TOWN OF KIOWA

PUBLIC WORKS AUTHORITY MINUTES

FOR REGULAR MONTHLY MEETING

APRIL 28, 2022 @ 6:30 P.M.

AT KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA, OKLAHOMA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Meeting called to order by K. Hall @ 6:34 P.M.

**PLEDGE OF ALLEGIANCE:** Completed.

**ROLL CALL:** Hatridge absent, Hall present, Peterson absent, Vanblaricom present Nichols present, Ellis present, Johnston present.

**APPROVAL OF MINUTES:** No questions. Hall made the motion to accept the minutes. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes, Ellis- yes, Johnston- yes. Motion carries.

**APPROVAL OF THE FINANCIAL REPORT:** Tracy Reed, “For our schedule of cash through March, in our unrestricted we had a positive cash change from February of about $18,000.00 in our two accounts; about $2,500.00 in PWA and $15,500.00 in general fund. Overall for the year we are up about $53,000.00 among general fund, PWA and cemetery care. On our revenue and expense side overall in the operations we are about $50,000.00 ahead of where we thought we would be at this point in the year.” Hall made the motion to approve the financial report. Seconded by Ellis. Hall- yes, Vanblaricom- yes, Nichols- yes, Ellis- yes, Johnston- yes. Motion carries.

**APPROVAL OF PURCHASES:** No questions. Hall made the motion to approve the purchases. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes, Ellis- yes, Johnston- yes. Motion carries.

**WATER PLANT REPORT:** Joshua Furr, “William Ellis prepared this report for tonight because he couldn’t be here. The chemicals we had delivered this month were caustic, ferric, and chlorine. Josh is enrolled in his yearly water license renewal class; it will be a 4 hour class at the expo in May. Waylon and Zack are enrolled in class D water operator class at Rose State College via zoom. They will do 2 days of zoom training starting May 23, 2022 and on May 28th they will drive to Rose State College and take a proctored exam online. Kelly Pham from DEQ came and visited with me at the water plant about a permit the town requested in 2013 for our backwash lagoon discharge. She stated that since covid hit they have been able to get caught up on all the important paper work and have started looking into permits that were put on the back burner for years. So now that we are discharging we have to have this permit. We will have to install a flow meter and a sample site at the water plant. I will be responsible for the new tests that will be required once we start completing the task associated with the permit. I will have to submit an eDMR with DEQ every month. We have to publish in the McAlester News Capital our permit. I have had a meeting with Mark Wren who represents TWIN OXIDE, a company that helps water and wastewater treatment plants in the U.S. who have high TTHM and HAA5 results. He came and took a sample of our raw water and will be getting back to me with the results. We have received our fire hydrants. I want to ask if it would be a good idea to start the installation of these hydrants the last week of May since school is almost out the last day being May 18, 2022. We wouldn’t be affecting the school with our water outages if we have to have them installing these new hydrants.”

1. **Discussion and possible approval to accept Meredith Hatridge’s resignation letter for Ward 3.** Hall made the motion to accept Meredith Hatridge’s resignation letter for Ward 3. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes, Ellis- yes, Johnston- yes. Motion carries.
2. **Discussion and possible approval for water adjustment for Cara Cole @ 823 S. Lincoln.** Customer hasn’t had a water adjustment in the past year. Hall made the motion to approve a water adjustment for Cara Cole @ 823 S. Lincoln with the city paying $167.79 and the customer to be responsible with paying $180.18. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes, Ellis- yes, Johnston- yes. Motion carries.
3. **Discussion and possible approval for water adjustment for Leighanne Johnston @ 418 W. 6th St.** Customer hasn’t had a water adjustment in the past year. Hall made the motion to approve a water adjustment for Leighanne Johnston @ 418 W. 6th St with the city paying $202.44 and the customer to be responsible with paying $176.50. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes, Ellis- yes, Johnston- abstain. Motion carries.
4. **Discussion and possible approval for water adjustment for Kiowa Hospitality LLC (hotel) @ 901 S. Garfield.** Vanblaricom asks if they had a water leak. Ellis stated yes. Ellis informs that their last bill they paid was paid with a hot check and states they are late paying their water bill every month and maintenance has to go shut them off every month before they will pay and they are 9 months behind on paying taxes. Hall made the motion to approve a water adjustment for Kiowa Hospitality LLC (hotel) @ 901 S. Garfield with the city paying $745.65 and the customer to be responsible with paying $1,081.81. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes, Ellis- no, Johnston- yes. Motion carries.
5. **Discussion and possible approval to fix water leak behind Pat Griffins shop that was caused by sewer crew.** No vote.
6. **Discussion and possible approval to accept quote from ATS Irrigation for water traveler (cannon).** Tabled. No vote.
7. **Discussion and possible approval about 401 K for employees.** Tabled. No vote.
8. **Discussion and possible approval to adopt ARPA resolution.** Hall made the motion to approve to adopt the ARPA resolution. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes, Ellis- yes, Johnston- yes. Motion carries.
9. **Discussion and possible approval to adopt Hazard Mitigation Plan.** Hall made the motion to approve to adopt the Hazard Mitigation Plan. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes, Ellis- yes, Johnston- yes. Motion carries.
10. **Discussion and possible approval to publish Notice of Issuance of Draft Tier II Permit from DEQ.** Hall made the motion to approve to publish in McAlester News Capital newspaper the Notice of Issuance of Draft Tier II Permit from DEQ. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes, Ellis- yes, Johnston- yes. Motion carries.

**NEW BUSINESS:** N/A

**PUBLIC DISCUSSION:** N/A

**ADJOURN:** Hall made the motion @ 7:16 P.M. to adjourn. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes, Ellis- yes, Johnston- yes. Motion carries.

**TIME ADJOURNED:** 7:17 P.M.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 23 HOURS IN ADVANCE.