

**Minutes Town Regular Meeting
February 27, 2012
7:00PM
Kiowa Town Hall**

The meeting was called to order by Mayor Janelle Beaver at 7:30pm.

ROLL CALL: Ray Goss, Bob Ramey, Theresa Ortiz, Jim Ryan and Janelle Beaver were present.

CONSIDERATION OF MINUTES: Motion was made by Ryan to approve the minutes from Special Meeting January 19, 2012 and Regular Meeting January 30, 2012 as written, seconded by Ramey. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

TREASURER'S REPORT: Coleene Lewis gave the Treasurer's report for the month of January, 2012. Total Revenue was \$123,931.27; total expenses were \$72,752.97 with a profit of \$51,178.30. Motion was made by Beaver to approve the Treasurers report for the month of January, 2012, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

APPROVAL OF PO'S: Motion was made by Beaver to approve the PO's for the month of February, 2012, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

1. **ADT system for the Kiowa City Hall. Kathy Sluiter.** Motion was made by Beaver to table this item until Kathy Sluiter (she was not at the meeting) requests for it to be put back on the agenda, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
2. **Discussion of the Power Plant.** Mr. Poe said since it had been such a mild winter that they had not been very busy, everything was running well. No vote.
3. **MONTHLY REPORTS:**
 - a. **MAINTENANCE:** Willie Goss gave the report for the Maintenance Department. He said everything was up and running.
 - b. **FIRE:** Chance Stephens gave the report for the Fire Department. The Fire Department responded to 1 structure fire, 2 grass fires, 2 motor vehicle accidents, 2 medical calls and 12 members of the Fire Department took their annual CPR class with Red Cross.
 - c. **ANIMAL CONTROL:** Chance Stephens gave the report for Animal Control. Animal Control had picked up 2 dogs and 1 cat.
 - d. **POLICE:** Chief Tony Runyon gave the report for the Police Department. The Police Department had 294 contacts to date, 21 impounds, 1 motor vehicle accident, 8 criminal, 5 motorist assist, 4 assist Pittsburg County and 4 assist OHP.
4. **Community Building rental.** Coleene Lewis. Council and Coleene Lewis talked about rental of the Community Building back to back. No vote.
5. **Letter received from Oklahoman's for Independent Living.** Motion was made by Beaver to put at the bottom of each agenda Note: Special accommodations for the Hearing impaired maybe done with a 24 hour notice and for JoMae Peck to contact Oklahoma for Independent Living, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

- 6. Reimburse Reserve Officer Kevin Fox for Academy tuition. Tony Runyon. Motion was made by Beaver to reimburse Reserve Officer Kevin Fox for Academy tuition in the amount of \$250.00 and \$80.00 for psychological evaluation, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 7. Reimburse Reserve Officer Colten Westbrook for Academy tuition. Tony Runyon. Motion was made by Beaver to reimburse Reserve Officer Colten Westbrook for Academy tuition in the amount of \$250.00, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 8. Direct depositing Town of Kiowa employee's payroll. Motion was made by Beaver to not to direct deposit The Town of Kiowa employee's payroll, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 9. For the Town of Kiowa to pay for Annual Wildland Fire Training at McAAP at a cost of \$40.00 per person for the Town of Kiowa Volunteer Fire Department. Motion was made by Ortiz for the Town of Kiowa to pay for Annual Wildland Fire Training at McAAP at a cost of \$40.00 per person for the Town of Kiowa Volunteer Fire Department not to exceed \$480.00, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 10. To remove the credit card machine from Kiowa City Hall. Mary Powell. Motion was made by Beaver to remove the credit card machine from Kiowa City Hall, seconded Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 11. Setting a date and time for Employee Handbook Workshop. Motion was made by Beaver for the Employee Handbook Workshop to be March 23, 2012 at 6:30pm, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 12. Quote from Stone Electric to replace the central heating air unit for Kiowa City Hall. Motion was made by Beaver to get with Deanna Crawford to see if a budget amendment can be done for this or if it will have to wait till 2012-2013 budget year, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 13. To replace the central heating air unit for Kiowa City Hall. Motion was made by Beaver to table this item and put back on March 26, 2012 agenda, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 14. For OTC to collect on traffic citations that have not been paid for State of Oklahoma residents only. Motion was made by Ortiz to have the Court Clerk use OTC for the collection of tickets, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
- 15. To set a specific day per week for one of the Board of Trustees that is on the signature card at BankNA to sign checks. Payroll excluded. JoMae Peck. Motion was made by Beaver for one of the Council that is on the BankNA signature card to come in on Wednesdays to sign checks, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan, and Beaver voted yes. Motion carried.**

- 16. Supreme Court of Oklahoma/ Oklahoma Water Resources Board and Choctaw Nation Tribe. The Town of Kiowa Attorney Tim Mills explained about this lawsuit and that the Town of Kiowa does not need to worry about this. No vote.**
- 17. Surplus items as follows: Epson Fx 890 serial# E8BY143902 broken, 3 broken file cabinets, Black chair broken 9912168218, HP printer Model #100-127V-ac/serial #CNGRC70218 broken, Four old Dell towers DTLA307015/One old Dell tower WD200BB all of the hard drives have been removed and will be destroyed by File13 with documentation of destruction, One Dell keyboard CN-07Nz4z-38840-256-2Wz0Reva00 broken, One IBM keyboard 150z42 broken, Three Dell monitors M770 –MX0178OR-47801-03FHZ4R, One Belkin slim switch data FIBO28-V. Motion was made by Ortiz to declare these items surplus, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, and Beaver voted yes. Motion carried.**
- 18. For the Police Department to purchase a Dash Cam for the 2010 Tahoe K-9 unit. To be purchase out of the Drug Seizure Account. Tony Runyon. The cost of this item is \$3,000.00. Motion was made by Beaver for Tony Runyon to get in contact with Deanna Crawford to do a budget amendment for this item and to put it back on the March 26, 2012 agenda, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan, and Beaver voted yes. Motion carried.**
- 19. For the Police Department to purchase a Handheld Snake camera for drug interdiction. To be purchased out of the Drug Seizure Account. Tony Runyon. The cost of this item is \$169.00. Motion was made by Beaver for Tony Runyon to get in contact with Deanna Crawford to do a budget amendment for this item and to put it back on the March 26, 2012 agenda, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, and Beaver voted yes. Motion carried.**
- 20. To purchase paint to paint the inside of Kiowa City Hall. Motion was made by Beaver to purchase paint not to exceed \$300.00 to paint the inside of City Hall, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, and Beaver voted yes. Motion carried.**
- 21. To purchase new flooring for Kiowa City Hall bathroom. Motion was made by Beaver to purchase flooring for Kiowa City Hall bathroom not to exceed \$50.00, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan, and Beaver voted yes. Motion carried.**

New Business: Tony Runyon said there had been some issues with door to door salesman. He talked about the Council might want to think about the Ordinance for peddlers.

JoMae Peck told the Council that Jon Patton from Patco Double Kwik had brought a application for a credit card to Kiowa City Hall which would not charge tax on fuel purchased at Patco Double Kwik. Will be put on March 26, 2012 agenda.

Public Discussion: Mayor Beaver talked about Flood Plain Map that Fema is going to redo during 2012.

Mayor Beaver said to get in touch with Deanna Crawford about the 2012-2013 Budget.

Mayor Beaver talked about a Community Storm Shelter.

Adjourn: Motion to adjourn was made by Beaver, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, and Beaver voted yes. Motion carried. Time 8:52pm.