

**Minutes Town Regular Meeting
December 17, 2012
7:00pm
Kiowa Town Hall**

The meeting was called to order by Mayor Janelle Beaver at 6:55pm.

ROLL CALL: Bob Ramey, Theresa Ortiz, Jim Ryan and Janelle Beaver were present. Ray Goss was absent.

CONSIDERATION OF MINUTES: Motion was made by Ryan to approve the minutes from November 26, 2012 Town Regular Meeting as written, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

TREASURER'S REPORT: Coleene Lewis gave the Treasurers' report for the month of November, 2012. Total Revenue was \$82,117.69; Total Expenses were \$83,768.74 with a loss of \$1,651.05. Motion was made by Beaver to approve the Treasurer's report for the month of November, 2012, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

Purchase Orders: Motion was made by Beaver to approve the purchase orders for the month of December, 2012, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

1. **Health Insurances changes for 2013.** Lisa Irby. Lisa Irby told the Council that most of the changes in the Health Insurance changes were not going to affect the Town of Kiowa, because we had less than 50 employees. She also said we would have to have early enrollment for next year. No vote.
2. **Lillian O'Dell Park model RV at Johnson and 7th Street.** Motion was made by Beaver that Lillian O'Dell can put the Park Model RV at Johnson and 7th providing she gets the building permit and pass the inspection, with the RV being tied down, skirting and the RV to be blocked up, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
3. **Z Bird Vending Company.** Motion was made by Beaver to approve using Z Bird vending on approval of the contract that will be put on January 28, 2013 Agenda, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
4. **Power Plant.** Mr. Pope said everything had been quiet at the Power Plant because of the weather being so nice. No vote.
5. **MONTHLY REPORTS:**
 - a. **MAINTENANCE:** The Mayor said she had talked with Johnny Patty and he could not be here. He said everything was going good. Filling the ruts with gravel at the North Lagoon.
 - b. **FIRE:** Fire Chief Patrick Johnston gave the report for the Fire Department. The Fire Department had responded to 5 medical calls, 1 accident, 1 brush fire and 1 smoke investigation. Everything is up and running.
 - c. **ANIMAL CONTROL:** Chance Stephens could not be here. JoMae Peck gave the report for Animal Control. JoMae said that Animal Control had gotten 2 cats and 2 dogs. There are 4 cages at 4 different locations. And 1 cat in kennel to be taken in tomorrow.

- d. **POLICE:** Assistant Chief Ford gave the report for the Police Department. So far for the month the Police Department has had 186 contacts, 14 service calls, 8 Pittsburg County Assist, 2 OHP assist, 1 fire call, 6 motorist assist, 5 impounds, 2 medical calls and 1 accident.
6. **Deanna Sexton salary instead of hourly wage.** Janelle Beaver. Motion was made by Beaver to table this item and to put it on January 28, 2012 agenda, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
7. **Employee Hand Book.** Janelle Beaver. Motion was made by Beaver to approve the Employee Hand Book with the corrections to page seven (7) Smoke Free Workplace and putting Town of Kiowa where applicable, seconded by Ortiz. Ramey, Ortiz, Ryan, and Beaver voted yes. Motion carried.
8. **Surplus items to be destroyed are as follows:** HP PSC 1350V printer, Samsung CLP 670ND printer, Samsung CLP 660WD printer, Dell monitor 9330705. Motion was made by Beaver to destroy these items, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
9. **Finishing the Handicap parking area.** Motion was made by Beaver to have Randy Gropp get prices on the two doors for the south side of the old maintenance building, one 36 inch walk through and one overhead door, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
10. **To change the time Municipal Court will be held.** John Thomas. Motion was made by Ortiz to change the Municipal Court time to 6:00pm the third Thursday of each month, to begin February, 2013, seconded by Beaver. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

New Business: none.

Public Discussion: Mayor Beaver said she had talked with Windstream and in 2 weeks they should be on broadband.

Adjourn: Motion to adjourn was made by Beaver, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 8:07pm.