

PUBLIC WORKS AUTHORITY MINUTES

FOR REGULAR MONTHLY MEETING

MARCH 26, 2026 @ 6:30 P.M.

AT KIOWA CITY HALL

831 S. VAN BUREN ST. KIOWA, OK 74553

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

CALL MEETING TO ORDER: The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE & INVOCATION: Completed.

ROLL CALL:: M. Sexton-present, J. Ray-present, T.S. Barker-present, T. Horn-present, D. Drake-present, J. Hasty-present and K. Burgett-present.

APPROVAL OF MINUTES: On a motion duly made by J. Ray and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-abstained, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve the previous meetings minutes.

APPROVAL OF FINANCIAL REPORT: The Financial Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. T. Reed reported that we have collected approximately \$35,000 more in water, sewer and trash revenue than projected. Expenses are in line with projections. On a motion duly made by J. Ray and seconded T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve the Financial Report.

APPROVAL OF PURCHASES: The Purchases Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. On a motion duly made by M. Sexton and seconded by D. Drake, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve the Purchases Report.

WATER PLANT REPORT: D. Carlton reported that when the filters were checked at the Water Plant it was determined that there was a filter media issue. This requires cleaning the clear wel. He further

noted that the chlorine levels are clear.

1. Discussion, consideration and possible action: Report of 24/25 Year Audit: Autumn Williams. Autumn Williams presented and highlighted the 2024/2025 Year Audit. On a motion duly made by J. Ray and seconded by D. Drake, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve the the 2024/2025 Year Audit.

2. Discussion, consideration and possible action: Insurance Renewal/Lisa Irby. Lisa Irby presented the Insurance renewal. On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve to the insurance renewal as written.

3. Discussion, consideration and possible action: Josh Furr taking C Water/Wastewater Operator Test. On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to send Josh Furr to the C Water/Wastewater Operator Testing.

4. Discussion, consideration and possible action: Address filter repairs at Water Plant. On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to go forward and address the filter repairs needed at the Water Plant.

5. Discussion, consideration and possible action: Discuss Sewer Lagoon. D. Drake noted that the wells have been addressed and the sealant will be here on March 30th. No vote was taken in this matter.

6. Discussion, consideration and possible action: Repair existing Water Tank. D. Drake reported that in the future he would like to utilize our existing water truck and load from the water tank rather than tie into our water within the Town. D. Drake explained that if you hook up to a water truck on the Town's hydrants you are using potable water. It was also noted there will be a meter installed at that time. Some repairs need to be made. However, the tank floor is solid and has a 50,000 gallon capacity. On a motion duly made by M. Sexton and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to proceed with the necessary repairs to the water tank.

7. Discussion, consideration and possible action to enter into Executive Session pursuant to Title 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, discipling or resignation of any individual salaried public officer or employee:

On a motion duly made by T. Horn and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to move from Open Session into Executive Session at 7:00 p.m.

Hire Water Operator

8. Discussion, consideration and possible action to re-convene into Open Session.

On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S.

Barker-yes, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to move from Executive Session back into Open Session at 7:17 p.m

9. Discussion, consideration and possible action on any matter discussed in Executive Session.

10. FINDINGS: On a motion duly made by M. Sexton and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried that we enter into a contract with Dalton Carlton to be paid the sum of \$4,000.00 per month with no benefits as the PWA water operator. D. Carlton will continue to provide training to L. Shows and J. Furr. Mr. Carlton's start date is pending as the contract must be written and provided to our attorney for approval.

NEW BUSINESS: L. Shows presented the the PWA Report of Delinquent Accounts.

PUBLIC DISCUSSION: None.

ADJOURNMENT: On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to adjourn the meeting at 7:20 p.m.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.KIOWA, OKLAHOMA.