

**Minutes Town Regular Meeting  
MAY 21, 2012  
7:00PM  
Kiowa Town Hall**

The meeting was called to order by Mayor Janelle Beaver at 7:45pm.

**ROLL CALL:** Ray Goss, Bob Ramey, Theresa Ortiz, Jim Ryan and Janelle Beaver were present.

**CONSIDERATION OF MINUTES:** Motion was made by Ryan to approve the minutes as written from April 10, 2012 Special Meeting and April 30, 2012 Regular Meeting, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

**TREASURER'S REPORT:** Coleene Lewis gave the Treasurer's report for the month of April, 2012. Total Revenue was \$90,487.53; total expenses were \$44,720.79 with a profit of \$45,766.74. Motion was made by Beaver to approve the Treasurer's report for the month of April, 2012, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

**APPROVAL OF PO'S:** Motion was made by Beaver to approve the PO's for the month of May, 2012, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

1. To have Court Solutions do the collections for Court. Motion was made by Goss to have Court Solutions do the collections of unpaid tickets, Tim Mills (Town of Kiowa Attorney) to send a letter to J&S to give them 90 notice, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
2. Fuelman credit card, bypassed 4-30-2012. Motion was made by Beaver to not use Fuelman fuel card, seconded Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
3. Discussion of the Power Plant. Mr. Pope said that the Power Plant had their biggest month in ten years. No vote.
4. **MONTHLY REPORTS:**
  - a. **MAINTENANCE:** Randy Gropp gave the report for the Maintenance Department. Leaks are under control. Two new tires had to be purchased for the Backhoe.
  - b. **FIRE:** No report.
  - c. **ANIMAL CONTROL:** Randy Gropp gave the report for Animal Control. Four Dogs.
  - d. **POLICE:** Chief Runyon gave the report for the Police Department. So far for the month of May, 2012 there have been 262 contacts, 2 impounds, 22 service calls, 10 motorist assist, 15 assist Pittsburg County Sheriff, 10 assist OHP.
5. Date and time for Employee Handbook Workshop. Motion was made by Beaver that the Employee Handbook Workshop be June 15, 2012 at 3:00pm Kiowa City Hall, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
6. Large hole at end of driveway at Super 8 motel. Motion was made by Beaver to fix the large hole at the Super 8 Motel not to exceed \$1,000.00, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
7. OMAG Renewal Participation Plan. Motion was made by Beaver sign the OMAG Renewal Participation Plan, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

8. Write off checks older than one year, which have not been cashed. The amount for General Fund is \$11,549.12, Court \$1,386.10, Streets and Alley \$1,186.30, Community Building \$163.98. Motion was made Beaver to write off checks that have not been cashed General Fund is \$11,549.12, Court \$1,386.10, Streets and Alley \$1,186.30, Community Building \$163.98, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
9. Discussion of the Band to perform for 2012 Indian Summer Festival. Ray Goss will get with Karen Johnston to discuss the Band that will play at the Indian Summer Festival. No vote.
10. Budget Amendment #3. Motion was made by Beaver to approve Budget Amendment #3, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
11. Discussion of KellPro changing to Sutterfield Technology. Mary Powell told the Board of Trustees that it will still be KellPro software that the Court will be using, but Sutterfield will be imaging. No vote.
12. To accept Jess Wilson's resignation from the Kiowa Police Department. Motion was made by Beaver to accept Jess Wilson's resignation from the Kiowa Police Department effective May 17, 2012, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
13. To buy back Jess Wilson's vacation time. Motion was made by Beaver to buy back Jess Wilson's vacation time of 86 hours, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
14. Jess Wilson purchase Hassan (Drug Dog) from the Town of Kiowa. Motion was made by Goss to bypass this item and to put it on May 31, 2012 Special Meeting, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
15. Jess Wilson to continue as the Website Administrator for the Town of Kiowa. Motion was made by Beaver to bypass this item and to put it on the Special Meeting May 31, 2012 and to have Tim Mills (Town of Kiowa Attorney) get a contract ready for Jess Wilson to sign, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
16. To advertise to hire a Police Officer. Motion was made by Beaver to advertise in the News Capital starting May 27, 2012 through June 3, 2012 cutoff date to be June 6, 2012 at 5:00pm to put on June 30, 2012 agenda, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
17. Purchase another hard drive for the server. Motion was made by Beaver to purchase another hard drive for the server not to exceed \$156.95, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
18. To rent a safety deposit box with The BankNA. Motion was made by Beaver to rent a 10x10 safety deposit box with The BankNA a total of \$60.00 for the first year and \$50.00 per year after, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
19. To add Mary Powell and Deanna Sexton to the signature card for the new rental of the safety deposit box with The BankNA. Motion was made by Beaver to put Mary Powell and Deanna Sexton on the signature card for the new rental of the safety deposit box with the BankNA, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

20. Purchase two weed eaters for Streets and Alleys. To be paid for out of the Streets and Alleys account. Motion was made by Beaver to purchase two new weed eaters and will be paid for from the Street and Alley's account, not to exceed \$750.00, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
21. Cody Poe as a Reserve Police Officer. Motion was made by Ryan for Cody Poe to be Kiowa Police Department Reserve Officer, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
22. To be compliant with Oklahoma State Statute Citationized Title 21 Chapter 53 Section 1289.13A referring to the fine amount for carrying a concealed handgun without a concealed handgun permit. No vote.
23. Amend Ordinance FY 11-02-28 Bond Schedule for fine amount for carrying a concealed handgun without a permit from \$226.00 court fine and \$49.00 court cost to \$70.00 court fine and \$49.00 court cost. Motion was made by Beaver to Amend Ordinance FY 11-02-28 Bond Schedule for fine amount for carrying a concealed handgun without a permit from \$226.00 court fine and \$49.00 court cost to \$70.00 court fine and \$49.00 court cost, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.  
New Business: Janelle Beaver put into motion that the Police Department apply and use Comdata to purchase fuel, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

Janelle Beaver talked about the letter to OIL, reading the letter that she wrote to OIL;  
Proposed Remediation Plan for OIL

1. Handicap parking sign will be ordered and installed in June.
2. Repair of ramp and parking surface has been included in the FY 2012-2013 budget. Advertisement for bids will be on the July agenda with bids let by end of summer. Work to be accomplished in early fall of 2012. In the interim, services will be provided in the current method, a phone call to city hall and the clerks will provide personalized assistance.
3. Preliminary plans are in progress to design a new city hall (ADA accessible), determine financing, and place the proposal on the ballot in April for voter approval.  
Motion was made by Beaver to approve the letter to OIL the Board of Trustee's should come into City Hall and sign the letter, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.  
Randy Gropp said that the Town of Kiowa will need new signs for the Indian Summer Festival and that Dan Cearley would paint the two signs for \$500.00. Motion was made by Goss to have Dan Cearley paint the new signs for the Indian Summer Festival not to exceed \$500.00, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

**Public Discussion:** Janelle Beaver said she had been talking to David Burgess First Bank Ok of Atoka about putting in a Modular Bank in Kiowa if they could find land reasonably priced, time frame of September or October, 2012.

Janelle Beaver said that no bills will be paid after June 15, 2012 until the new Budget July 1, 2012. So Budget Amendments can be made for fiscal year 2011-2012.

Steve Leflore said that the population is growing at the RV park he is going to have to put up a fence. He had a surveyor come out survey his property.

**Adjourn:** Motion to adjourn was made by Beaver, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.