

**Minutes Town Regular Meeting
December 16, 2013
7:00pm
Kiowa Town Hall**

Vice Mayor Ray Goss conducted the meeting due to Mayor Beaver's absence.

The meeting was called to order by Vice Mayor Ray Goss at 7:00pm.

Roll Call: Donald Batts, Robert Burgett, Ray Goss and Randy McMath were present. Janelle Beaver was absent.

CONSIDERATION OF MINUTES: Motion was made by Batts to approve the minutes from the November 18, 2013 meeting, seconded by McMath. Batts, Burgett, McMath and Goss voted yes. Motion carried.

Treasurers' Report: Coleene Lewis gave the Treasurers' Report for the month of November, 2013. Total Revenue was \$152,905.05; Total Expenses were \$212,780.84 with a loss of \$59,875.79.

Motion was made by Goss to approve the Treasurers' report for the month of November, 2013, seconded by Burgett. Batts, Burgett, McMath and Goss voted yes. Motion carried.

Purchase Orders: Motion was made by Goss to approve the Purchase Orders for the month of December, 2013, seconded by Batts. Batts, Burgett, McMath and Goss voted yes. Motion carried.

1. Discussion and possible approval of an Ordinance for clean indoor air / youth tobacco access. Karlita Lott Pittsburg County Health Department.
Motion was made by Goss to bypass this item, seconded by Burgett. Batts, Burgett, McMath and Goss voted yes. Motion carried.
2. Discussion and possible approval to apply for the Recreational Grants. Shelia Edwards.
Motion was made by Goss to approve the Recreational Grants for Trails 80/20, seconded by Batts. Batts, Burgett, McMath and Goss voted yes. Motion carried.
3. Discussion and possible approval for the Mayor to be authorized to sign all grant documents. Shelia Edwards.
Motion was made by Goss for the Mayor to be authorized to sign all grant documents, seconded by Batts. Batts, Burgett, McMath and Goss voted yes. Motion carried.
4. Discussion and possible approval of the proposal for architectural services from Michael Allen Riley PLLC for a New City Hall, the cost will be \$15,000.00.
Motion was made by Goss to postpone this item until Michael Allen Riley Architectural services can be present at the meeting, seconded by Batts. Batts, Burgett, McMath and Goss voted yes. Motion carried.

5. Discussion and possible approval of invoice# KIO-12-01-07 for CDBG Wastewater Collection System Improvements in the amount of \$3,238.00. To be paid out of the Grant account.

Motion was made by Goss to approve invoice# KIO-12-01-07 for CDBG Wastewater Collection System Improvements in the amount of \$3,238.00. To be paid out of the Grant account, seconded by Batts. Batts, Burgett, McMath and Goss voted yes. Motion carried.

6. Discussion and possible approval of invoice# KIO-13-02-01 for CDBG Wastewater Collection System Improvements in the amount of \$2,652.00. To be paid out of the Grant account.

This item was moved by Vice Mayor Ray Goss to PWA. No vote.

7. Discussion and possible approval of the Contractor's pay request (LLG) in the amount of \$18,812.20 for the CDBG Wastewater Collection System Improvements. To be paid out of the Grant account.

Motion was made by Goss to postpone the approval of the pay request #3 by LLG until we can talk with Mehlburger Brawley about some concerns, seconded by Batts. Batts, Burgett, McMath and Goss voted yes. Motion carried.

8. MONTHLY REPORTS:

- a. TENASKA POWER PLANT: Mr. Pope gave the report for the power plant. Mr. Pope said that they were back up and running.
- b. MAINTENANCE: James Cearley gave the report for the Maintenance Department. They have cleared some corners out, done some road repair, water leaks and going to replace the tin horn at 5th and Dewey. Some rifferaff will be needed for that repair.
- c. FIRE: Chief Patrick Johnston gave the report for the Fire Department. Chief Johnston said they had responded to 7 medical calls, 1 truck fire, 1 electrical fire on Lake Road, 2 grass fires, responded to 2 car accidents and a false alarm at the school the day of the winter storm.
- d. ANIMAL CONTROL: Chance Stephens gave the report for Animal Control. Chance said they had picked up 2 dogs and returned them to their owner.
- e. POLICE: Chief Tony Runyon gave the report for the Police Department. Chief Runyon said the Police Department has had 91 traffic contacts, 7 vehicle impounds, 38 service calls, due to the bad weather they made numerous assist calls to OHP and Pittsburg County Sheriff's Office. No motor vehicle accidents in our City limits. 4 cases have been checked out, 1 was cleared by arrest, 2 are information reports and 1 was sent to the District Attorney for charges. Officer Kevin Fox recovered a stolen vehicle out of Atoka County, Chief Runyon recovered a stolen shot gun.

- 9. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Billy Smith's 90 day probation. OS TITLE 25 SECTION 307 (B) (1).**

Motion was made by Goss to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Billy Smith's 90 day probation. OS TITLE 25 SECTION 307 (B) (1), seconded by Burgett. Batts, Burgett, McMath and Goss voted yes. Motion carried. Time 7:40pm.
- 10. Discussion and possible approval of findings from Executive Session for Billy Smith. Time 8:00pm. Vice Mayor Goss said that Billy Smith could not get into Cleet at this time.**

Motion was made by Goss for Billy Smith to receive all benefits and to increase his pay from \$1,900.00 to \$2,000.00 per month effective January 1, 2014, seconded by Burgett. Batts, Burgett, McMath and Goss voted yes. Motion carried.
- 11. Discussion and possible approval of the estimate no. 1213 Wav11 for a new server, in the amount of \$4,714.09.**

Motion was made by Goss to approve the estimate no. 1213 Wav11 for a new server, in the amount of \$4,714.09, seconded by Burgett. Batts, Burgett, McMath and Goss voted yes. Motion carried.
- 12. Discussion and possible approval of the estimate no. 1248 Wav11 for a new computer and printer for the Clerk, in the amount of \$2,223.99.**

Motion was made by Goss to approve the estimate no. 1248 Wav11 for a new computer and printer for the Clerk, in the amount of \$2,223.99, seconded by McMath. Batts, Burgett, McMath and Goss voted yes. Motion carried.
- 13. Discussion and possible approval of Resolution 12-16-2013 for the Town of Kiowa's support HB 1875 to correct the imbalance fees charged by the state for services that has accrued over the past 30 years.**

Motion was made by Goss to approve the Resolution 12-16-2013 for the Town of Kiowa's support HB 1875 to correct the imbalance fees charged by the state for services that has accrued over the past 30 years, seconded by Batts. Batts, Burgett, McMath and Goss voted yes. Motion carried.
- 14. Discussion and possible approval to set a budget for Emergency Management for the 2014-2015 fiscal year.**

Vice Mayor Ray Goss said that when the Workshops for the 2014-2015 Budget start that this will need to be talked about. No vote.
- 15. Discussion and possible approval to hire an Appraiser to appraise Kenneth Jones building. Ray Goss.**

Motion was made by Goss to hire an Appraiser to appraise Kenneth Jones building not to exceed \$500.00, seconded by Batts. Batts, Burgett, McMath and Goss voted yes. Motion carried.

New Business: Randy Gropp gave the Board of Trustees' the contact information for Bill Helsley with Cummins for the Generator at the Community Building. Randy said what they are wanting to do is send someone down to pressure test the line to make sure it will hold enough pressure for a maximum load. They will not start it up, one of the City employees will have to press the button.

Randy Gropp said that some of the lights in City Hall will need to be replaced.

James Cearley said that he will need 75 tons of gravel for the Cemetery.

Motion was made by Goss to purchase 5 trucks loads of gravel for the Cemetery not to exceed \$500.00, seconded by Burgett. Batts, Burgett, McMath and Goss voted yes.

Motion carried.

James Cearley said that some of the roads need repair, asphalt will need to be purchased.

Motion was made by Goss to purchase 10 tons of asphalt not to exceed \$1,000.00, seconded by Burgett. Batts, Burgett, McMath and Goss voted yes.

Motion carried.

Public Discussion: none

Adjourn: Motion to adjourn was made by Goss, seconded by McMath. Batts, Burgett, McMath and Goss voted yes. Motion carried. Time 8:30pm.