

**Minutes Town of Kiowa Regular Meeting
August 25, 2016
7:00 pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 7:47pm.

Roll Call: Robert Burgett, Ned Naugle, Regina VanBlaircom, Bob Ramey and Serena Johnston were present.

Consideration of the Minutes:

Mayor Johnston said there two mistakes in the minutes from 7-28-2016 #25 and #26.

Motion was made by Johnston to approve the Special Meetings Minutes from July 13, 2016 and the Regular Meeting Minutes from July 28, 2016, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

Treasurers Report:

Coleene Lewis gave the Treasurers Report for the month of July, 2016.

Total Revenue was \$81,466.33, Total Expenses were \$127,444.98 with a loss of \$45,978.65.

Motion was made by Johnston to approve the Treasurers Report for the month of July, 2016, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

Purchase Orders:

JoMae Peck told the Board that there were four (4) additional Purchase Order's, PO # GF-5436 to Coleene Lewis in the amount of \$20.52 for mileage, GF-5437 to Town of Kiowa for Police Quarters in the amount of \$50.00, GF-5438 to the Town of Kiowa Petty cash in the amount of \$179.14 and GF-5439 to JoMae Peck for mileage in the amount of \$19.44.

Motion was made by Johnston to approve the Purchase Orders for the month of August, 2016, seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

1. Discussion and possible approval to release driving history information to Drivers History, this would include name, date of birth, address, driver's license information, offense and disposition.
Motion was made by Johnston to not approve the release driving history information to Drivers History, seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.
2. Discussion and possible approval to put a new tinhorn at 439 S. Taylor. Riley Dees.
Motion was made Burgett to replace the tinhorn at 439 S. Taylor with an 8 inch tinhorn, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

3. Discussion and possible approval to use a temporary employment service.
Express Professionals.
Motion was made by Johnston to bypass until further notice, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.
4. Discussion and possible approval to use a temporary employment service.
RPM Staffing.
Motion was made by Johnston to bypass until further notice, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.
5. MONTHLY REPORTS:
 - a. TENASKA POWER PLANT: Mr. Buck gave the report for Tenaska. Mr. Buck said everything was going well and that it was hot in August.
 - b. MAINTENANCE: Blake Powell gave the report for the Maintenance Department. Blake said they had gotten the signs out for the Indian Summer Festival, mowing and everything is running.
 - c. FIRE: Fire Chief Patrick Johnston gave the report for the Fire Department. Chief Johnston said they had responded to several fires and wrecks. They attended the training in Weatherford and it went well. Everything is up and running.
 - d. ANIMAL CONTROL: Blake Powell gave the report Animal Control. Animal Control had dealt with horses that were out.
 - e. POLICE: Police Chief Billy Smith gave the report for the Police Department. Chief Smith said they had 462 contacts, they will be doing training and OTIS will be putting in the server next week.

The three (3) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.

6. Discussion and possible approval to enter into Executive Session for the purpose of discussion of paying Cody Poe for the home care of K-9 Hassan during the time Cody Poe was the K-9 Handler. OS TITLE 25 SECTION 307 (B) (1).
Motion was made by Johnston to enter into Executive Session for the purpose of discussion of paying Cody Poe for the home care of K-9 Hassan during the time Cody Poe was the K-9 Handler. OS TITLE 25 SECTION 307 (B) (1), seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.
Time 7:59pm.
7. Discussion and possible approval of the findings from Executive Session to pay Cody Poe for the home care of K-9 Hassan, number 6 on this agenda.
Time 8:50pm. Motion was made by Johnston to table this item to do more research and to put this on the Agenda for September 29, 2016, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

- 8. Discussion and possible approval to enter into Executive Session for the purpose of discussion to pay Jerry Ford for home care of K-9 Tramp during the time Jerry Ford was the K-9 Handler and to pay Jerry Ford for his Vacation Time, Overtime and Comptime. OS TITLE 25 SECTION 307 (B) (1).**

Motion was made by Johnston to enter into Executive Session for the purpose of discussion to pay Jerry Ford for home care of K-9 Tramp during the time Jerry Ford was the K-9 Handler and to pay Jerry Ford for his Vacation Time, Overtime and Comptime. OS TITLE 25 SECTION 307 (B) (1), seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried. Time 7:59pm.

- 9. Discussion and possible approval of the findings from Executive Session to pay Jerry Ford for the home care of K-9 Tramp during the time Jerry Ford was the K-9 Handler and to pay Jerry Ford for his Vacation Time, Overtime and Comptime number 8 on this agenda.**

Time 8:50pm. Motion was made by Johnston to pay Jerry Ford \$292.56 in comptime, \$515.16 in overtime and \$508.80 in vacation pay. To table the K-9 home care so more research can be done and to put it on the Agenda for September 29, 2016, seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

- 10. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1).**

Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1), seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried. Time 7:59pm.

- 11. Discussion and possible approval of the findings from Executive Session to hire to replace a Police Officer, number 10 on this agenda.**

Time 8:50pm. Motion was made by Johnston to hire Mike Cathey at a salary of \$2,100.00 per month, eligible for insurance benefits after 60 day and 180 days probationary period, effective August 26, 2016, seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

- 12. Discussion and possible approval to change the time back to 8am for the Maintenance Department to report to work.**

Motion was made by Johnston to change the time back to 8:00am to start work for the Maintenance Department effective, seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

New Business:

Kevin Enlow from Pittsburg County Emergency Management explained the procedure to receive assistance and explained the Hazard Litigation.

Public Discussion:

Bob Burgett told JoMae Peck that she was not to tell the Maintenance Department to do anything.

Bob Burgett told the Board that Jim Bob Winslett and CenterPoint Energy were supposed to come to the Community Building to work on the Generator but they did not come. The cost of the manual for the Generator is \$80.00.

Adjourn:

Motion to adjourn was made by Johnston, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried. Time 9:16pm.