

**Minutes Town of Kiowa Regular Meeting
March 31, 2016
7:00 pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 7:06pm.

Roll Call: Robert Burgett, Ned Naugle, Bob Ramey and Serena Johnston were present.

Regina VanBlaricom was absent.

Consideration of the Minutes:

Motion was made by Johnston to approve the Minutes from the Special Meeting on February 2, 2016 and the Regular Meeting on February 25, 2016 with the correction to the motion on Purchase Orders it should be Burgett not Johnston February 25, 2016 minutes, seconded by Naugle. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.

Treasurers Report:

JoMae Peck gave the Treasurers Report for the month of February, 2016.

Total Revenue was \$115,525.82 Total Expenses were \$80,898.20 with a profit of \$34,627.62.

Motion was made by Johnston to approve the Treasures Report for the month of February, 2016, seconded by Naugle. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.

Purchase Orders:

Motion was made by Johnston to approve the Purchase Orders for the month of March, 2016, seconded by Naugle. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.

1. Discussion and possible approval to renew the Health Insurance for the Town of Kiowa employees'. Lisa Irby.

Motion was made by Johnston to renew the Health Insurance for the Town of Kiowa employees 'and to leave the Health Insurance plan as it is, seconded by Burgett. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.

2. Discussion and possible approval of a single wide mobile home to be moved into the Town of Kiowa. Wade Daniels.

Motion was made by Johnston to approve a single wide mobile home to be moved into the Town of Kiowa by Wade Daniel at 1184 S. Johnson, seconded by Burgett. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.

3. Discussion and possible approval to set a date and time for a Budget Workshop.

Motion was made by Johnston to have the Budget Workshop on April 14, 2016 at 6:00pm, seconded by Naugle. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.

4. **MONTHLY REPORTS:**

- a. **TENASKA POWER PLANT:** Mr. Hunt gave the report for Tenaska Power Plant.

Mr. Hunt said that everything is going good. The outage is going well they plan on finishing up on the 6th of April.

- b. **MAINTENANCE:** Shawn Kinsey gave the report for the Maintenance

Department. Shawn said they had been working on getting things ready for the

summer season, everything is up and running. They have been working on work orders as they receive them. Cold mix they have received their third load.

- c. FIRE. Fire Chief Patrick Johnston gave the report for the Fire Department. Chief Johnston said they had responded to 10 medical calls, 5 grass fires and 1 motor vehicle.
 - d. ANIMAL CONTROL: Shawn Kinsey gave the report for Animal Control. Shawn said they had picked up 3 dogs and 4 cats.
 - e. POLICE: Police Chief Cody Poe gave the report for the Police Department. Chief Poe said that the Police Department had 730 contacts, 150 calls, 10 reports, 26 narcotics, 19 impounds and 5 narcotic arrests. Officer Jerry Ford seized \$7,117.00. The 2009 Charger is still down.
5. Discussion and possible approval to increase the amount of money that goes into the Comptime account. Regina VanBlaricom.
Motion was made by Johnston to put this item on the agenda for the workshop April 14, 2016 at 6:00pm, seconded by Burgett. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.
 6. Discussion and possible approval to purchase a new Police Vehicle.
Motion was made by Burgett to put this item on the agenda for April 28, 2016, seconded by Johnston. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.
 7. Discussion and possible approval of a dumpster for the Cleanup Day on May 14, 2016.
Motion was made by Johnston to approve the dumpster for the Cleanup Day on May 14, 2016, seconded by Burgett. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.
 8. Discussion and possible approval to check on status of pending paperwork that was previously given to the Board of Trustees' by Shawn Kinsey.
Shawn said the paperwork has been implemented. No vote.
 9. Discussion and possible approval for Mary Powell to attend the Court Clerk Conference on May 16, 17 and 18th, 2016.
Motion was made by Johnston to approve Mary Powell to attend the Court Clerk Conference on May 16, 17 and 18th, 2016 not to exceed \$1,000.00, seconded by Burgett. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.

The three (3) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.

10. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Shawn Kinsey. OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Shawn Kinsey. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried. Time 7:32pm.

11. Discussion and possible approval of the findings from Executive Session for Shawn Kinsey, number 10 on this agenda.

Time 8:58pm. Motion was made by Johnston to put Shawn Kinsey on the agenda in Executive Session on April 28, 2016, seconded by Naugle. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.

12. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Blake Powell. OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Blake Powell. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried. Time 7:32pm.

13. Discussion and possible approval of the findings from Executive Session for Blake Powell, number 12 on this agenda.

Time 8:58pm. Motion was made by Johnston to put Blake Powell on the agenda in Executive Session on April 28, 2016, seconded by Naugle. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.

14. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Seth Weber. OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Seth Weber OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried. Time 7:32pm.

15. Discussion and possible approval of the findings from Executive Session for Seth Weber, number 14 on this agenda.

Time 8:58pm. Motion was made by Johnston to put Seth Weber on the agenda in Executive Session on April 28, 2016, seconded by Naugle. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried.

New Business:

Chief Cody Poe told the Board of Trustees he would be gone to Chief School April 18-22.

Mayor Johnston asked to have Ray Goss put on the Agenda in Executive Session on April 28, 2016.

Shawn Kinsey said that two 20 ft. tin horns need to be ordered for the intersection of Cherry and Portland.

Public Discussion:

Mayor Johnston said that the Easter egg hunt went really well. Mayor Johnston said she would like to apologize to the Maintenance Department because she did not tell them about mowing of the park.

Adjourn:

Motion to adjourn was made by Johnston, seconded by Naugle. Burgett, Naugle, Ramey and Johnston voted yes. Motion carried. Time 9:05pm.