

**Minutes Town of Kiowa Regular Meeting  
February 25, 2016 Amended  
7:00 pm  
Kiowa City Hall  
813 South Harrison Street  
Kiowa, Oklahoma**

The meeting was called to order by Vice Mayor Bob Burgett at 7:03pm.

Roll Call: Robert Burgett, Ned Naugle, Regina VanBlaircom, and Bob Ramey were all present. Serena Johnston was absent.

Consideration of the Minutes:

Motion was made by Burgett to approve the Minutes from January 28, 2016 Regular Meeting, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom and Ramey voted yes. Motion carried.

Treasurers Report:

Coleene Lewis gave the Treasurers Report for the month of January, 2016.

Total Revenue was \$138,386.94 Total Expenses were \$54,632.53 with a profit of \$83,754.41.

Motion was made by Burgett to approve the Treasures Report for the month of January, 2016, seconded by Naugle. Burgett, Naugle, VanBlaircom and Ramey voted yes. Motion carried.

Purchase Orders:

There was one Purchase Order that changed GF-5117 to Cintas, the original amount was \$65.79 changed to \$131.58.

**Motion was made by Burgett** to approve the Purchase Orders for the month of February, 2016, seconded by Naugle. Burgett, Naugle, VanBlaircom and Ramey voted yes. Motion carried.

**1. MONTHLY REPORTS:**

**a. TENASKA POWER PLANT**

Mr. Hunt gave the report for the Power Plant. Mr. Hunt said that everything was going well. Mr. Hunt said that they are preparing for the drill.

**b. MAINTENANCE:**

Shawn Kinsey gave the report for the Maintenance Department. Shawn Kinsey said they have been keeping up with things the best they can and that Blake and he had received their temporary water and sewer license. The new gas tank will be arriving in the morning.

**c. FIRE:**

No report.

**d. ANIMAL CONTROL:**

Shawn Kinsey gave the report for Animal Control, he said they had picked up 7 dogs.

**e. POLICE:**

Chief Cody Poe gave the report for the Police Department. Chief Poe said for the month of February, 2016 the Police Department had written 606 citations, 201 warnings, 147 service calls, 4 cases, 1 warrant, 24 impounds and 36 narcotic stops.

Chief Poe said that Officer Roberts had a pursuit that began in Kiowa and ended in Durant with an arrest. The Durango is back in the shop and the 2012 Tahoe had a fuel pump replaced.

2. Discussion and possible approval to amend Chapter 17 section 15 to define vehicle impound, in the Town of Kiowa's Ordinance Book.

Pat Layden the Town of Kiowa Attorney said that you have to wait 90 days after publication to implement the Ordinance.

Motion was made by Burgett to bypass this item and to put it on March 31, 2016 agenda, seconded by Naugle. Burgett, Naugle, VanBlaircom and Ramey voted yes. Motion carried.

3. Discussion and possible approval to amend Chapter 17 section 15 to add a fee for vehicle impound in the Town of Kiowa's Ordinance Book.

Motion was made by Burgett to set the fee to \$100.00 with the amendment, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom and Ramey voted yes. Motion carried.

4. Discussion and possible approval of Budget Amendment #2, to recognize increase in Use Tax revenue Police Fines and Deferment Fee revenue and to increase expense line items that are over budget at the end of December 2015.

Motion was made by Burgett to approve Budget Amendment #2, to recognize increase in Use Tax revenue Police Fines and Deferment Fee revenue and to increase expense line items that are over budget at the end of December 2015 in the amount of \$24,159.00, seconded by Naugle. Burgett, Naugle, VanBlaircom and Ramey voted yes. Motion carried.

5. Discussion and possible approval to repair the floor of the large trailer that the Dozer is transported on.

Motion was made by Burgett to approve the repair of the floor of the large trailer not to exceed \$500.00, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom and Ramey voted yes. Motion carried.

**New Business:**

Regina VanBlaircom said she has a problem with the comptime, she said she thinks it should be paid down.

Regina VanBlaircom said she thinks the amount put into the comptime account should be increased and to put this on next month's agenda.

Chief Cody Poe talked about the repair of the Durango and purchasing a new Police vehicle.

Vice Mayor Burgett said we will have to find out if this is even possible. Vice Mayor Burgett suggested this be put on March 31, 2016 agenda.

Shawn Kinsey said that the water will have to be shut off at Dewey and 10th Street to do a water main repair on March 12, 2016 starting at 8:00am unknown time to complete. To do a flyer and to post on FaceBook to let the Public know. Officer Micah Stites said as long as the residents are notified ahead of time they will have time to get water.

Mary Powell talked about the Defer Admin fee. She said she has talked to other Towns that do not charge an additional \$100.00 per ticket, they only charge \$100.00 onetime no matter how many tickets. Mary Powell said she worried about the increase in money.

Pat Layden (Town of Kiowa Attorney) said that we need to get a handle on collecting so much money, the one's that can be dismissed need to be. Vice Mayor Burgett said to put the Defer Admin fee on the agenda for March 31, 2016.

**Public Discussion:**

None.

**Adjourn:**

Motion to adjourn was made by Burgett, seconded by VanBlaircom. Burgett, Naugle, VanBlaricom and Ramey voted yes. Motion carried. Time 8:13pm.

Mary Powell talked about the Defer Admin fee. She said she has talked to other Towns that do not charge an additional \$100.00 per ticket, they only charge \$100.00 onetime no matter how many tickets. Mary Powell said she worried about the increase in money.

Pat Layden (Town of Kiowa Attorney) said that we need to get a handle on collecting so much money, the one's that can be dismissed need to be. Vice Mayor Burgett said to put the Defer Admin fee on the agenda for March 31, 2016.

**Public Discussion:**

None.

**Adjourn:**

Motion to adjourn was made by Burgett, seconded by VanBlaircom. Burgett, Naugle, VanBlaricom and Ramey voted yes. Motion carried. Time 8:13pm.