

**Minutes Town Regular Meeting
November 28, 2011
7:00PM
Kiowa Town Hall**

The meeting was called to order by Mayor Janelle Beaver at 7:30pm.

ROLL CALL: Ray Goss, Bob Ramey, Theresa Ortiz, Jim Ryan and Janelle Beaver were present.

CONSIDERATION OF MINUTES: Motion was made by Ryan to approve the minutes from October 24, 2011 meeting as written, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

TREASURER'S REPORT: Coleene Lewis gave the Treasurer's report for the month of October, 2011. Total Revenue was \$85,622.64; total expenses were \$73,197.67, a profit of \$12,424.97. Motion was made by Beaver to approve the Treasurer's report for the month of October, 2011, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

APPROVAL OF PO'S: Motion was made by Beaver to approve the PO's for the month of November, 2011, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

1. To appoint Bob Ramey as Floodplain Administrator and Randy Gropp as alternate Floodplain Administrator. Motion was made by Beaver to appoint Bob Ramey as Floodplain Administrator and Randy Gropp as alternate Floodplain Administrator, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
2. To set a fee for building permits. Motion was made by Beaver to set a building permit fee of \$25.00, seconded by Ortiz. Goss, Ramey, Ortiz, and Beaver voted yes. Ryan voted no. Motion carried.
3. Resolution No. 11-28-11 Building Permit Fee. Motion was made by Beaver to approve the Resolution No. 11-28-11 Building Permit Fee, seconded by Ortiz. Goss, Ramey, Ortiz, and Beaver voted yes. Ryan voted no. Motion carried.
4. Resolution to participate in National Flood Insurance Program. Motion was made by Beaver to approve Resolution to participate in National Flood Insurance Program with Fema, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
5. Discussion of the Power Plant. Mr. Pope said that the Power Plant had been shut down for 26 days for maintenance. Everything was running good. No vote.
6. Opening of sealed bids for the three Police cars that were deemed as surplus. Mayor Beaver combined #6 and 7. Opening of Bids. 1. Larry Cole 1998 Crown Vic \$250.00, 2003 Crown Vic \$300.00, 2004 Crown Vic \$300.00. 2. Yousef Dabbagh 2003 Crown Vic \$307.00, 2004 Crown Vic \$407.00. No vote.
7. Accepting a bid for the three Police cars. Motion was made by Beaver to not accept any of the bids, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
8. To have Deanna Sexton put on the signature card for the Court Clerk and the Drug and Alcohol accounts. Motion was made by Beaver to add Deanna Sexton to the Court Clerk account 1154267 and the Drug and Alcohol account 10182950, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
9. **MONTHLY REPORTS:**
 - a. **MAINTENANCE:** Willie Goss gave the report for Maintenance. They have been fixing leaky valves. There a lot of street lights out.
 - b. **FIRE:** Fire Chief Patrick Johnston gave the report for the Fire Department. Fire Department had 6 medical calls, 1 false alarm at the school and 1 false call on a car accident south of town. Everything is up and running.

- c. **ANIMAL CONTROL:** Chance Stephens gave the report for Animal Control. They had caught 5 cats and 2 dogs.
- d. **POLICE:** Police Chief Tony Runyon gave the report for the Police Department. They had 329 contacts, 8 vehicle impounds, 2 motor vehicle accidents, 14 motorist assist, 16 calls from the Pittsburg County Sheriff's office to assist, 7 calls from OHP to assist, 2 DHS calls to assist. Chief Runyon told the Council that the 2nd annual Christmas party will be held on December 10, 2011 from 1-5 pm at the Multipurpose building at Kiowa School.
Chief Runyon introduced 2 members of the Pittsburg County Drug Task Force. They told the Council it would benefit Kiowa for a mutual aid agreement with the Drug Task Force.

Mayor Beaver asked to take a 5 minute break. Time 8:27pm. Return 8:34pm.

- 10. Hiring a shredding company to dispose of old records allowed by the Oklahoma State Statute Title 11 Chapter 1 Article XXII Section 22-131. Motion was made by Ortiz to hire File 13 to shred old records allowed by Oklahoma State Statute Title 11 Chapter 1 Article XXII Section 22-131, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
- 11. Purchasing fuel for the Police Department from Double Kwik and Kwik Chek. Motion was made by Beaver for the Police Department to continue purchasing fuel from Double Kwik and Kwik Chek, to make sure the invoices are turned in and equal purchases, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
- 12. Purchase a new Dodge Charger for the Police Department. Tony Runyon. Motion was made by Ortiz to purchase a 2011 Dodge Charger for the Police Department not to exceed \$34,000.00, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
- 13. Traffic Court Dates for 2012. Mary Powell. Motion was made by Beaver for the traffic court date to stay at the (3) third Thursday of each month, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
- 14. To combine the Defer/Admin fee of \$100.00 with the court costs of \$30.00. Mary Powell. Motion was made by Beaver to combine the \$100.00 Defer fee and the \$30.00 Court Fee, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
- 15. To change CD 109002 in the amount of \$87,782.56 from a 90 day CD to a one year CD. Motion was made by Beaver to change CD 109002 in the amount of \$87,782.56 from a 90 day CD to a one year CD, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
- 16. Allegiance Franchise Fee to be paid annually. Mayor Beaver asked if Allegiance could be called and to ask them if it could be changed to the Town of Kiowa fiscal year instead of annually. Discussion only no vote.
- 17. Life insurance with OMAG for the K-9 dog Hassan. Motion was made by Beaver to bypass this item and find out what the policy covers, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
- 18. Purchase small backup generator for Radio Shack. Motion was made by Beaver for this item to be put on the December 19, 2011 agenda, and for Randy Gropp to get more information, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

New Business: Ned Naugle asked about Christmas lights for the Town of Kiowa.

Public Discussion: none

Adjourn: Motion to adjourn was made by Ryan, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 9:10pm.