

**Minutes Town Regular Meeting
November 18, 2013
7:00pm
Kiowa Town Hall**

The meeting was called to order by Mayor Janelle Beaver at 7:20pm.

CONSIDERATION OF MINUTES: Motion was made by Beaver to approve the minutes from the October 28, 2013 regular meeting, seconded by Goss. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

Treasurers' Report: Coleene Lewis gave the Amended Treasurers' Report for the month of September, 2013. Total Revenue was \$95,000.01; Total Expenses were \$44,624.54 with a profit of \$50,375.47.

Motion was made by Beaver to approve the amended Treasurers Report for the month of September, 2013, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

Treasurers' Report: Coleene Lewis gave the Treasurers' Report for the month of October, 2013. Total Revenue was \$129,188.74; Total Expenses were \$182,164.15 with a loss of \$52,975.41.

Motion was made by Beaver to approve the Treasurers Report for the month of October, 2013, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

Purchase Orders: Motion was made by Beaver to approve the Purchase Orders for the month of November, 2013, seconded Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

1. Discussion and possible approval of an Ordinance for clean indoor air / youth tobacco access. Karlita Lott Pittsburg County Health Department.
Motion was made by Beaver to move this item to December 16, 2013 regular meeting, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
2. Discussion of the Park Grant. Sheila Edwards.
Sheila Edwards said this one would be due in January, 2014. First one is a Park and Recreation Grant it is pretty much anything outdoors, it is a 50/50 grant. They will let you do part of it in time but some money will have to be put with it.
The trails program is a maximum is \$160,000.00 for none notarize, it will have to be 5 foot wide so it is ADA accessible. This one is 80/20. Sheila said that there will have to be a public hearing for the grants. No vote.
3. Discussion of Fire Department Grants. Sheila Edwards.
Fire Chief Patrick Johnston said that the Fire Department needs to update their air packs, that Sheila Edwards had contacted him the other day. It is a Fema Grant for \$50,000.00. It would 11% out of pocket. No vote.

4. **MONTHLY REPORTS: Power Plant.** Mr. Pope said that they were getting close to the end of the maintenance.
 - a. **MAINTENANCE:** James Cearley gave the report for the Maintenance Department. The Maintenance Department has been working on water leaks, still working on the Cemetery, work orders and putting the awning over the generator at the Community Building.
 - b. **FIRE:** Chief Patrick Johnston gave the report for the Fire Department. The Fire Department has made 19 medical calls. They had 2 Fire Fighter go to a Basic Extrication class at Caney and 2 that went to Advanced at Ada.
 - c. **ANIMAL CONTROL:** James Cearley gave the report for Animal Control. James said that they had caught 1 dog.
 - d. **POLICE:** Police Chief Tony Runyon gave the report for the Police Department. So far for the month the Department has issued 230 citations, 39 warnings, 14 impounds, 7 alcohol and narcotic charges files, 5 criminal case, 3 cleared by arrest, 1 sent to the District Attorney waiting on a warrant and 1 under investigation. The Department has made 33 service call, 11 motorist assist, 18 Pittsburg County Sheriff Office assist, 9 Oklahoma Highway Patrol assist, 4 Warrant arrests, 6 Medical assist.

Mayor Beaver moved #8 to before #5 on this agenda.

8. **Discussion and possible approval to change the regular Meetings to the last Thursday of each month.**

Motion was made by Beaver to change the regular Meetings to the last Thursday of each month this will be effective January 1, 2014, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
5. **Discussion and possible approval of the 2014 Calendar Year Schedule of Regular Meetings for the Town of Kiowa.** JoMae Peck.

Motion was made by Beaver to approve the 2014 Calendar Year Schedule of Regular Meetings for the Town of Kiowa, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
6. **Discussion and possible approval of 2014 Calendar Year Observed Holidays that Kiowa City Hall will be closed.** JoMae Peck.

Motion was made by Beaver to approve the 2014 Calendar Year Observed Holidays that Kiowa City Hall will be closed, seconded by Goss. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
7. **Discussion and possible approval of the calendar of dates for Municipal Court.** Mary Powell.

Motion was made by Beaver to approve the calendar of dates for the Municipal Court, seconded by Goss. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

9. Discussion and possible approval of the Amended Ordinance Administration and Government Chapter 1 Section 2-102 A page 2-3 of the Town of Kiowa Ordinance Book. (Note: This Ordinance is the date, time and place of regular meetings.) Motion was made by Beaver to approve the Amended Ordinance Administration and Government Chapter 1 Section 2-102 A page 2-3 of the Town of Kiowa Ordinance Book, seconded by McMath. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
10. Discussion and possible approval to change the amount of sick time hours accumulated per Employee Handbook. Motion was made by Beaver bypass this item and to put it on December 16, 2013 regular meeting Agenda, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

New Business: Fire Department Grant. Motion was made by Beaver to approve Sheila Edwards to apply for the grant for the Fire Department and that when Sheila gets the papers together that Mayor Beaver and JoMae Peck have the authority to sign the grant papers, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

John Thomas (Town of Kiowa Attorney) said that the Nutrition Center Van is broke down and that Riverside was going to charge \$2,000.00 to repair it. Robert Burgett said he could fix it for a lot less, however he is a Trustee for the Town of Kiowa, to avoid any type of problem, Robert Burgett has offered to fix it, anybody in town that thinks there may be a conflict of interest in any way they can see we are not trying to put the Trustee in a position to where he is able to take advantage of his position with the Town, but as public servant of this Town he has offered to fix it for a lot less money than Riverside will. John Thomas said he wanted the Board of Trustees' to know that it would come out in the meeting so it would be in the minutes in New Business and on record, if anybody has a problem with it that we will have somebody else repair it.

Genice Mabray asked if the van needed repair again could it be taken to Robert Burgett and John Thomas said that they would have to go get a quote from both mechanics'.

Motion was made by Beaver for B & L to repair the Nutrition Center van one time only repair, seconded by McMath. Batts, Goss, McMath and Beaver voted yes. Burgett abstained. Motion carried.

Donald Batts said he has talked with Police Chief Tony Runyon about the Town using the Police Dodge Magnum as a City business vehicle and Police Chief Tony Runyon said that the decal with Police on it would have to be removed.

Motion was made by Batts to take the decal off of the Police Dodge Magnum and using it for a City business, seconded by Beaver. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

Randy Gropp said that the Bulldozer that is in the shop is going to need a fuel pump. Motion was made Goss for the fuel pump to be replaced not to exceed \$1,500.00, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

Public Discussion: none.

Adjourn: Motion to adjourn was made by Beaver, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried. Time 8:35pm.