

**Minutes Town Regular Meeting
April 29, 2013
7:00pm
Kiowa Town Hall**

The meeting was called to order by Mayor Janelle Beaver at 7:00pm.

ROLL CALL: Donald Batts, Robert Burgett, Ray Goss, and Janelle Beaver were present.

CONSIDERATION OF MINUTES: Motion was made by Goss to approve the minutes from March 25, 2013 regular meeting, seconded by Batts. Batts, Burgett, Goss and Beaver voted yes. Motion carried.

TREASURER'S REPORT: Coleene Lewis gave the Treasurers' report for the month of March, 2013. Total Revenue was \$83,563.23; Total Expenses were \$101,665.40, with a loss of \$18,102.17. Motion was made by Beaver to approve the Treasurers report for the month of March, 2013, seconded by Goss. Batts, Burgett, Goss and Beaver voted yes. Motion carried.

PURCHASE ORDERS: Motion was made by Beaver to approve the Purchase Orders for the month of April, 2013, seconded by Goss. Batts, Burgett, Goss and Beaver voted yes. Motion carried.

1. Discussion of Jim Ryan's time served on the Board of Trustees for the Town of Kiowa. Jim Ryan said he had served under several Mayors over the years and that he had been on the Board of Trustees since 1977. He has enjoyed serving on the Board of Trustees and serving the people of Kiowa. Since he has moved out of the Town of Kiowa he will no longer be able to serve on the Board of Trustees. No vote.
2. To appoint a Mayor from within the Board of Trustee's. Motion was made by Batts to nominate Janelle Beaver as Mayor, seconded by Burgett. Beaver asked if there were anymore nominations. There were none. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
3. To appoint a Vice Mayor from within the Board of Trustees. Motion was made by Batts to nominate Ray Goss as Vice Mayor, seconded by Burgett. Mayor Beaver asked if there were anymore nominations. There were none. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
4. To declare Ward Five (5) vacant. Motion was made by Beaver to declare Ward Five (5) as vacant, seconded by Goss. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
5. To hold a Special Election for Ward Five (5). Motion was made by Beaver to approve a Special Election for Ward Five (5), seconded by Goss. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
6. Resolution for the Special Election for Ward Five (5). Motion was made by Beaver to approve the Resolution for the Special Election for Ward Five (5), seconded by Batts. Batts, Burgett, Goss and Beaver voted yes. Motion carried.

7. The cleanup of old abandoned building on South Hwy 69 just past Becky's Daycare. James Nichols. Mayor Beaver said to combine 7 & 8. John Thomas, the Town of Kiowa Attorney, told Mr. Nichols that the Board was aware of the issue and that when we got to # 29 we would talk about it more in depth. Motion was made by Beaver to bypass this until item #29, seconded by Batts. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
8. The cleanup of lot behind Smith's station. James Nichols. Mayor Beaver said to combine 7 & 8. John Thomas, the Town of Kiowa Attorney, told Mr. Nichols that the Board was aware of the issue and that when we got to # 29 we would talk about it more in depth. Motion was made by Beaver to bypass this until item #29, seconded by Batts. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
9. Discussion of the trash service. James Nichols. Mr. Nichols said that the trash had not been picked up on Monett Dr. But the trash truck did come on Tuesday. No vote.
10. Declare April 2013 as Fair Housing Month for the Town of Kiowa. Motion was made by Beaver to declare April 2013 as Fair Housing month for the Town of Kiowa, seconded by Goss. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
11. Discussion of the Power Plant. Mr. Pope said everything was running fine. The Power Plant was cycling up in the morning and shutting down at night. No vote.
12. MONTHLY REPORTS:
 - a. MAINTENANCE: Randy Gropp gave the report for the Maintenance Department. Randy said that everything was growing and they were starting to mow and spraying for mosquitoes.
 - b. FIRE: Chief Patrick Johnston gave the report for the Fire Department. 6 medical calls, 1 car wreck, 4 grass fires and 1 structure fire. One night about midnight when the wind was blowing it had knocked a tree down and electrical wires across Hwy. 63 so the Fire Department moved the tree, and waited on PSO to get there. Three members of the Fire Department took an Emergency Medical Class and all three passed.
 - c. ANIMAL CONTROL: Chance Stephens gave the report for Animal Control. Chance said that they had caught 4 dogs, 1 cat and a family of armadillos.
 - d. POLICE: Chief Tony Runyon gave the report for the Kiowa Police Department. 404 traffic contacts, there were 0 motor vehicle accidents, 23 vehicle impounds, 30 service calls, 9 motorist assisted calls, 23 Pittsburg County Sherriff Office assisted calls, 7 Oklahoma Highway Patrol assisted calls, 6 unlawful gun seizures, 4 Department of Human Services assisted calls, 4 medical assisted calls, 7 arrest warrants served, 2 Fire calls, 2 Funeral Escorts, 22 Narcotic arrests filed , 2 Alcohol arrests filed, 10 criminal cases checked out 7 cleared with arrests, 2 information reports and 1 unattended death.

The two (2) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.

13. Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Chance Stephens. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Beaver to enter into Executive Session, seconded by Goss. Batts, Burgett, Goss and Beaver voted yes. Motion carried. Time 7:37pm.
14. Findings from Executive Session Chance Stephens. Time 7:57pm. Motion was made by Beaver to bypass this item and to setup a special meeting for May 13, 2013 at 5:45pm so that the Town of Kiowa Attorney John Thomas will have more time to look into this, seconded by Burgett. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
15. Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for James Cearley. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Beaver to enter into Executive Session, seconded by Goss. Batts, Burgett, Goss and Beaver voted yes. Motion carried. Time 7:37pm.
16. Findings from Executive Session for James Cearley. Time 7:57pm. Motion was made by Beaver to bypass this item and to setup a special meeting for May 13, 2013 at 5:45pm so that the Town of Kiowa Attorney John Thomas will have more time to look into this, seconded by Burgett. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
Mayor Beaver asked if no one has any objections she would like to move item #26 up since he is a guest.
26. WAV11 contract, for the server and support. Motion was made by Beaver to table this for a month, seconded by Burgett. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
17. Discussion of Emergency Management papers. Deanna Sexton. Deanna Sexton said she had put information in their boxes for Emergency Management. There is a telephone tree she told the Board of Trustees to check the phone numbers to make sure they are correct, and that there is a NIMs paper in the packet. She explained what NIMs is paperwork etc. There will some classes coming up that are instant command classes that the Board really needs to take. Keeping track of finances in the event of a disaster. Deanna said the Town of Kiowa really needs to be prepared.
18. To remove Theresa Ortiz from all signature cards with the BankNA. Motion was made by Beaver to remove Theresa Ortiz from all signature cards with the BankNA, seconded by Batts. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
19. To choose another member of the Board of Trustee to add to all of the signature cards with the BankNA. Motion was made by Batts to add Robert Burgett to all signature cards with the BankNA, seconded by Beaver. Batts, Burgett, Goss and Beaver voted yes. Motion carried.

20. To renew the support agreement with ALEIR (police software). Cost is \$300.00. Chief Tony Runyon. Motion was made by Beaver to renew the support agreement with ALEIR, seconded by Burgett. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
21. To surplus the 2005 Tahoe VIN# 1482 and the 2006 Dodge Magnum VIN# 1728. Police Department. Motion was made by Beaver to surplus 2005 Tahoe VIN# 1482 and the 2006 Dodge Magnum VIN# 1728, seconded by Goss. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
22. The disposal of the surplus Police vehicles. Motion was made by Goss to put the information out there to see what the Town of Kiowa can get for the 2005 Tahoe VIN# 1482 and the 2006 Dodge Magnum VIN# 1728, seconded by Burgett. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
23. To advertise for bids in the removal of the old Legion building. Motion was made by Batts to table this item and to put it on the Agenda for the Special meeting on May 13, 2013, seconded by Beaver. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
24. July 4th Fireworks. Chief Patrick Johnston. Motion was made by Beaver to discuss this at the Budget Workshop on May 13, 2013 and to put it on May 20, 2013 regular meeting, seconded by Goss. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
25. Discussion of OMAG. Mayor Beaver said there were some issues.
27. Amount for Wagoner Steel Building for the project on the old shop building. This was previously approved at the January 28, 2013 meeting. The amount that was approved was \$4,950.00. The amount that was billed was \$5,795.00 a difference of \$845.00. Motion was made by Beaver to pay the \$5,795.00, seconded by Burgett. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
28. Town of Kiowa to participate in Used Tire Recycling Program with DEQ. Motion was made by Beaver to participate in the Used Tire Recycling Program with DEQ dates for drop off will be May 10-20, 2013, seconded by Goss. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
29. The Notice of Abatement. Motion was made by Beaver to have a Workshop on May 16, 2013 at 6:30pm for the Notice of Abatement, seconded by Batts. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
30. Purchase lots behind the Police Department. Motion was made Beaver not to purchase the lots behind the Police Department, seconded by Batts. Batts, Burgett, Goss and Beaver voted yes. Motion carried.
31. Appointment of someone to be the Flood Plain Manger for the Town of Kiowa. Motion was made by Beaver that Randy Gropp attend the class for Flood Plain Management and to put this item back on the Agenda for next month and to see if Erin Griffin would be interested in being Flood Plain Administrator, seconded by Burgett. Batts, Burgett, Goss and Beaver voted yes. Motion carried.

32. To set a date and time for a Workshop to revise the Part 4 of the Ordinance Book. Motion was made by Beaver to set May 16, 2013 at 6:30pm for a Workshop to revise the Part 4 of the Ordinance Book, seconded by Batts. Batts, Burgett, Goss and Beaver voted yes. Motion carried.

New Business: John Thomas (Town Attorney) asked that the Workshop on the 16th of May, 2013 also include dilapidated buildings and open air storage be added.

JoMae Peck said that there was the contract for KNAP that did not arrive in time to be put on as a regular item. Motion was made by Beaver to approve the contract with KNAP for the 2013-2014 fiscal year, seconded Batts. Batts, Burgett, Goss and Beaver voted yes. Motion carried.

JoMae Peck told the Board of Trustees that the New Officials Institute will be October 10, 2013, this is mandatory. The cost is \$85.00 per person.

Randy Gropp told the Board that he had included in the Budget for 2012-2013 small bridges for the park to go across the creek. Mayor Beaver said for Randy to bring the dollar amount and to put this on May 20, 2013 regular meeting.

Public Discussion: Ned Naugle asked about storm shelters. Mayor Beaver told Ned that was one of the things that they were talking about in the Budget Workshop and trying to get it in the Budget for 2013-2014.

Adjourn: Motion to adjourn was made by Beaver, seconded by Goss. Batts, Burgett, Goss and Beaver voted yes. Motion carried. Time 9:58pm.