

**Minutes Town of Kiowa Regular Meeting
February 26, 2015
7:00 pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Janelle Beaver at 7:30pm.

Roll Call: Donald Batts, Robert Burgett, Randy McMath, and Janelle Beaver were present. Randy McMath and Ray Goss were absent.

Consideration of the Minutes: Motion was made by Burgett to approve the minutes from the Regular Meeting on January 29, 2015, seconded by Beaver. Batts, Burgett, and Beaver voted yes. Motion carried.

Treasurers' Report: Coleene Lewis gave the Treasurers' Report for the month of January, 2015. Total Revenue was \$69,312.95, Total Expenses were \$90,861.89 with a loss of \$21,548.94.

Motion was made by Beaver to approve the Treasurers' Report for the month of January, 2015, seconded by Batts. Batts, Burgett, and Beaver voted yes. Motion carried.

Purchase Orders: Motion was made by Beaver to approve the Purchase Orders for the month of February, 2015, seconded by Burgett. Batts, Burgett, and Beaver voted yes. Motion carried.

1. Discussion and possible approval of health insurance. Lisa Irby.
Motion was made by Beaver to put this item on the Special Meeting Agenda for March 12, 2015 at 5:00pm, seconded by Batts. Batts, Burgett, and Beaver voted yes.
Motion carried.
2. Discussion and possible approval to clean out ditch. Johnny Thomas.
Motion was made by Beaver to do a work order to clean out the ditch out at 5th Street and Dewey, seconded by Burgett. Batts, Burgett, and Beaver voted yes.
Motion carried.
3. MONTHLY REPORTS:
 - a. POWER PLANT: Mr. Hunt gave the report for the Power Plant. Everything is going well, there will be the shut down for maintenance beginning in March.
 - b. MAINTENANCE: James Cearley gave the report for the Maintenance Department. James said they had done maintenance on the vehicles, filled some potholes, cleaned out some ditches, fixed water leaks, tin horns, work orders and cutoffs.
 - c. FIRE: Fire Chief Patrick Johnston gave the report for the Fire Department. Chief Johnston said the Fire Department had responded to 6 grass fires, 8 motor vehicle accidents and they assisted Wardville. Also there are 3 Fire Fighter's attending a class.
 - d. ANIMAL CONTROL: James Cearley gave the report for Animal Control. James said they had returned 2 dogs to their owners and 1 cat.
 - e. POLICE: Police Chief Kevin Fox gave the report for the Police Department.

Chief Fox said they had a total of 5 District cases, 3 traffic accidents, they assisted Oklahoma Highway Patrol numerous times. They had 207 contacts with 9 narcotic cases.

4. Discussion and possible approval for Mary Powell to attend the Court Clerks conference May 18, 2015.

Motion was made by Beaver for Mary Powell to attend the Court Clerks conference in Stillwater the week of May 18, 2015 not to exceed \$1,000.00 with per diem and mileage, seconded by Batts. Batts, Burgett and Beaver voted yes. Motion carried.

5. Discussion and possible approval to open sealed bids for the 2007 Charger.

Motion was made by Beaver to open sealed bids. Seconded by Burgett. Batts, Burgett and Beaver voted yes. Motion carried. 1. Matt Damion bid \$1,000.00. 2. Raymond Shields bid \$1,355.00. 3. Jim Cearley bid \$801.00. 4. Danny Patton bid \$800.00. 5. Tom Potts bid \$4,259.00. 6. Chris Mohr bid \$3,224.00. Mayor Beaver said to call Tom Potts and if he did not want it to call Chris Mohr.

6. Discussion and possible approval to open sealed bids for the 1992 Ford Ranger.

Motion was made by Batts to open the sealed bids, seconded by Beaver. Batts, Burgett and Beaver voted yes. Motion carried. 1. Jim Cearley bid \$201.00. 2. JoMae Peck bid \$100.00. Batts said they are going to refuse both bids for the 1992 Ford Ranger, will leave setting by City Hall for one more month if a reasonable offer is not made after the next meeting on March 26, 2015 then it will be taken to the scrap yard.

The two (2) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.

7. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Cody Poe's certification and training with the K-9. OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Beaver to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Cody Poe's certification and training with the K-9. OS TITLE 25 SECTION 307 (B) (1), seconded by Burgett. Batts, Burgett and Beaver voted yes. Motion carried. Time 8:00pm.

8. Discussion and possible approval of findings from Executive Session for Cody Poe.

Time 8:53pm. Motion was made by Beaver now that Cody Poe is a certified K-9 handler he will receive an increase in pay to \$2,400.00 per month effective March 1, 2015, with a 90 day probation, seconded by Burgett. Batts, Burgett and Beaver voted yes. Motion carried.

9. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise, disciplinary action or to accept his resignation for James Cearley . OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Beaver to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise, disciplinary action or to accept his resignation for James Cearley . OS TITLE 25 SECTION 307 (B) (1), seconded by Burgett. Batts, Burgett and Beaver voted yes. Motion carried. Time 8:00pm.

10. Discussion and possible approval of findings from Executive Session for James Cearley.

Time 8:53pm. Motion was made by Beaver to put this item on the Agenda for the Special Meeting on March 12, 2015, seconded by Burgett. Batts, Burgett and Beaver voted yes. Motion carried.

11. Discussion and possible approval to the purchase of fireworks for the 4th of July.

Mayor Beaver said to have John Thomas (City Attorney) to look into the liability of fireworks and to put this item on the Agenda for March 26, 2015 regular meeting. No vote.

12. Discussion and possible approval to define in the Ordinance Book who can deposit brush on the Town of Kiowa's lot that is designated for brush burning.
Motion was made by Beaver to put this on March 26, 2015 Agenda with an Ordinance number and wording, seconded by Burgett. Batts, Burgett and Beaver voted yes. Motion carried.
13. Discussion and possible approval to put a Street Light at Cherokee and Harrison streets.
Donald Batts.
Motion was made by Beaver to get in touch with Coleene Lewis and have her call PSO to get the street light installed on Cherokee Street and Harrison Street, seconded by Burgett. Batts, Burgett and Beaver voted yes. Motion carried.
14. Discussion and possible approval to surplus and destroy a black office chair. See motion below.
15. Discussion and possible approval to surplus and destroy a Bissell vacuum cleaner serial # 0819330326K. See motion below.
16. Discussion and possible approval to surplus and destroy a HP printer serial #TH06M212X5. See motion below.
17. Discussion and possible approval to surplus and destroy a HP tower serial # CNH6270V2L, to have John Patton remove the hard drive. See motion below.
18. Discussion and possible approval to surplus and destroy a Cyber battery backup serial # BFA7Y2004112. See motion below.
19. Discussion and possible approval to surplus and destroy a Dell laptop serial # 146293, no hard drive. See motion below. Mayor Beaver's motion was to combine number's 14 through 19 on this agenda and to surplus and destroy all items listed from number 14 through number 19 on this agenda, seconded by Burgett. Batts, Burgett and Beaver voted yes. Motion carried.
20. Discussion and possible approval to put the 2003 Crown Vic back up for sale since the man that won the bid did not pick it up. No vote.
21. Discussion and possible approval to have boxes of old paper work shredded by File Thirteen, at a cost of .18 cents per pound.
Motion was made by Batts to have boxes of old paper work shredded by File Thirteen, at a cost of .18 cents per pound not to exceed \$1,000.00, seconded by Burgett. Batts, Burgett and Beaver voted yes. Motion carried.

New Business: JoMae Peck told the Board that we had received the new contract with Arledge and Associates for the upcoming audit for 2015.
Motion was made by Beaver to approve the contract with Arledge and Associates for the 2015 audit, seconded by Batts. Batts, Burgett and Beaver voted yes. Motion carried.

Bob Burgett asked the Board if there was a City Ordinance on people living in RV's? Mayor Beaver told him that there was an Ordinance prohibiting people

from living in RV's. Mayor Beaver said that we need to look at the Ordinance and it is also a health issue that we need to address.

Bob Burgett said that to hire a Police Officer needed to be put on the Special Meeting for March 12, 2015 at 5:00pm.

Public Discussion: none

Adjourn: Motion was made by Beaver to adjourn, seconded by Burgett.

Batts, Burgett and Beaver voted yes. Motion carried. Time 9:25pm.