TOWN OF KIOWA MINUTES

FOR REGULAR MONTHLY MEETING

FEBRUARY 23, 2023 @ 7:00 P.M.

OR IMMEDIATELY FOLLOWING THE PWA REGULAR MEETING

AT THE KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA, OKLAHOMA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Vice Mayor Hall called meeting to order @ 7:24 P.M.

**ROLL CALL:** Hall present, Peterson absent, Vanblaricom present, Sexton present, Drake present.

**APPROVAL OF THE MINUTES:** Hall made the motion to approve the minutes. Seconded by Sexton. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.

**APPROVAL OF THE FINANCIAL REPORT:** Tracy Reed, “We are looking at financials through the end of January. We are 58% through our budget year. You can see our income is at 67% but keep in mind about 60% of that is the ARPA funds. In our fire department you will see the insurance expense that you all approved paying for last month and truck maintenance and utilities, those weren’t originally budgeted so it does show they are over budget but we will adjust that budget before the end of the year to make sure we are in compliance there. Sales tax through February we are up year over year about $4,000.00.” Hall made the motion to approve the financial report. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.

**APPROVAL OF THE PURCHASES:** Hall made the motion to approve the purchases. Seconded by Drake. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.

**MAINTENANCE REPORT:** Zack Taylor, “We got the signs put up at the city block stating no dumping of tires, we hauled all the tires off from down there and took them to RTR and they accepted them for free, we cleaned out ditches and tin horns. We spread about 20 yards of gravel and fixed a few water leaks.” Drake stated he wants the out of service restroom at the community center turned into a storage room and states no maintenance has been done on the building so the far wall is washing out from the foundation and something is needing to be done.

**ANIMAL CONTROL REPORT:** Loyd Hasty, “We caught 4 dogs this month and they were picked up promptly.”

**POLICE DEPARTMENT REPORT:** Jess Wilson, “We had 699 contacts for the month. 65 calls for service. We had to set the tornado sirens off the other night and found out we have a problem with the one by the fire department so they will be here March 1st to fix that. EOC is still having problems with their radios not being programmed. We set the sirens off from our handhelds because we have the program on our handheld. We had failure setting them off from inside the city hall because some of the wires on the back had come loose but they will take care of that in their maintenance contract. We went up and assisted McAlester police department on a K9 call.”

**FIRE DEPARTMENT REPORT:** Clayton Nichols, “We had 8 calls, 1 medical, 1 furnace fire, 1 grass fire, 1 vehicle fire, 2 motor vehicle accidents and a structure fire with a rekindle.

1. **Discussion and possible approval to close ARPA bank account at First Bank.** Hall made the motion to close ARPA bank account at First Bank and transfer the $50.00 used to open it to General Fund. Seconded by Drake. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
2. **Discussion and possible approval for Police Department to change to VFIS insurance.** No vote.
3. **Discussion and possible approval of appraisal changes for OMAG building coverage.** Hall made the motion to approve appraisal changes for OMAG building coverage. Seconded by Drake. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
4. **Discussion and possible approval to purchase two office chairs.** Hall made the motion to purchase two office chairs in the amount of $119.99 each. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
5. **Discussion and possible approval to accept bid from bank for CD’s.** Hall made the motion to accept bid for CD from First Bank with 4.25% interest, nothing lower than 4% interest and open CD or renew CD for General Fund CD #57087 $631,179.96 for 6 months, General Fund CD #45922 $50,056.57 for 6 months, General Fund Operating Checking #2793847 $18,763.47 for 6 months, General Fund Operating Checking #2793847 $325,000.00 for 3 months, Cemetery CD #54549 $29,905.34 for 6 months, Tech Fund CD #54558 $100,000.00 for 6 months, Street & Alley #2089424 $200,000.00 for 6 months. Seconded by Sexton. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
6. **Discussion and possible approval to accept Braden Brines resignation.** Hall made the motion to accept Braden Brines resignation. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
7. **Discussion and possible approval to hire a maintenance worker.** Hall made the motion to hire a new maintenance worker and accept applications from 02/24/23-03/06/23. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
8. **Discussion and possible approval of contributions for volunteer firefighters with Oklahoma FF pension and retirement system.** Hall made the motion to contribute to Oklahoma FF pension and retirement system for current volunteer firefighters in the amount of $1,020.00. Seconded by Sexton. Hall- yes, Vanblaricom- abstain, Sexton- yes, Drake- abstain. No vote.
9. **Discussion and possible approval to purchase AED defibrillators for Police Department and Fire Department.** Sexton made the motion to purchase 4 AED defibrillators (2 for police, 1 for fire department, and 1 for community center) not to exceed $8,000.00 and have them service the one the fire department currently has. Seconded by Hall. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
10. **Discussion and possible approval to purchase water heater for the Fire Department.** Tabled. No vote.
11. **Discussion and possible approval to purchase bullet proof vests for Police Department.** Wilson states that their current bullet proof vests expire in May of 2023. Drake made the motion to purchase new bullet proof vests from Point Blank for the Police Department for 6 officers and not to exceed $15,000.00 from the impound fee or drug and alcohol account. Seconded by Hall. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
12. **Discussion and possible approval to fix the fence at the cemetery.** Drake made the motion to fix the fence at the cemetery. Seconded by Hall. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
13. **Discussion and possible approval to surplus generator from community center.** No vote.
14. **Discussion and possible approval to apply for SAFER grant with FEMA for the Fire Department.** No vote.

**NEW BUSINESS:** Maintenance truck recall. Budget meeting 03/21/2023 @ 6:00 P.M.

**PUBLIC DISCUSSION:** N/A

**ADJOURN:** Hall made the motion to adjourn @ 8:28 P.M. Seconded by Drake. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.

**TIME ADJOURNED:** 8:28 P.M.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.