

**Minutes Town Regular Meeting
September 24, 2012
7:00PM
Kiowa Town Hall**

The meeting was called to order by Mayor Janelle Beaver at 7:10pm.

ROLL CALL: Bob Ramey, Theresa Ortiz, Jim Ryan and Janelle Beaver were present. Ray Goss was absent.

CONSIDERATION OF MINUTES: Motion was made by Beaver to approve the minutes from August 27, 2012 Regular Meeting with the exception of #6 it should be Deed instead of Dead, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

TREASURER'S REPORT: JoMae Peck gave the Treasurers' Report in the absence of Coleene Lewis. Total Revenue for the month of August 2012 was \$116,402.05: Total Expenses were \$95,091.11 and Net Income of a profit of \$21,310.94. Motion was made by to approve the Treasurers' Report for the month of August 2012, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

APPROVAL OF PO'S: Motion was made by Beaver to approve the Purchase Orders for the month of September 2012, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

1. Discussion of the Air Med Care Network. Jennifer Green. Jennifer Green represented AirMed Care Network said that everything would stay the same as far as the employee's that were on the policy just the name was changing. No vote.
2. Windstream internet problem. Alex Louder represented Windstream, he said that they were aware there was an issue in this area with customers not being able to get on the internet. The problem should be solved in about 2 months. Construction to solve the problem will be between Broken Arrow and Savanna. No vote.
3. Discussion of the Power Plant. Mr. Bob Pope said they had been shutting down at 11:00pm and starting back up at 7:00am. But maintenance shutdown will start in about 6 days and should start back up before Thanksgiving. No vote.
4. Opening and reading of sealed bids for the modification of the disabled parking area at Kiowa City Hall. Motion was made by Beaver to open and read the sealed Bids for the modification of the disabled parking area at Kiowa City Hall, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Mayor Beaver opened bid #1 which was done by date of receiving. It was from Gonzales Cement Construction PO Box 1525 McAlester, Ok. Gonzales Cement Construction bid was \$7,660.00. Mayor Beaver opened bid #2 from Scorpion Construction Route 1 Box 172, Stuart, Ok. Scorpion Construction bid was \$3,125.00.

5. To chose one of the bids for the modification of the disabled parking area at Kiowa City Hall. Motion was made Beaver to choose bid #2 from Scorpion Construction Route 1 Box 172, Stuart, Ok. Scorpion Construction bid was \$3,125.00, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. The bid from Scorpion Construction was shown to Pam Pulchny from Oklahoma for Independent Living to make sure it was in compliance with ADA.
6. Margret Patty to write Grants for the Town of Kiowa. Margret Patty. Motion was made by Beaver to have Margret Patty to write grants for the Town of Kiowa, there will be no fee for the Grant she trying to get for the West Side Park, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
7. Margret Patty to search and write Grants for the improvement of the park on the West side of the Town of Kiowa. Margret Patty. Motion was made by Beaver to bring a list of the Grants she is researching recommended by John Thomas Town of Kiowa Attorney and put it back on October 29, 2012 Agenda, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
8. Closing Seminole Road on the North side of the Cemetery. Ace Richardson. Motion was made by Beaver to bypass this item and put it on October 29, 2012 Agenda, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
9. Assembly of God Church to have a tin horn put in. Pastor Phillips. Motion was made by Ramey for the Assembly of God Church to have a tinhorn on the south side of the church, seconded by Ortiz. Ramey, Ortiz and Ryan voted yes. Beaver voted no. Motion carried.
10. The eligibility for Theresa Ortiz to remain on the Board of Trustee's for the Town of Kiowa. Erin Griffin. Motion was made by Beaver to bypass this item since Erin Griffin was not here, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
11. Discussion of Oklahoma State Statute 11-8-114 a, b, c, d, e, f, certification of Ray Goss elected official. Steven LeFlore. Steven LeFlore said there is reason why these Laws are in place to elevate this kind of problem. And how to conduct ourselves in public. And if it is not done within the year time frame they will no longer be a member on the Board of Trustee's. He has voted on City business. Other Businesses are looking at Kiowa to put businesses in here and we need to follow the rules.
Mayor Beaver said she was going to turn it over to John Thomas Town of Kiowa Attorney. John Thomas said Steven LeFlore is correct if the class is not completed within one year of the election they will cease to be on the Council. No vote.
12. Ray Goss's resignation from the Board of Trustees for the Town of Kiowa. Mayor Beaver read Ray Goss's resignation. Motion was made by Beaver to accept Ray Goss's resignation from the Board of Trustees' for the Town of Kiowa, seconded by Ramey. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
13. Discussion of a City Manager for the Town of Kiowa. Erin Griffin. Motion was made by Beaver to bypass this item since Erin Griffin was not here, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

14. MONTHLY REPORTS:

- a. **MAINTENANCE:** James Cearley gave the report for the Maintenance Department. The Maintenance Department has been fixing water leaks, changed out bad water meters, cleared corners of long limbs prior to school starting, mowing and filling in potholes.
 - b. **FIRE:** Chief Patrick Johnston gave the report for the Fire Department. The Fire Department had responded to 2 medical calls, 3 fires, 1 standby.
 - c. **ANIMAL CONTROL:** Chance Stephens gave the report for Animal Control. Chance said he had responded to 5 dogs, and relocated 2 possums and a raccoon.
 - d. **POLICE:** Chief Tony Runyon gave the report for the Police Department. Chief Runyon said the police Department had 370 contacts, 6 impounds, 9 motorist assist, 10 Pittsburg County assist, 7 Oklahoma Highway Patrol assist, completed the DUI campaign submitted stats to OHSO.
15. Kiowa Volunteer Fire Department to purchase Dress Uniforms. This item was bypassed from the August 27, 2012 meeting. Chief Patrick Johnston. Motion was made by Beaver for the Kiowa Volunteer Fire Department to purchase Dress Uniforms not to exceed \$8,216.25, seconded by Ramey. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
16. Discussion and possible approval to enter into Executive Session for the purpose of discussion and possible promotion and /or pay raise or disciplinary action to appoint a Maintenance Supervisor from the list of current employee's. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Beaver to enter into Executive Session, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 8:41pm.
17. Findings from Executive Session item # 16 on this Agenda. Time 9:37pm. Motion was made by Beaver that the Board had chosen Johnny Patty as the Maintenance Supervisor, the pay per month will be \$2,400.00 per month effective October 1, 2012, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
18. Kiowa Police Department to rent a magician for Red Ribbon Week for Kiowa School. At a cost of \$2,500.00, to be taken out of Drug and Alcohol Education money. Assistant Chief Jerry Ford. Motion was made by Ryan to hire a magician for Red Ribbon Week for Kiowa School, not to exceed \$2,500.00 and for the money to come out of Drug and Alcohol Education account, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
19. K-9 transport cage. To be purchased out of the Drug Seizure Account. Assistant Chief Jerry Ford. Motion was made by Beaver to purchase K-9 transport cage, to be purchased out of the Drug Seizure Account not to exceed \$6,000.00, seconded by Ramey. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
20. Seven (7) turkeys for the Kiowa Senior Citizen Center for their Thanksgiving meal. Randy Gropp said it would take 12 turkeys for the Kiowa Senior Citizen Center for their Thanksgiving meal. The motion was made by Beaver to purchase 12 turkeys for the Kiowa Senior Citizen Center for their Thanksgiving meal, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

21. Purchase a Bite Suit and Electronic Collar from Jess Wilson. Chief Tony Runyon. Motion was made by Ortiz to purchase a Bite Suit and Electronic Collar from Jess Wilson not exceed \$700.00, seconded by Beaver. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
22. Reinstate Mike Sennett as a Reserve Police Officer. Chief Tony Runyon. Motion was made by Beaver to reinstate Mike Sennett as a Reserve Police Officer, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
23. What date Halloween will be observed in the Town of Kiowa. Motion was made Ryan to observe Halloween on October 30, 2012 from 6:00pm – 9:00pm, seconded by Beaver. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
24. To repair the road on VanBuren between 5th and 6th Street. James Cearley. Motion was made by Beaver for Johnny Patty to get with Kevin Smith and discuss what can be done with the repair of Van Buren between 5th and 6th Street, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
25. To set a date and time for Building Code Workshop. Motion was made by Beaver to bypass this item and to have John Thomas look at this and to put on the Agenda for October 29, 2012, seconded by Ramey. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
26. To set a date and time for the Employee Handbook Workshop. Motion was made by Beaver to set October 4, 2012 at 3:00pm for the workshop for the employee workshop, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

New Business: JoMae Peck told the Council about the issue with OTC and the Use tax over payment that was paid to the Town of Kiowa. OML suggested that a Compliance Visit be made to OTC to get the correct address for the Use Tax.

Tony Runyon asked if Deanna Sexton could attend OMCCA certification class in Checotah on October 5, 2012. Motion was made by Beaver for Deanna Sexton to attend the certification class in Checotah on October 5, 2012, mileage and meals to be paid, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

Randy Gropp said they were having issues with some of their phones and the 2000 Chevy P/U needs tires. Mayor Beaver said the tires were regular maintenance and could have been put on the agenda to get PO from JoMae for the tires. Motion was made by Beaver to get 5 new phones not to exceed \$500.00, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

Public Discussion: none.

Motion to Adjourn: Motion was made by Ryan to adjourn, seconded by Beaver. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 10:34pm.

