

**Minutes Town Regular Meeting
July 30, 2012
7:00PM
Kiowa Town Hall**

The meeting was called to order by Mayor Janelle Beaver at 7:44pm.

ROLL CALL: Ray Goss, Bob Ramey, Theresa Ortiz, Jim Ryan and Janelle Beaver were present.

CONSIDERATION OF MINUTES: Motion was made by Ryan to approve the minutes as written from the June 25, 2012 Regular Meeting, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

TREASURER'S REPORT: Coleene Lewis gave the Treasurer's report for the month of June, 2012. Total Revenue was \$93,186.44, Total Expenses were \$50,536.17 and the Net Income was \$42,650.27. Motion was made by Beaver to approve the Treasurers' report for the month of June, 2012, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

APPROVAL OF PO'S: Motion was made by Beaver to approve the Purchase Order's for the month July, 2012, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

1. To put more gravel on the west driveway over the tinhorn and to remove the gravel out of the ditch south driveway and put back on the driveway at the Kiowa Head Start. Mary Anna Herron. Motion was made by Beaver to put more gravel on the west driveway tin horn and south driveway tin horn, to remove the gravel out of the south driveway ditch and for the Town of Kiowa Maintenance Department to maintain the tin horns, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
2. To close Seminole Road on the north side of the cemetery. Ace Richardson. Motion was made by Beaver for Ace Richardson to get the abstract to John Thomas, there is process that has to be done for a road closing, it is not the Board of Trustees' that can close a road, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
3. To advertise for sealed bids for the modification of the disabled parking area at Kiowa City Hall. Motion was made by Beaver to advertise to take sealed bids for the modification of the disabled parking area at Kiowa City Hall, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

4. To accept J & S Dept Collection resignation with the Town of Kiowa. Motion was made by Beaver to accept the resignation from J&S Dept Collection's, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
5. Discussion of the Power Plant. Mr. Battles gave the report for the Power Plant. Mr. Battles said the plant was in full production. They will be having an outage for maintenance October – November 2012. No vote.
6. MONTHLY REPORTS:
 - a. MAINTENANCE: No report.
 - b. FIRE: Chief Johnston gave the report for the Fire Department. Chief Johnston said they had responded to 6 grass fires, 1 car fire, 1 trailer fire and 7 medical calls.
 - c. ANIMAL CONTROL: JoMae Peck gave the report for Animal Control. They picked up 39 cats and 1 dog.
 - d. POLICE: Chief Runyon gave the report for the Police Department. Chief Runyon said that they had 486 contacts, 33 service calls, 23 motorist assist, 27 assist for Pittsburg County Sheriff Office, 14 assist Oklahoma Highway Patrol, responded to 7 medical calls, 14 vehicle impounds, 3 DHS assist, assisted Atoka County Sheriff's Office with a domestic call, no accidents in the Town of Kiowa city limits. Kevin Fox will be going to CLEET November 14, 2012.
7. Tim Millis's resignation as the Town of Kiowa's Attorney. Motion was made by Beaver to accept Tim Mills's resignation as the Town of Kiowa's Attorney, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
8. Executive Session for the purpose of discussion and possible hiring of an Attorney for the Town of Kiowa. OS TITLE 25 SECTION 307 (B) (1).
9. Findings from Executive Session item # 8 on this Agenda. Mayor Beaver said since this item was in Executive Session in Kiowa PWA that they would not enter into Executive Session but they would vote. Motion was made by Beaver to hire John Thomas as the Attorney for the Town of Kiowa, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
10. Executive Session for the purpose of discussion and possible hiring of a Municipal Judge for the Town of Kiowa. OS TITLE 25 SECTION 307 (B) (1).
11. Findings from Executive Session item # 10 on this Agenda. Mayor Beaver said since Judge Adams was not going to step down as the Town of Kiowa Municipal Judge there was no reason to have an Executive Session. No vote.

- 12. Mary Powell (Court Clerk) and Deanna Sexton (Deputy Court Clerk) to attend free training with Kellpro Court System in Oklahoma City on August 21, 2012, mileage and meals to be reimbursed. Motion was made by Beaver for Mary Powell (Court Clerk) and Deanna Sexton (Deputy Court Clerk) to attend free training with Kellpro Court System in Oklahoma City on August 21, 2012, mileage and meals to be reimbursed, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 13. Maintenance Contract with Miller Office Supply for the copier at the Nutrition Center. JoMae Peck told the Council that prior to Tim Mills leaving as the Town of Kiowa Attorney, he had looked at the Maintenance Contract with Miller Office Supply for the copier at the Nutrition Center and he said the contract was fine. Motion was made by Beaver to approve the contract with Miller Office Supply for the copier at the Nutrition Center, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 14. Discussion of future fireworks display and Indian summer Festival. JoMae Peck informed the Council that OMAG (insurance carrier for the Town of Kiowa) was advising that the Town of Kiowa does not sponsor any Town functions due to the liability of such functions. No vote.**
- 15. Property cleanup letter to the property at the Southwest corner of Lake Road and 9th Street. Motion was made by Beaver to send a cleanup letter to the property at the Southwest corner of Lake Road and 9th Street, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 16. Heat Sensor to check the internal temp of the K-9 vehicle. Motion was made by Ryan for the Police Department to purchase Heat Sensor to check the internal temp of the K-9 vehicle, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 17. To set a date and time for Employee Handbook Workshop. Motion was made by Beaver to set the date for the Employee Handbook Workshop for August 8, 2012 at 3:00pm at Kiowa City Hall, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**

New Business: Public Nuisance Complaint forms Mayor Beaver. John Thomas said he will have to look at this, can be accepted as anonymous report. Motion was made by Beaver to adopt public nuisance complaint form, seconded by Ortiz, Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

Mayor Beaver recommended a Committee for public nuisance of properties located in the Town of Kiowa. Motion was made by Goss to have Ned Naugle, Patrick Johnston and Tony Runyon as the committee member's for public nuisance properties located in the Town of Kiowa, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

Chief Runyon said that Dustin Wall has received his certification for K-9 handler; he just wanted to make sure that Dustin Wall receives his additional pay after certification in the amount of \$400.00 per month that was approved June 25, 2012 #8 on the agenda. This will be effective August 15, 2012.

Public Discussion: Goss asked about gas credit card for the Police Department. Chief Runyon said that Deputy Chief Ford was given the wrong application with Comdata, but they have the correct one now and data that needs to be entered like vehicle identification numbers, badge numbers that is taking some time to do.

Goss asked about the trash issue when Town of Kiowa residents did not want the trash service. Mayor Beaver said that Mr. Collier had brought a letter stating where he was going to be taking his trash and Mr. Brown had sent a letter where he was going to take his trash but has since decided that he will continue receiving trash service.

Mayor Beaver and Vice Mayor Goss said that an item should be added to the agenda described as Old Business. JoMae Peck said that there is no such thing as Old Business, if something needs to be discussed then it needs to be put on the Agenda.

Mary Powell asked if First Bank in Atoka has made any progress putting a bank in Kiowa. Mayor Beaver said she had talked with them a few weeks ago and was told that they were in the process of getting the land surveyed. When Mayor Beaver asked if was moving forward she was told that yes it was moving forward.

Ned Naugle asked about asphalt for the roads in Kiowa. Mayor Beaver said that the Council will have to look into it.

Adjourn: Motion was mad by Beaver to adjourn, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 9:23pm.