

**Minutes Town Regular Meeting  
August 29, 2011  
7:00PM  
Kiowa Town Hall**

Vice Mayor Ray Goss called the meeting to order at 7:45pm. Vice Mayor Goss conducted the meeting due to Mayor Beaver not feeling well.

**ROLL CALL:** Ray Goss, Bob Ramey, Theresa Ortiz, Jim Ryan and Janelle Beaver all were present.  
**CONSIDERATION OF MINUTES:** Motion was made by Ryan to approve the minutes as written from the July 25, 2011 meeting, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

**TREASURER'S REPORT:** The report was given by Coleene Lewis. Total Revenue was \$92,762.61; total expenses were \$82,631.73 with a profit of \$10,130.88. Motion was made by Ryan to approve the Treasurer's report from July, 2011, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

**APPROVAL OF PO'S:** Motion was made by Ortiz to approve the PO's for the month of August, 2011, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

1. **Kiowa Post Office to attach a sign to the exiting pole that has directions to Kiowa City Hall on Hwy 69 by the carwash. Motion was made by Goss for the Post Office to contact ODOT since Hwy 69 is a State Hwy, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
2. **To change speed limit on Hwy 63. Motion was made by Beaver to table this item, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
3. **To buy back a cemetery lot, row D lot #18 which was issued to Gayla Dawn Walker. Jan Muse. Motion was made by Goss buy back a cemetery lot, row D lot #18 which was issued to Gayla Dawn Walker, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Mayor Beaver asked John Thomas Town Attorney if the Town of Kiowa needed a letter from Jan Muse to release the Town of Kiowa. John Thomas suggested that Jan Muse issue a deed since the cemetery lot is a piece of property to return the cemetery lot to the Town of Kiowa.**
4. **Power Plant: Kenneth Battles gave the report for the Power Plant. He said the Power Plant had been running every day and everything was up and running. No vote.**
5. **To open bids for :**  
**Two (2) MTD Pro Z2560 25hp Kohler mower 60 inch cut. One (1) for parts.**  
**1988 Ford F-250 flatbed.**  
**1976 Chevy C-20 utility bed.**  
**1987 Chevy Diesel 70 Dump Truck, gross weight 27,080.**  
**There was one (1) bid from Lester Webster: 1987 Dump Truck \$305.00, 1976 Chevy C-20 utility bed \$260.00 and 1988 Ford F-250 flatbed \$305.00.**
6. **Accepting bids for:**  
**1988 Ford F-250 flatbed. \$305.00**  
**1976 Chevy C-20 utility bed. \$260.00**  
**1987 Chevy Diesel 70 Dump Truck gross weight 27,080. \$305.00**  
**Motion was made by Goss not to accept the bids that Lester Webster had offered, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
7. **MONTHLY REPORTS:**
  - a. **MAINTENANCE: Willie Goss gave the report for Maintenance. They have been brush hogging and weed eating. Everything is up and running except for the dozer. Mayor Beaver asked how much it would be to fix the Dozer. Willie Goss replied that it would be \$8,000.00 to replace the engine.**

- b. **FIRE:** Chief Patrick Johnston gave the report for the Volunteer Fire Department. Chief Johnston said they had responded to 19 fire calls, 2 structure fires, 6 medical calls. They have one Brush Truck out of service.
- c. **ANIMAL CONTROL:** Chance Stephens gave the report for Animal Control. Chance Stephens said they had caught 4 dogs and 9 cats.
- d. **POLICE:** Chief Tony Runyon gave the report for the Police Department. Chief Runyon said the Police Department had made 466 contacts, 8 impounds, 1 motor vehicle accident, 1 funeral and 6 motorist assist.

**Mayor Beaver asked if they could skip down to number 24 on the Agenda and then take a short break.**

- 24. Wanda Graham \$.40 cent per hour pay raise that was approved on July 25, 2011 meeting. Mayor Beaver said the Council had previously approved on July 25, 2011 to give the Nutrition Center employee's \$.40 cent pay raise to be effective August 1, 2011. But since Wanda Graham was a relief worker, Genice Mabray (Nutrition Center Manger) had said that Wanda Graham will need to stay at minimum wage. Motion was made by Beaver to keep Wanda Graham at \$7.25 per hour, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
- Mayor Beaver had to leave. 8:00pm. 10 minute break.**
- 8. Court Clerk Mary Powell and Deputy Court Clerk Deanna Sexton attending a certification class in Edmond, Ok. at Edmond Community Center with OMCCA September 9, 2011, the Town of Kiowa to pay for motel, mileage and food. Motion was made by Goss for the Court Clerk and Deputy Court Clerk to attend the OMCCA certification class at Edmond, Oklahoma on September 9, 2011, for The Town of Kiowa to pay for mileage and food, the Hotel has already been paid for, seconded by Ryan. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
  - 9. Newly elected officials attending OML certification class October 6, 2011 in McAlester at the VoTech, the officials to attend will be Ray Goss, Theresa Ortiz, Bob Ramey, and Coleen Lewis. The cost of the class per person is \$85.00, total of \$340.00 plus mileage and lunch. Motion was made by Goss to approve the newly elected officials to attend OML certification class in McAlester, Ok. on October 6, 2011 at a cost of \$340.00 plus mileage and lunch, seconded by Ortiz. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
  - 10. Fire Department to purchase 13 speaker mikes for handheld Motorola \$955.50 plus shipping, 2 (5) gallon safety gas cans \$87.90 for 2, adapter for forestry hose \$12.95, 3 spanner hydrant and wrench sets \$263.85. Patrick Johnston. Motion was made by Ryan for the Fire Department to purchase 13 speaker mikes for handheld Motorola \$955.50 plus shipping, 2 (5) gallon safety gas cans \$87.90 for 2, adapter for forestry hose \$12.95, 3 spanner hydrant and wrench sets \$263.85 to be paid out of operational money, seconded by Goss. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
  - 11. To pay Mary Cearley \$10.00 per hour for training time for Colene Lewis Treasurer. Motion was made by Goss to pay Mary Cearley \$10.00 per hour for training Colene Lewis Treasurer, seconded by Ryan. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
  - 12. Mutual Aid with Pittsburg County. Motion was made by Goss to bypass this item and to put it on September 26, 2011 Agenda, seconded by Ryan. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
  - 13. To have Town of Kiowa City Hall and Community Building floors striped and waxed by DuraKlean from McAlester. City Hall will be from \$368.59 to \$380.00 and Community Building will be \$1,404.45. A total of \$1,784.45. Motion was made by Goss to get more prices and to put on September 26, 2011, seconded by Ryan. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.

14. Town of Kiowa to buy back 40 hours of vacation time from Jerry Ford. Motion was made by Goss to buy back 40 hours of vacation time from Jerry Ford, seconded by Ortiz. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
15. To allow the State of Oklahoma /Department of Agriculture /KEDDO make a direct deposit into the General Fund for the Kiowa Volunteer Fire Department operational money every year. Motion was made by Goss for the Kiowa Volunteer Fire Department operational money from the State of Oklahoma /Department of Agriculture /KEDDO to be direct deposited into the General Fund, seconded by Ryan. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
16. To purchase a tin horn for 5<sup>th</sup> Street canal. Motion was made by Goss to purchase a tin horn for 5<sup>th</sup> Street canal not to exceed \$1,200.00, seconded by Ortiz. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
17. To increase the fee to \$30.00 for returned checks. Motion was made by Goss to increase returned check fee to \$30.00, seconded by Ryan. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
18. To pay ticket fines online. Motion was made by Goss to pay tickets online with Court Solutions, seconded by Ortiz. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
19. What day Halloween will be observed for the Town of Kiowa. Motion was made by Goss to have Halloween trick or treating on October 29, 2011 from dusk till 9:00pm, seconded Ryan. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
20. JoMae Peck to take vacation October 3-7, 2011. Motion was made by Goss for JoMae Peck to take one (1) week of her vacation October 3-7, 2011, seconded by Ryan. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
21. Setting a date for an Employee Handbook Workshop. Motion was made by Ortiz to bypass and put on September 26, 2011 Agenda, seconded by Ryan. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
22. New contract with Oklahoma Tax Commission. Motion was made by Goss to approve the new contract with Oklahoma Tax Commission, seconded by Ortiz. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.
23. Contract with Arledge & Associates to do the 2010-2011 audit. Motion was made by Goss to approve the contract with Arledge & Associates to do the 2010-2011 audit, seconded by Ryan. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.

**New Business:** Chief Patrick Johnston said the Brush truck was down and could not be repaired. He had purchased a 2004 Ford Diesel to replace the old Brush truck with money from Pittsburg County. He would like to remove all of the equipment from the old Brush truck and put it on the 2004 Ford. Griffin's Tire Shop has given him a price of \$5,900.00 to do this. It will come out of operational money. Motion was made by Goss for Griffin's Tire Shop to remove the equipment from the old Brush truck and put it on the 2004 Ford at a cost of \$5,900.00, seconded by Ryan. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried.

**Public Discussion:** none

**Adjourn:** Motion to adjourn was made by Ryan, seconded by Ortiz. Goss, Ramey, Ortiz, and Ryan voted yes. Motion carried. Time 8:56pm.

