

**Amended Minutes Town of Kiowa Regular Meeting  
July 28, 2016  
7:00 pm  
Kiowa City Hall  
813 South Harrison Street  
Kiowa, Oklahoma**

Amended were #25 and #26.

The meeting was called to order by Mayor Serena Johnston at 7:32pm.

Roll Call: Robert Burgett, Ned Naugle, Regina VanBlaircom, Bob Ramey and Serena Johnston were present.

Consideration of the Minutes:

Motion was made by Johnston to approve the Special Meetings on June 14, 2016, June 22, 2016 and the Regular Meeting minutes from June 30, 2016, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

Treasurers Report:

Coleene Lewis gave the Treasurers Report for the month of June, 2016.

Total Revenue was \$86,981.61 Total Expenses were \$63,341.44 with a profit of \$23,639.97.

Motion was made by Johnston to approve the Treasurers Report for the month of June, 2016, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

Purchase Orders:

JoMae Peck advised the Board of Trustees' that there were four (4) additional Purchase Order's, PO # GF5391 to Noah's Park and Play Ground in the amount of \$20,000.00, GF5393 to Griffin Towing and Recovery in the amount of \$708.93, GF5394 to Riverside AutoPlex in the amount of \$132.18 and GF5395 to Oklahoma K-9 OPS in the amount of \$500.00.

Motion was made by Johnston to approve the Purchase Orders for the month of July, 2016, seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

1. Discussion and possible approval to release driving history information to Drivers History, this would include name, date of birth, address, driver's license information, offense and disposition.  
Motion was made by Johnston to bypass this item, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
2. Discussion and possible approval to install a new phone system from BizTel. Joe Breeden.  
Motion was made by Johnston to have BizTel install the new phone system not to exceed \$3,366.00, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
3. Discussion and possible approval to install a new phone system from Windstream.  
Motion was made by Johnston to not use a new phone system from Windstream, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

4. Discussion and possible approval to put a tinhorn on Oyama at a vacant lot. Freddy Taylor.

Motion was made by Burgett to approve a tinhorn on Oyama at a vacant lot, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

5. Discussion and possible approval to open alley way at 937 Lincoln. Bob DeShazer. Motion was made by Burgett to supply the tinhorn only, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

6. Discussion and possible approval to use a temporary employment service. Express Professionals.

Motion was made by Johnston to bypass this item and to put this on the agenda for August 25, 2016, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

7. Discussion and possible approval to use a temporary employment service. RPM Staffing.

Motion was made by Johnston to bypass this item and to put it on the agenda for August 25, 2016, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

8. Discussion and possible approval to pay Cody Poe for the care of the K-9 Hassan.

Motion was made by Johnston to bypass this item and to put in for Executive Session on August 25, 2016, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

9. MONTHLY REPORTS:

- a. TENASKA POWER PLANT: Mr. Hunt said that everything was working well. The next outage will begin November 1.
- b. MAINTENANCE: Ray Goss said they have gotten some things done.
- c. FIRE: No report.
- d. ANIMAL CONTROL: No report.
- e. POLICE: Chief Billy Smith said the Police Department had issued 321 citations, 213 warnings and 6 reports.

10. Discussion and possible approval of the Policy and Procedures changes for the Police Department.

Motion was made by Burgett to approve the changes to the Police Policy and Procedure manual, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

11. Discussion and possible approval to purchase a camera and radar out of the Tech Fee for the Police Department. Motion was made by Burgett to purchase a camera and radar out of the Tech Fee for the new Police unit not to exceed \$8,102.00, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

12. Discussion and possible approval to deposit \$200.00 into the General Fund at BankNA.  
Motion was made by Johnston to deposit \$200.00 into the General Fund account at BankNA, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
13. Discussion and possible approval to install a ceiling fan in the pavilion at the cemetery. Ruth Murphy.  
Motion was made by Johnston to not put a ceiling fan at the Cemetery Pavilion due to no electricity, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
14. Discussion and possible approval to have a portable toilet put at the Cemetery.  
Motion was made by Johnston to not put a portable toilet at the Cemetery, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
15. Discussion and possible approval of the Maintenance Agreement with Miller Office Supply for the copiers at City Hall and the Community Building.  
Motion was made by Johnston to approve the Maintenance Agreement with Miller Office Supply for the copiers at City Hall and the Community Building, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
16. Discussion of outer burial container for the Cemetery.  
JoMae Peck told the Board of Trustees that there is not a State Statute for outer burial container. No vote.
17. Discussion and possible approval to pay per diem to three Firemen for two days in the amount of \$306.00 plus petty cash in the amount of \$100.00 for fuel, to attend a training class with OSU in Guthrie.  
Motion was made by Johnston to approve \$306.00 plus petty cash in the amount of \$100.00 for fuel, to attend a training class with OSU in Guthrie, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
18. Discussion and possible approval a have the surgical procedure done on the K-9 Hassan.  
Motion was made by Johnston to go ahead and have the surgery for the K-9 Hassan not to exceed \$2,900.00, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

**The four (4) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.**

19. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire to replace a maintenance worker. OS TITLE 25 SECTION 307 (B) (1).  
Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire to replace a maintenance worker. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle.

Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.  
Time 8:00pm.

20. Discussion and possible approval of the findings from Executive Session to hire to replace a maintenance worker, number 19 on this agenda.  
Time 8:40pm. Motion was made by Johnston to hire Alan Whitmore at a salary of \$1,800.00 per month with 180 probationary period and will qualify for insurance after 60 days, and to hire Trevor Mitchell at a salary of \$1,800.00 per month with 180 probationary period and will qualify for insurance after 60 days, and to start employment August 1, 2016, seconded by VanBlaricom. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.
21. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1).  
Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire to replace a Police Officer OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.  
Time 8:00pm.
22. Discussion and possible approval of the findings from Executive Session to hire to replace a Police Officer, number 21 on this agenda.  
Time 8:40pm. Motion was made by Johnston to hire Anthony Richison at a salary of \$2,300.00 with \$200.00 being the care of the K-9 at his home, 180 days probationary period and eligible for insurance after 60 days, and starting date will be July 28, 2016, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
23. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1).  
Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.  
Time 8:00pm.
24. Discussion and possible approval of the findings from Executive Session to hire to replace a Police Officer, number 23 on this agenda.  
Time 8:40pm. Motion was made by Johnston to hire Jake Patton at a salary of \$2,100.00 per month, 180 days probationary period and eligible for insurance after 60 days and starting date will be July 28, 2016, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
25. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Kris Anderson. OS TITLE 25 SECTION 307 (B) (1).  
Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for

**Kris Anderson. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle.  
Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.  
Time 8:00pm.**

- 26. Discussion and possible approval of the findings from Executive Session for Kris Anderson number 25 on this agenda.  
Time 8:40pm. Motion was made by Johnston that the employment with Mr. Anderson was terminated July 21, 2016 seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.**

**New Business: none.**

**Public Discussion: Deanna Sexton said the Town of Kiowa had received a questionnaire from USDA concerning how many Spanish speaking residents in Kiowa, Deanna said she had filled it out and sent it back.**

**Adjourn:**

**Motion to adjourn was made by Johnston, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried. Time 9:02pm.**