

TOWN OF KIOWA MINUTES
FOR REGULAR MONTHLY MEETING

AUGUST 27, 2026 @ 7:00 P.M.

OR IMMEDIATELY FOLLOWING THE PWA MEETING

AT THE KIOWA CITY HALL

831 S. VAN BUREN ST. KIOWA, OKLAHOMA 74553

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

CALL MEETING TO ORDER: The meeting was called to order at 7:00 p.m.

ROLL CALL: M. Sexton-present, J. Ray-present, T.S. Barker-present, T. Horn-present and D. Drake-present.

APPROVAL OF THE MINUTES: On a motion duly made by M. Sexton and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, and D. Drake-yes, the previous meetings minutes were approved as presented.

APPROVAL OF THE FINANCIAL REPORT: The Financial Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. On a motion duly made by M. Sexton and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the Financial Report was approved as presented.

APPROVAL OF THE PURCHASES: The Purchases Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. On a motion duly made by M. Sexton and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the Purchases Report was approved as presented.

MAINTENANCE REPORT: T. Whitfield reported that during the current month the Maintenance Department had 6 water leaks, installed a new air conditioner at the Water Plant, cleaned up brush and installed the no dumping signs at the brush yard. Additionally, shelves have been mounted for the City Treasurer, spray rigs have been mounted and asphaltting has started to repair pot holes. T. Whitfield also

noted that the County of Pittsburg has not given him a date as to when they will finishing paving. He estimates they may finish this project in mid-September.

ANIMAL CONTROL REPORT: T. Whitfield reported that 1 dog was picked up this month.

POLICE DEPARTMENT REPORT: Chief of Police J. Wilson reported, 928 contracts, 86 calls for service, 11 impounds and 8 releases for the month.

FIRE DEPARTMENT REPORT: There was no report provided at the meeting. (However, I received an email stating the following for the month: 9 grass fires, 2 gas leaks, 1 structure fire assist, 0 landing zones, 0 structure fires, 4 medical, 1 MVA and 1 motor vehicle fire.)

COMMUNITY CENTER REPORT: L. Goss reported that everything is going well at the Community Center and that attendance has increased.

CODE ENFORCEMENT REPORT: There was no report provided at the meeting. (However, I received an email stating the following for the month: 3 notices sent out, 4 certified letters, 2 people that are going to contact Code Enforcement, 3 people have started cleanup and 0 ebatement certified letters.)

1. Discussion, consideration and possible action: **Public Hearing: Public Hearing to receive comments and input from residents regarding the pending applications for proposed RV parks located within residential areas of the Town of Kiowa.** J. Wilson reported that pending locations the the proposed RV Parks are in residential areas and that Section #12-205 of the Kiowa Code provides that any new commercial enterprise planned for a residential area must receive approval from the Board of Trustees before construction begins. Section #12-206 provides that a public hearing must be held for residents input before approval is granted for commercial entry. He further reported that currently we have 3 applications that were tabled from the last meeting regarding commercial enterprises.

The properties being discussed tonight are located at:

(#1) 4th Street/Lincoln

(#2) 3rd Street & Harrison, and

(#3) Oyama & Grant Streets.

Each person present (both applicants and residents) who would like to speak were given an opportunity to do so. Several people were present at the meeting and expressed their objections regarding allowing the proposed RV Parks to be located near their properties. Mayor D. Drake stated that he is totally against the adding of new RV Parks. Vice Mayor J. Ray also stated that while in the short term these parks may have some benefit to the Town. However, the Town needs to also look at the effect these parks long term may have on our community. On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the vote to formally close the Public Hearing was approved by the City Council.

2. Discussion, consideration and possible action: **Discussion and possible action to consider, individually, the pending applications for proposed RV parks located within residential areas of the Town of Kiowa, including approval or denial of each application following consideration of the**

application, proposed site plan and comments received during the public hearing.

(These are the RV park applications that were already pending and tabeled prior to the Council's adoption of the temporary moratorium.)

(#1) On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the application for a proposed site plan for an RV Park was denied.

(#2) On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the application for a proposed site plan for an RV Park was denied.

(#3) On a motion duly made by D. Drake and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the application for a proposed site plan for an RV Park was denied.

3. Discussion, consideration and possible action: Halloween bags for the Police Department.

On a motion duly made by T.S. Barker and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to go forward with the Kiowa P.D. providing the Halloween bags for Kiowa School children age eligible students including Pre-K with a cost not to exceed \$5,500.00.

4. Discussion, consideration and possible action: Adopt Open Records Request Form. On a motion duly made by J. Ray and seconded by T. Horn M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to adopt the OMAG standard version Open Records Request Form.

5. Discussion, consideration and possible action: Discussion and possible action regarding approval of the Kiowa Police Department's participation in the U.S. Immigration and Customs Enforcement (ICE) 287(g) Task Force Model Program, approval of the related Memorandum of Agreement, and authorization for the Chief of Police to execute the agreement and related documents. On a motion duly made by J. Ray and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve and provide the Town's Chief of Police, Jess Wilson, with the authority to execute the agreement with U.S. Immigration and Customs Enforcement (ICE).

6. Discussion, consideration and possible action: Enter into agreement with Emergency Management Administration. D. Drake reported that participation in this agreement costs \$2,700.00. On a motion duly made by J. Ray and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve entering into the agreement with the Emergency Management Administration.

7. Discussion, consideration and possible action: End contract with 811. No vote was required in this matter.

8. Discussion, consideration and possible action: Approve Court dates for 2027. On a motion

duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve The Kiowa Municipal Court Schedule for 2027.

NEW BUSINESS: A question was raised by M. Foster regarding the use of cameras within the Town of Kiowa and if licensing is required. J. Wilson noted that no CCTV license is required and the cameras are not being used for commercial services. He further noted the City Council and Kiowa P.D. only have access to the camera footage. T.S. Barker noted the Town wants to be able to monitor our parks to maintain safety for our residents and that all cameras are being utilized in public areas. J. Wilson further noted that these are not FLOCK cameras.

ADJOURNMENT: On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to adjourn the meeting at 8:00 p.m.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.