

**Minutes Town of Kiowa Regular Meeting
May 28, 2015
7:00 pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 7:03pm.

Roll Call: Robert Burgett, Ned Naugle, Regina VanBlaircom and Serena Johnston were present.

Serena Johnston said there are a couple corrections from April 30, 2015 Town minutes #6 needs to say Motion was made by Burgett to have someone from Choctaw Nation to assist with mowing and shredding and cleaning for the Town of Kiowa. And #14 needs to say Discussion and possible approval to hire to replace one (1) police officer. Serena Johnston asked if the fan blades had been fixed at the Community Center. JoMae Peck said she didn't know if they had been repaired.

Consideration of the Minutes: Motion was made by Johnston to approve the minutes from the Special Meeting April 9, 2015, April 20, 2015 and the Regular Meeting April 30, 2015, seconded by Naugle. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

Treasurers' Report: JoMae Peck gave the Treasurers' Report for the month of April, 2015. Total Revenue was \$85,812.91, and Total Expenses were \$208,854.53 with a loss of \$123,041.62.

Motion was made by Burgett to approve the Treasurers' Report for the month of April, 2015, seconded by Naugle. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

Purchase Orders: Additional Purchase Orders are GF-4696 to Mary Powell for mileage and toll to attend the Court Clerks conference in Stillwater in the amount of \$239.48, GF-4697 to Griffin Towing and Recovery for the 2013 Tahoe and 2013 Dodge Charger repair in the amount of \$372.54, GF-4698 to Susie Lewis for mileage to take the Titles and Deeds back to BankNA in the amount of \$21.85 and GF-4699 to KEDDO for membership fees in the amount of \$86.96. Motion was made by Burgett to approve the Purchase Orders for the month of May, 2015, seconded by Naugle. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

1. Discussion and possible approval to clarify the cleaning of the ditch at 5th and Dewey from the February 26, 2015 #2. Johnny Thomas.

Motion was made by Naugle to put this on the June 25, 2015 Agenda, seconded by Johnston. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

2. Discussion and possible approval to Proclaim the month of July, 2015 as Water's Worth It month.

Motion was made by was made by Naugle to not do this, seconded by Burgett. Burgett, Naugle and Johnston voted yes. VanBlaircom no vote. Motion carried.

The three (3) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.

3. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Kris Bailey. OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Burgett to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Kris Bailey. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried. Time 7:28pm.

4. Discussion and possible approval of findings from Executive Session for Kris Bailey.

Time 8:09pm. Motion was made by Johnston to reevaluate the budget restraints in 90 days to see where we are at, to see if the money is there for a raise for Kris Bailey, seconded by Naugle. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

5. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Cody Poe 90 day evaluation as K-9 Officer. OS TITLE 25 SECTION 307 (B) (1).
Motion was made by Burgett to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Cody Poe's evaluation as K-9 Officer. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried. Time 7:28pm.
6. Discussion and possible approval of findings from Executive Session for Cody Poe.
Time 8:09pm. Motion was made by Johnston to reevaluate the budget restraints in 90 days to see where we are at, to see if the money is there for a raise for Cody Poe, seconded by Naugle. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.
7. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for the Employees' of the Town of Kiowa. OS TITLE 25 SECTION 307 (B) (1).
Motion was made by Burgett to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for the Employees' of the Town of Kiowa. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried. Time 7:28pm.
8. Discussion and possible approval of findings from Executive Session for Town of Kiowa employees'.
Time 8:09pm. Motion was made by Johnston to reevaluate the budget restraints in 90 days to see where we are at to see if the money is there for raises for the Employees', seconded by Naugle. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.
9. Discussion and possible approval to remove Janelle Beaver and Ray Goss from BankNA accounts 10148906 and 1000344.
Motion was made by Johnston to remove Janelle Beaver and Ray Goss from BankNA accounts 10148906 and 1000344, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.
10. Discussion and possible approval to add Serena Johnston, Regina VanBlaricom and Ned Naugle to accounts 10148906 and 1000344 with The BankNA.
Motion was made by Johnston to add Serena Johnston, Regina VanBlaricom and Ned Naugle to accounts 10148906 and 1000344 with The BankNA, seconded by Naugle. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.
11. Discussion and possible approval of a fine when properties are not cleaned up.
Motion was made by Johnston to table this and put on June 25, 2015 Agenda, seconded by Burgett. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.
12. Discussion and possible approval of the new agreement with OMAG (Workers Compensation) for the 2015-2016 fiscal year.
Motion was made by Johnston of the new agreement with OMAG (Workers Compensation) for the 2015-2016 fiscal year, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.
13. Discussion and possible approval to purchase water and coffee for City Hall.
Motion was made by Burgett to purchase water and coffee for City Hall not to exceed \$50.00 per month, seconded by Naugle. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

14. Discussion of combination locks for the Police Department and Fire Department. Fire Chief Patrick Johnston that they have to buy several keys when the locks are changed. Johnston said to put this item on the Agenda for June 25, 2015. No vote.

New Business: Police Chief Kevin Fox said he would like to surplus the Transport Grate/Kustom Grates and the money that is received from the sale to be put into the Drug and Alcohol Fund.

Motion was made by Johnston to surplus the Transport Kennel made by Kustom Grates and the money will go into the Drug and Alcohol Fund, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

Chief Fox said that they have an opportunity to add another K-9 to the Police Department that is being donated, the sale of the Transport Kennel can be used for rubber mats, grate, leash and the partition for the dog and that includes the classes. Chief Fox said he would take the dog with no pay raise. The K-9 will be donated on the condition that the dog will be worked. The dog will be used for single purpose. Mayor Johnston asked Chief Fox what the advantages will be to having a dog. Chief Fox said having the dog we can run more narcotics. With two traffic stops we have paid for the dog.

Motion was made by Johnston to approve Chief Fox getting the dog and taking it out of the Drug and Alcohol Fund for the grate he will need and the insurance for the dog will be taken out of the Police Fund, not to exceed \$1,500.00, seconded by Burgett. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

Fire Chief Patrick Johnston said that the Fire Department had responded to 8 medical calls, 3 accidents, and 3 fires.

Chief Johnston asked about the \$5,000.00 for the sale fire equipment from 9-2014.

Motion was made by Johnston to move \$5,000.00 from General Fund to Fire and it needs to be earmarked for that fund for the purpose of fixing the Rescue Truck, this will amend what was previously approved from August 28, 2014 New Business, seconded by Burgett. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

Mr. Battles asked about the monthly reports. Mayor Johnston explained to him that they were removed from the agenda at the last meeting.

Motion was made by Naugle to put the monthly reports back on the Agenda, seconded by Johnston. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

Chief Johnston asked about getting Purchase Orders for fuel for the Fire Trucks. Mayor Johnston said that the Fire Department does not need to get a Purchase Order.

Deanna Sexton said that when we have new Council members to go over basic emergency operation plan. There are classes that the City has to be certified in to be compliant. Janelle was the only one that was compliant. Deanna emailed Pat King which he in the Oklahoma office of Homeland Security and get classes setup in Kiowa. Deanna said you have to have 15 people to attend to have the class. She said she would have to contact April Walker and the

classes would be 6 weeks before classes could be setup. Mayor Johnston asked if we could contact the school, Tenaska or anybody else we could contact. Deanna said she was working on plan for Kiowa and the most recent plan that she has is from 2005. She would like to setup a workshop to sit down and go over what everybody's roll is for disaster relief.

Mayor Johnston said that a Workshop will need to be setup to discuss what everybody's roll is for disaster relief sometime July 2015. Deanna Sexton said to put it on the Agenda for June 25, 2015 to set a date for the Workshop.

Chief Johnston said there were issues at the Storm Shelter at the school this past Monday. He said there will need to be Law Enforcement there. The cars were just stacked all around the shelter. Mayor Johnston said there needs to be a plan in place.

Mayor Johnston said that she going to back to the Water Proclaim Month, we need to look at it and if it could affect the City getting grants and all it amounts to is publishing the Proclamation that water is worth it and to educate our Town and to send out educational information to our citizens and children it would benefit us and to contact Pittsburg County soil conservation Bradley Hamilton and to put this on the Agenda for June 25, 2015.

Public Discussion: none.

Adjourn: Motion to adjourn was made by Johnston, seconded by Burgett. Burgett, Naugle, VanBlaricom and Johnston voted yes. Motion carried. Time 9:22pm.