.13 with a loss of \$5,105.26.

Motion was made by Johnston to approve the Treasurers' Report for the month of December, 2016, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

Purchase Orders:

JoMae Peck told the Board there was one new Purchase Order for Haynes Equipment P-2424 in the amount of \$1,956.65.

Motion was made by Johnston to approve the Purchase Orders for the month of January, 2017, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

1. Discussion and possible approval of AFLAC for the Public Works Authority employees. Chris Buchfield and Scott Bailey.
Motion was made by Johnston to approve AFLAC for the Public Works Authority employees, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.
2. MONTHLY REPORTS:
 - a. WATER PLANT: Trevor Wilcox gave the report for the Water Plant. Trevor said there had been water plant issues at the first of the month, so there was a precautionary boil order.
 - b. SEWER PLANT: Trevor Wilcox gave the report for the Sewer Plant. Trevor said that they have been working on the North Lagoon.

The two (2) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.

- 3. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Public Works Authority employees. OS TITLE 25 SECTION 307 (B) (1).**
Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Public Works Authority employees. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried. Time 6:45pm.
- 4. Discussion and possible approval of the findings from Executive Session for Public Works Authority employees, number three (3) on this agenda.**
Time 7:54pm. Motion was made by Johnston that there will be a meeting with the Public Works Authority employees at 3:00pm to go over policies and procedures, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.
- 5. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire a Water Plant Operator. OS TITLE 25 SECTION 307 (B) (1).**
Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire a Water Plant Operator. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried. Time 6:45pm.
- 6. Discussion and possible approval of the findings from Executive Session to hire to replace the Water Plant Operator, number five (5) on this agenda.**
Time 7:54pm. Motion was made by Johnston to have a Special Meeting on January 31, 2017 at 6:00pm, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.
- 7. Discussion and possible approval to surplus old non-working Fire Hydrants.**
Motion was made by Johnston to put this item on the Agenda for February 23, 2017 at 6:30pm, seconded by VanBlaricom. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.
- 8. Discussion and possible approval of Budget Amendment #1 in the amount of \$2,750.00.**
Motion was made by Johnston to approve Budget Amendment #1 in the amount of \$2,130.00 this is the correct amount not the \$2,750.00, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

9. Discussion and possible approval to supply uniforms for the Town of Kiowa Public Works Authority employees.
Motion was made by Johnston to put this on the Agenda for the Special Meeting January 31, 2017 at 6:00pm, seconded by VanBlaricom. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.
10. Discussion and possible approval for the Water/Sewer Plant Operator and PWA workers to attend a safety training class sponsored by OMAG and required by DEQ free of charge, to be in Durant May of 2017.
Motion was made by Johnston to approve the safety training class sponsored by OMAG and required by DEQ free of charge, to be in Durant May of 2017, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.
11. Discussion and possible approval to accept Dale VanBlaricom as a Volunteer at the Water Plant and to be added to the Workman's Comp policy.
Motion was made by Johnston to add Dale VanBlaricom as a volunteer with the contingency that we could find acceptable Workmans compensation insurance for him, seconded by Naugle. Ellis, Naugle and Johnston voted yes. VanBlaricom, Ramey, Lewis and Peck abstained. Motion did not carry.

New Business:

Regina VanBlaricom said she thinks we need to talk to some other chemical companies to get the best pricing and services they are going to offer.

Trevor Wilcox said with Water Tech merging with Southwest Chemicals, he will get some quotes but he thinks it will be the best to stay with Water Tech/Southwest.

Regina VanBlaricom said she feels like we owe it to the vendors that came out the last couple of times when we were having issues at the water plant, to get quotes and to see what they have to offer.

Mayor Johnston said there is nothing that says we can't buy things from other companies.

Public Discussion:

None

Adjourn:

Motion to adjourn was made by Johnston, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

Time 8:10pm.