

**Minutes Town of Kiowa Regular Meeting  
January 28, 2016  
7:00 pm  
Kiowa City Hall  
813 South Harrison Street  
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 7:39pm.

Roll Call: Robert Burgett, Ned Naugle, Regina VanBlaircom, Bob Ramey and Serena Johnston were all present.

**Consideration of the Minutes:**

Motion was made by Johnston to approve the Minutes from December 17, 2015 Regular Meeting, seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

**Treasurers Report:**

Coleene Lewis gave the Treasurers Report for the month of December, 2015.

Total Revenue was \$110,681.15 Total Expenses were \$115,178.78 with a loss of \$4,497.63.

Motion was made by Johnston to approve the Treasures Report for the month of December, 2015, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes.

Motion carried.

**Purchase Orders:**

There were two additional Purchase Orders GF-5105 to Brown and Brown in the amount of \$650.00 and SA-101 to Job in the amount of \$1500.00 for cold mix and one Purchase Order that changed GF-5069 to Griffin Towing and Recovery, the original amount was \$2,145.79 changed to \$3,350.61.

Motion was made by Johnston to approve the Purchase Orders for the month of January, 2016, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes.

Motion carried.

1. Discussion and possible approval to not require any land use, zoning, building or construction permits for the 150' Monopole wireless tower which would include the installation of antennas, associated equipment and equipment shelter for US Cellular at the junction of Hwy 69 & 63 within the Town of Kiowa City Limits. Elizabeth Williams.

Mayor Johnston said that Phil Petri was here to represent US Cellular and Faulk & Foster.

Motion was made by Johnston to approve the 150' Monopole wireless tower, but they will be required to purchase a Building Permit, seconded by Burgett. Burgett, Naugle, VanBlaircom and Johnston voted yes. Mr. Ramey abstained. Motion carried.

**2. MONTHLY REPORTS:**

- a. **TENASKA POWER PLANT:** Mr. Hunt gave the report for the Tenaska. He said everything was going well. Mr. Hunt said they would be doing the scholarship program again this year.
  - b. **MAINTENANCE:** Shawn Kinsey gave the report for Maintenance. Water leaks. He did a walk through with a company out of Oklahoma City to give an estimate for the road project. Shawn said he has two other contractors on line to do a bid also. Shawn said that Fema had the paper work for our extension.
  - c. **FIRE:** Fire Chief Patrick Johnston gave the report for the Fire Department. Chief Johnston said the Fire Department had responded to 10 medical calls, 2 vehicle accidents and 3 fires. The exercise at the Power Plant got put off.
  - d. **ANIMAL CONTROL:** Shawn Kinsey gave the report for Animal Control. Shawn said they had picked up 12 dogs.
  - e. **POLICE:** Police Chief Cody Poe gave the report for the Police Department. Chief Poe said the Police Department had written 830 citations, 345 warnings, 226 service calls, 15 cases, 7 felony arrests, 14 warrants, 52 impounds and 44 narcotic stops. Chief Poe said the Police Department had recovered two stolen vehicles this month. On January 20, 2016, K-9 Officer Ford and Chief Poe made an arrest for trafficking in heroin which made the front page of the McAlester News Capital January 28, 2016.
- 3. Discussion and possible approval to surplus and destroy APC battery backup model number ES 550.**  
Motion was made by VanBlaircom to surplus and destroy APC battery backup model number ES 550, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.
- 4. Discussion and possible approval to modify Chapter 17 of the Town of Kiowa Ordinance Book and to possibly add a section for fees. Chief Poe.**  
Motion was made Johnston contingent upon D'Ann Matthews (financial advisor) doing the line item for the Town of Kiowa's Budget effective March 1, 2016, seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.
- 5. Discussion and possible to begin enforcement of Town of Kiowa Ordinance on animals within the city limits of the Town of Kiowa, by placing a reminder on the back of the Water bills for residents to get their animals vaccinated. Chief Poe.**  
Motion was made by Johnston to place a reminder on the back of the Water bills for residents to get their animals vaccinated, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.
- 6. Discussion and possible approval to purchase the NAS system for videos from the Officer's body camera, to be paid out of the Tech Fee, the cost for this is \$3,396.94, the NAS system for videos from the Officer's body camera, to be paid out of the Tech Fee, the cost for this is \$3,396.94.**  
Motion was made Johnston to approve the purchase of the NAS system for videos from the Officer's body camera, to be paid out of the Tech Fee not to exceed

\$3,396.94, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

7. Discussion and possible approval to send letters out to property owners for the cleanup of their property. Robert Burgett.

Motion was made by Johnston for the Board of Trustees to get a list of properties that need to be cleaned up and bring them to JoMae by next Friday, seconded Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

8. Discussion and possible approval to have an Abstract built for the 1.75 acres where the South Sewer is located.

Mayor Johnston said to bypass this item. No vote.

**New Business:**

Chief Johnston said he talked with JoMae today about the paging system. He is looking at another system.

Chief Poe said that a paper folder needs to be ordered.

Shawn Kinsey said that the insurance money had come in for the mower, there will have to be \$1,000.00 put with this to purchase the mower.

Shawn also said he will have to order corrugated metal pipe, the cost will be \$503.40.

Shawn said he had talked with the Mayor about renting a dump trailer, he said the cheapest one he could find was \$1,288.00 per month. He said the Town of Kiowa's dump truck had no brakes.

Mayor Johnston that a Special Meeting needs to be set for February 2, 2016 at 6:30pm.

**Public Discussion:** none

**Adjourn:**

Motion to adjourn was made by Johnston, seconded by Burgett. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried. Time 8:45pm.