

**Minutes Town Regular Meeting
October 24, 2011
7:00PM
Kiowa Town Hall**

The meeting was called to order by Mayor Janelle Beaver at 7:10pm.

ROLL CALL: Ray Goss was absent; Bob Ramey, Theresa Ortiz, Jim Ryan and Janelle Beaver were present.

CONSIDERATION OF MINUTES: Motion was made by Ryan to approve the minutes as written from the September 26, 2011 meeting, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

TREASURER'S REPORT: The Treasurers report was given by Coleene Lewis. For the month of September, 2011. Total revenue was \$94,776.16; expenses were \$118,407.63 with a loss of \$23,631.37. Motion was made by Beaver to approve the Treasurer's report for the month of September, 2011, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

APPROVAL OF PO'S: Motion was made by Beaver to approve the PO's for the month of October, 2011, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

1. Resolution to participate in National Flood Insurance Program. Kent Wilkins and Brent Gavin from OWRB informed the council that they had looked at some areas in Kiowa that the Fema Flood Plain map was not correct. Kent Wilkins and Brent Gavin explained that they were going to talk with Fema engineers about this problem. Janelle Beaver said that the Resolution to participate in National Flood Insurance Program regulation would still have to be written differently, Kent Wilkins said he would take care of it. It will be on November 28, 2011 agenda. No vote.
2. Resolution to approve Floodplain Management. Bypass no vote.
3. Property cleanup on Dewey Street. Joy Lewis. Bypass no vote.
4. Gotcher and Beaver's resignation as attorneys for the Town of Kiowa. Motion was made by Beaver to approve the resignation Gotcher and Beaver as the Town of Kiowa attorney, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
5. To open bids for the installation of the generator at the Community Building. R & R Electric was the only bid submitted. No vote.
6. Accepting bid for the installation of the generator at the Community Building. Motion was made by Beaver to approve the bid for \$6,735.00 from R & R Electric for the installation of the generator at the Community Building, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
7. Approval to continue purchasing fuel for the Police Department from Double Kwik and Kwik Chek. Motion was made by Beaver to put this item on November 28, 2011 agenda to compare cost, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
8. MONTHLY REPORTS:
 - a. MAINTENANCE: Randy Gropp gave the report for maintenance. Everything was up and running.
 - b. FIRE: Chance Stephens gave the report for the Fire Department. Fire Department responded to 5 medical calls, 5 grass fires, 3 accidents, and 1 semi fire.
 - c. ANIMAL CONTROL: Chance Stephens gave the report for Animal Control. He picked up 17 cats and 1 dog.
 - d. POLICE: Tony Runyon gave the report for the Police Department. Tony Runyon gave the report for the Police Department. Tony Runyon said that the Police Department had made 366 contacts, 3 motor vehicle accidents, 19 drug and alcohol, 7 motorist assist, 5, calls Pittsburg County Sherriff's office, 6 calls OHP, and 2 calls DHS. Supplies were taken to

the Kiowa School for Red Ribbon week. Doug Fairchild received a good review from CLEET. Two of the Black Crown Vic's are down. 2005 Tahoe is out of the fleet.

9. Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Deanna Sexton / 90 day evaluation. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Beaver to enter into Executive Session for Deanna Sexton 90 day evaluation, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 7:49pm.
10. Finding from Executive Session. Beaver's motion for Deanna Sexton's 90 day evaluation was to increase her pay to \$9.00 per hour effective November 1, 2011, to have full benefits, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 7:59pm.
11. To pay the Fire Department their run incentive on December 15, 2011. Motion was made by Beaver to pay the Fire Department their run incentive December 15, 2011, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
12. Mutual Aid Agreement with the District Attorney's Drug Task Force. Beaver made the motion to bypass this item and to put it on the November 28, 2011 agenda, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
13. Mutual Aid Agreement with Pittsburg County Sheriff's Office. Motion was made by Beaver to bypass this item and to put it on the November 28, 2011 agenda, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
14. Town of Kiowa Traffic Court dates for 2012. Motion was made by Beaver to bypass this item and to put it on November 28, 2011 agenda, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
15. To adding Mary Powell to the signature card for the Court Clerk account with the BankNA. Motion was made by Beaver to add Mary Powell to the Court Clerk accounts, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
16. To declare the 1998 White Crown Vic, 2003 Gray Crown Vic and the 2004 Blue Crown Vic Police Units as surplus. Tony Runyon. Motion was made by Beaver to declare the 1998 White Crown Vic, 2003 Gray Crown Vic and the 2004 Blue Crown Vic Police Units as surplus, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
17. Disposal of 1998 White Crown Vic, 2003 Gray Crown Vic and the 2004 Blue Crown Vic Police Units, to accept sealed bids, auction or open sale. Motion was made by Beaver to advertise as sealed bids in the McAlester News Capital, Tulsa World and the Daily Oklahoman, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
18. To carry over 40 hours of vacation for Jess Wilson due to the use or loss it by November 1, 2011. Motion was made by Beaver to extend the time Jess Wilson can take his vacation to February 1, 2012, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
19. Two (2) new computer towers with more memory for the Court Clerk and Deputy Court Clerk. Motion was made by Beaver to approve the purchase two computer towers from Digital Technology Solutions for the Court Clerk and the Deputy Court Clerk not to exceed \$2100.00, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
20. To purchase a K9 pack for the 2010 Tahoe. Motion was made by Beaver to bypass this item and to put on November 28, 2011 agenda, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
21. To start charging a Building Permit Fee. Motion was made by Beaver to bypass this item and to put on November 28, 2011 agenda, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
22. The old tire collection coordinated with DEQ and the Town of Pittsburg. Randy Gropp informed the Council of the days the tires can be dropped off and where. No vote.

23. Police Department to purchase 6 gun racks for Police vehicles, at a cost of \$1602.00. Motion was made by Beaver for the Police Department to purchase four (4) gun racks for the Police vehicles not to exceed \$1602.00, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

24. Discussion of copier for City Hall. JoMae Peck told the Council that a copier would not be purchased this fiscal year there was not enough money in capital outlay. No vote.

New Business: Janelle Beaver put in motion for Tim Mills to provide a written contract for approval of the Board of Trustee's to be put on November 28, 2011 to represent the Town of Kiowa as their Town Attorney, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

Mary Powell said that the Defer/Admin Fee for the Traffic Court had to be changed. Janelle Beaver said to put it on the November 28, 2011 agenda. No vote.

Randy Gropp asked if dumping burning of brush could start again at 7th and Grant. Motion was made by Beaver to start allowing brush to be dumped and burnt at 7th and Grant, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

Jim Ryan asked if Children at Play sign could be put on Lake Road and 10th Street.

Public Discussion: none

Adjourn: Motion was made by Ryan to adjourn, seconded by Beaver. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 8:51pm.