

**PUBLIC WORKS AUTHORITY MINUTES**

**FOR REGULAR MONTHLY MEETING**

**FEBRUARY 26, 2026 @ 6:30 P.M.**

AT KIOWA CITY HALL

831 S. VAN BUREN ST. KIOWA, OK 74553

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** The meeting was called to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE & INVOCATION:** Completed.

**ROLL CALL:** M. Sexton-present, J. Ray-present, T. S. Barker-absent, T. Horn-present, D. Drake-present, J. Hasty-present and K. Burgett-present.

**APPROVAL OF MINUTES:** On a motion duly made by J. Ray and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T. S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve the previous meetings minutes.

**APPROVAL OF FINANCIAL REPORT:** The Financial Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. T. Reed reported that the General Fund was close to \$2.3 million with Restricted Funds totalling close to \$1.million for a total Cash amount of approximately \$3.2million. On a motion duly made by J. Ray and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes and D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve the Financial Report.

**APPROVAL OF PURCHASES:** The Purchase Order Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. On a motion duly made by M. Sexton and seconded by J. Ray-yes, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, a D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve the Purchase Order Report.

**WATER PLANT REPORT:** It was reported that the water plant is running extremely well at the present time. The chlorine levels are good and there are no special needs at the water plant at this time.

Further, the sewer lagoon pump has been repaired. It was reported that Josh Furr is currently learning the procedures needed to operate the water plant.

**1. Discussion, consideration and possible action: Generator Inspection.** J. Hasty reported that Native Energy Source LLC has completed the inspection (along with Council members D. Drake and J. Ray) and that Native Energy Source LLC has been paid for their service. No vote was needed in this matter.

**2. Discussion, consideration and possible action: Drug and alcohol testing policy for handbook.** On a motion duly made by M. Sexton and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve the drug and alcohol testing policy for the handbook.

**3. Discussion, consideration and possible action: Schedule next Budget Meeting.** On a motion duly made by J. Ray and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve the Budget Workshop meeting be held on March 26th at 4:00 p.m.

**4. Discussion, consideration and possible action: Oil and gas lease.** D. Drake reported that Jess Harris would like to purchase the mineral rights on a property that the City owns. J. Wilson stated that he would research this matter further and report back to the Council. On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried table this matter until the next regularly scheduled meeting.

**5. Discussion, consideration and possible action to enter into Executive Session pursuant to Title 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, discipling or resignation of any individual salaried public officer or employee:**

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On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to move from Open Session and enter into Executive Session at 6:47 p.m.

**Leea Shows**

**6. Discussion, consideration and possible action to re-convene into Open Session.**

On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to move from Executive Session and to re-convene into Open Session at 6:55 p.m.

**7. Discussion, consideration and possible action on any matter discussed in Executive Session.**

**8. FINDINGS:** On a motion duly made by M. Sexton and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to increase Leea Shows hourly pay by \$1.00 per hour retroactive to 1/9/2026; and, increase her hourly pay

another \$1.00 per hour retroactive to 2/26/2026 for a total increase of \$2.00 per hour bringing her hourly pay to \$17.00.

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**NEW BUSINESS:** None.

**PUBLIC DISCUSSION:** L. Shows reported that the Family Dollar is now closed and that their trash account is still open.

**ADJOURNMENT:** On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to adjourn the meeting at 7:00 p.m.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.KIOWA, OKLAHOMA.