

**Minutes Town Regular Meeting  
March 25, 2013  
7:35pm  
Kiowa Town Hall**

**ROLL CALL:** Ray Goss, Bob Ramey, Theresa Ortiz, Jim Ryan and Janelle Beaver were present. Time 7:35pm.

**CONSIDERATION OF MINUTES:** Motion was made by Ryan to approve the minutes from the Special Meeting February 1, 2013 and the Regular Meeting on February 25, 2013 as written, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

**TREASURER'S REPORT:** Coleene Lewis gave the Treasurers' report for the month of February, 2013. Total Revenue was \$95,141.45; Total Expenses were \$92,280.80 with a profit of \$2,860.65. Motion was made by Beaver to approve the Treasurers report for the month of February, 2013, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

**PURCHASE ORDERS:** Motion was made by Beaver to approve the Purchase Orders for the month of March, 2013, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

1. Health Insurance for 2013-2014 fiscal year. Lisa Irby. Motion was made by Beaver for the Town of Kiowa to continue with BlueCross and BlueShield for the Employee's Health Insurance for the Fiscal Year 2013-2014, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
2. Dental Insurance for 2013-2014 fiscal year. Lisa Irby. Motion was made by Beaver for the Town of Kiowa to continue with Delta Dental Insurance for the Fiscal year 2013-2014, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
3. Discussion of OEPIC. Lisa Irby. Lisa Irby said that OEPIC was unsure if they were going to continue, but more than likely if it was terminated there would be something to take its place. No vote.
4. E-Court Municipal. Richard Sutterfield. Motion was made by Beaver to table this item until a future date, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
5. New copier for Kiowa City Hall. Aaron Harmon. Motion was made by Ortiz to have Miller's Office Supply replace the existing copier at a cost of \$8,950.00, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
6. To assume responsibility for the road between Erma McGill and Jim Ray. Jim and Polly Ray. John Thomas (Town of Kiowa Attorney) told Mr. and Mrs. Ray he felt like it was a driveway but if they would bring their Deed in he would look at it. Motion was made by Beaver to assume it was a driveway, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

7. Power Plant. Mr. Poe said they had been doing semiannual maintenance. No vote.
8. MONTHLY REPORTS:
  - a. MAINTENANCE: Randy Gropp gave the report for the Maintenance Department. The equipment is running well.
  - b. FIRE: Fire Chief Patrick Johnston gave the report for the Fire Department. Chief Johnston said that the Fire Department had made 20 calls.
  - c. ANIMAL CONTROL: JoMae Peck gave the report for Animal Control. Animal Control had captured 4 cats and 1 dog.
  - d. POLICE: Chief Tony Runyon gave the report for the Police Department. Chief Runyon said that they had made 315 contacts, 16 service calls, 7 motorist assist, 14 Pittsburg County Sheriff Office assist, 5 Oklahoma Highway Patrol assist, 7 vehicle impounds, 16 filed drug and alcohol charges, served 4 arrest warrants, 18 DUS filed violations, 9 medical calls, 2 funeral escorts.

**The two (2) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.**

9. Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Kevin Fox for completing CLEET. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Beaver to enter into Executive Session, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 8:42pm.
10. Findings from Executive Session. Time 9:15pm. Motion was made by Beaver to give Kevin Fox a \$100.00 per month increase in pay for completing CLEET, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
11. Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to hire a new Police Officer. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Beaver to enter into Executive Session, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 8:42pm.
12. Findings from Executive Session. Time 9:15pm. Motion was made by Beaver to hire Cody Poe, wage to be \$1,900.00 per month with a 90 day evaluation and to have Air Evac benefits, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
13. To advertise in the McAlester News Capital for bids on the cleanup of the old American Legion abandoned property, lot 80 blocks 1 and 6 in the City limits of the Town of Kiowa. Motion was made to bypass this item, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
14. To establish a committee to oversee the cemetery. Motion was made by Beaver to appoint Chance Stephens, Theresa Ortiz and Bob Ramey as the committee to oversee the Oak Hill Cemetery in Kiowa, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

15. Contract with Rex Hatridge to do the right of way mowing on Highway 69. Motion was made by Beaver to approve the contract with Rex Hatridge for the right of way mowing on Highway 69, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
16. To advertise in the McAlester News Capital to let the public know of the dates for Cemetery Cleanup. Motion was made by Beaver to advertise in the McAlester News Capital to let the public know of the dates for Cemetery Cleanup, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
17. Date and time for the Budget Workshop 2013-2014 Fiscal year. Motion was made by Beaver to set the date as April 25, 2013 at 6pm at Town of Kiowa City Hall for the Budget Workshop 2013-2014 Fiscal year, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
18. Sewer improvement damaging the ponds. Randy Dobbs. Motion was made by Beaver to bypass this item since Mr. Dobbs did not attend the meeting, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
19. To set a date and time for a Workshop to revise the Part 4 of the Ordinance Book. Motion was made by Beaver to set April 15, 2013 at 6:00pm for the Workshop to revise the Part 4 of the Ordinance Book at Kiowa City Hall, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

New Business: Ray Goss said there have been a couple of trailer houses that have been moved out and they have left a mess. There is one at 10<sup>th</sup> and Taylor and one across the highway behind the old Smith station.

John Thomas (Town of Kiowa Attorney) said he would do some checking on the law that is suppose to help Cities and Towns on cleanup of properties.

Mayor Beaver said that JoMae could to go the Court House and get the names of the people that own the properties in question and the Town will send them certified letters to notify them of that the property needed to be cleaned up.

Ray Goss said there were several street lights that were out on the highway.

Fire Chief Patrick Johnston said he had gotten in touch with Fire Marshall. The Fire Marshall said the best thing was for the Town of Kiowa was to have some of the Volunteer Fireman to take the class for the certification to set off fireworks. Chief Johnston said it would be \$100.00 per person. Ray Goss said for the Volunteer Fireman to get their paper work turned in so that they will be able to take the class.

Public Discussion: none

Adjourn: Motion to adjourn was made by Ryan and seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 9:50pm.