**TOWN OF KIOWA AGENDA**

**PUBLIC WORKS AUTHORITY**

**EMERGENCY MEETING MINUTES**

**NOVEMBER 11, 2022 @ 10:00 A.M.**

**AT KIOWA CITY HALL**

**813 S. HARRISON ST**

**KIOWA, OK**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Kris Hall called the meeting to order at 10:03 A.M.

**ROLL CALL:** Hall – present, Vanblaricom – present, Sexton – present, Drake – present, Peterson – absent, Johnston – absent.

**PLEDGE OF ALLEGIANCE:** Completed.

1. **Discussion and possible approval to pay per diem to Loyd Hasty for attending D water class Nov 14th and 15th and D wastewater class Nov 16th at Rose State College in Midwest City, OK.** Sexton, “Do we have an amount**?”** Hall, “So the classes have already been paid for. The room will be $297. I called and reserved it yesterday.” Sexton, “One room for both of them?” Hall, “Yes, they are both going to be in the same room. So what we did was we wrote a check for $523.50 for Loyd Hasty. That would be to pay for the room for $297.00 for the room and his per diem would be $226.50.” Vanblaricom, “But you are double doing it because if they are sharing a room together that would be….” Hall, “Nope, it’s only him. We are only writing the check for him because they had to have the same name on the card that we called to reserve.” Vanblaricom, “Ok, yeah.” Hall, “It’s messed up.” Sexton, “It’s just one right?” Hall, “It’s messed up. No they are both staying three nights and they are both staying in the room.” Johnston, “And it was a total of what?” Hall, “$523.50.” Vanblaricom, “And his per diem is what?” Hall, “$226.50.” Sexton, “$226.50?” Hall, “Yes.” Sexton, “Now per diem, is that meals, mileage, gas?” Hall, “Well they are taking the city truck and we are just going to give them a com data card.” Drake, “And they will just fill up here and then there.” Sexton, “And that’s for two people, right?” Hall, “Yes.” Vanblaricom, “That’s basically going to be for his meals for the three days.” Hall, “Yes.” Drake, “That’s for three meals a day.” Vanblaricom, “Yeah, that’s three meals a day.” Drake, “Or whatever they want to eat, yeah.” Sexton, “I need one more thing. They will bring back all receipts correct?” Hall, “Yes.” Vanblaricom, “They are supposed to fill out that form too that Tracy wants everybody to fill out.” Hall, “It’s right here, the expense report.” Vanblaricom, “Yeah, the expense report.” Hall, “I’ve already started filling it out from yesterday, what all the check numbers and all that stuff. So I already have all that ready. So that should be good for him.” Hall made a motion to issue Loyd Hasty a check for the amount of $523.50 that will cover the price of the room and his per diem.” Sexton seconded the motion. Hall - yes, Vanblaricom – yes, Sexton - yes, Drake – yes. Motion carried.
2. **Discussion and possible approval to pay per diem to Mark Watkins for attending D water class Nov 14th and 15th and D wastewater class Nov 16th at Rose State College in Midwest City, OK.** Hall, “His per diem will be $226.50 since Loyd will be paying for the room on his check.” Sexton, “So they are both the same per diem then.” Hall, “Yes.” Hall made a motion to pay per diem to Mark Watkins for attending D water class Nov 14th and 15th and D wastewater class Nov 16th at Rose State College in Midwest City, OK. Vanblaricom seconded the motion. Hall - yes, Vanblaricom – yes, Sexton - yes, Drake – yes. Motion carried.

**ADJOURN:** Hall made a motion to adjourn at 10:14 A.M. Drake seconded the motion.Hall - yes, Vanblaricom – yes, Sexton - yes, Drake – yes. Motion carried.

**IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL**

**AT 918-432-5621, 24 HOURS IN ADVANCE.**