

**July 25, 2011
7:00PM
Kiowa Town Hall**

Mayor Janelle Beaver called the meeting to order at 7:15pm.

ROLL CALL: Theresa Ortiz, Jim Ryan and Janelle Beaver all were present. Ray Goss was absent.

CONSIDERATION OF MINUTES: Motion was made by Ryan to approve the minutes as written from the month of June 2011, seconded by Ortiz. Ortiz, Ryan and Beaver voted yes. Motion carried.

TREASURER'S REPORT: The Treasurers report was given by Coleen Lewis for the month of June 2011. Total income for the Town of Kiowa was \$118,004.63; Total expenses were \$127,771.05, with a loss of \$9,766.42. Motion was made by Beaver to approve the Treasurers report for the month of June 2011, seconded by Ryan. Ortiz, Ryan and Beaver voted yes. Motion carried.

APPROVAL OF PO'S: Motion was made by Beaver to approve the PO's for the month of July 2011, seconded by Ryan. Ortiz, Ryan and Beaver voted yes. Motion carried.

1. Bob Ramey to fill the vacancy for Ward 1. Motion was made by Beaver to appoint Bob Ramey to the vacancy in Ward 1, seconded by Ryan. Ortiz, Ryan and Beaver voted yes. Motion carried.
2. Oath of Office for Bob Ramey. The Oath of Office for the State of Oklahoma and the Loyalty Oath for the Town of Kiowa was given to Bob Ramey by the Clerk for the Town of Kiowa JoMae Peck.
3. Alfred Cripe / Mike Craig would like to talk to the Council about tinhorn and the ditch washing out. 940 Cherry / Cherry and Oyama. Beaver said for Willie Goss to go to the residence to look at it. No vote.
4. The Power Plant. Mr. Pope said everything was running good. No vote.
5. To hire an Auditor. Motion was made by Beaver to hire Arledge & Associates PC from Edmond, Ok. to do the 2010-2011 Audit for the Town of Kiowa, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
6. **MONTHLY REPORTS:**
 - a. **MAINTENANCE:** Willie Goss gave the report for Maintenance. Everything is running well except for the dozer is down and will cost 8 to 10 thousand to fix.
 - b. **FIRE:** Chief Patrick Johnston gave the report for the Fire Department. 15 grass fires, 2 car accidents. The Fire Department participated in Founders Day at Pittsburg. September 24-25, 2011 Nims at McAlester for the 300 and 400 class.
 - c. **ANIMAL CONTROL:** Chance Stephens gave the report for Animal Control. Animal
 - d. **POLICE:** Chief Tony Runyon gave the report for the Police Department. They has written so far for the month of July, 2011 470 citations, 9 impounds, 1 motor vehicle accident, 12 drug, 12 alcohol, 7 motorist assist, 1 funeral. They have assisted Pittsburg County 12 times, OHP 5 and Atoka County 2.
7. For Town of Kiowa employees to receive a 5% pay increase. Motion was made by Beaver for employees to receive a 5% pay increase effective August 1, 2011, the Treasurer Coleen Lewis, Court Clerk Mary Powell and Deputy Court Clerk Deanna Sexton will not receive a 5% increase in pay until after their 90 probation period is up. The Kiowa Nutrition Center employees will receive 40 cents per hour increase, seconded Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
8. To put Coleen Lewis on all signature cards for Town. Motion was made by Beaver to put Coleen Lewis on all signature cards with the BankNA for the Town of Kiowa, seconded Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
9. To amend Ordinance 10-1-25 for collection of past due citations. Motion was made by Beaver to Amend Ordinance 10-1-25 for collection of past due citations with collections not going back past 5 years, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
10. To amend Chapter 1 Section 2-106 of the Ordinance Book to read in the absence of Treasurer any of the authorized Trustees can sign checks to obtain the three signatures required. Motion was made by Beaver to bypass, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
11. The contract with KNAP. Motion was made by Beaver to approve and sign the 2011-2012 contract with KNAP, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
12. Surplus items for the Streets and Alleys. List to be provided. Randy Gropp. No vote.

13. To advertise surplus items in the McAlester News Capital. Motion was made by Ortiz to advertise the surplus items in the News Capital to be sealed bids, seconded by Beaver. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
 14. The Kiowa Police Department purchasing fuel from Double Kwik and Kwik Check. This was to be revisited after one month. Motion was made by Beaver to continue purchasing fuel from Double Kwik and Kwik Chek and to revisit this in the October 24, 2011, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
 15. The Police Department receiving \$1,000.00 equipment grant from Oklahoma Highway Safety. Motion was made by Ortiz for the Police Department to receive \$1,000.00 from Oklahoma Highway Safety to purchase 2 breathalyzer, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
 16. To purchase 2 locks for the fireworks box from Muskogee Lock and Key in the amount of \$117.00. Motion was made by Ortiz to purchase the 2 locks for the Fireworks box, seconded by Beaver. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
 17. Mike Sennett as a new Police Reserve Officer for the Town of Kiowa. Motion was made by Beaver to approve Mike Sennett as a Reserve Police Officer for the Town of Kiowa, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
 18. Purchasing 2 used pickups for what was allotted \$15,000.00. Motion was made by Beaver to approve Randy Gropp the purchase of two (2) trucks not to exceed \$15,000.00, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
- All of the Executive Sessions will be discussed and finding will be presented when the Council returns.
19. Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Lachele Duff. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Beaver to enter into Executive Session, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 825pm.
 20. Finding from Executive Session. Time returned 8:50pm. Motion was made by Beaver to dismiss Lachele Duff during her probationary period; she was not fulfilling her job duties, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
 21. Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Mary Powell. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Beaver to enter into Executive Session, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 825pm.
 22. Finding from Executive Session. Time returned 8:50pm. Motion was made by Beaver to promote Mary Powell from Deputy Court Clerk to Court Clerk pay being \$1600.00 per month effective August 1, 2011 until after her 90 day evaluation, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
 23. Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire a Deputy Court Clerk. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Beaver to enter into Executive Session, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 825pm.
 24. Finding from Executive Session. Time returned 8:50pm. Motion was made by Beaver to hire Deanna Sexton as Deputy Court Clerk at \$8.00 per hour with evaluation after 90 days, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
 25. Mutual aid agreement with Pittsburg County. Bypass and put on Agenda for August 29, 2011. No vote.

New Business: To remove Lena Herron from all BankNA signature cards. Motion was made by Beaver to remove Lena Herron from all BankNA signature cards, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

The Final Budget Amendments from Crawford and Associates for fiscal year 2010-2011. Motion was made by Beaver to approve final Budget Amendments for fiscal year 2010-2011, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

Janelle Beaver said there were two (2) properties in Kiowa she had gotten complaints on over grown and needed to be cleaned up 1. Taylor & Harpervalley and 2. 7th & Dewey courtesy letters will be sent out. No vote.

Public Discussion: none

Adjourn: Motion to adjourn was Ryan, seconded by Beaver. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 9:07pm.