

**Minutes Town of Kiowa Amended Regular Meeting
November 19, 2015
7:00 pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 7:16pm.

Roll Call: Robert Burgett, Ned Naugle, Regina VanBlaircom, Bob Ramey and Serena Johnston were all present.

Consideration of the Minutes:

Motion was made by Johnston to approve the Minutes from October 29, 2015 Regular Meeting, seconded by VanBlaricom. Burgett, Naugle, VanBlaircom, Ramey and Johnston voted yes. Motion carried.

Treasures Report: Coleene Lewis gave the Treasurers Report for the month of October, 2015. Total Revenue was \$137,174.01 Total Expenses were \$60,153.83 with a profit of \$77,020.18. Motion was made by Johnston to approve the Treasures Report for the month of October, 2015, seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

Purchase Orders: There was one Purchase Order that was changed GF-4991 Oklahoma State Fire Fighters Association went from \$672.00 to \$728.00.

Motion was made by Johnston to approve the Purchase Orders for the month of November, 2015, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

1. MONTHLY REPORTS:

- a. **TENASKA POWER PLANT:** Mr. Battles gave the report for Tenaska. Mr. Battles said that everything was up and running.
- b. **MAINTENANCE:** Shawn Kinsey gave the report for the Maintenance Department. Doing road work as weather permits, they have gotten some cold mix to keep the holes filled, he has a meeting setup for December 3, 2015 for a walk through with Corp of Engineers for the Walnut Street project, to see if we can get curbing. This is to see if we will have to get permits.
- c. **FIRE:** Fire Chief Patrick Johnston gave the report for the Fire Department. Chief Johnston said the Fire Department had responded to 8 medical calls, 2 car accidents and 1 structure fire. Everything is up and running.
- d. **ANIMAL CONTROL:** Chance Stephens gave the report for Animal Control. Chance Stephens said he had picked up one dog and returned it to his owner.
- e. **POLICE:** Police Chief Cody Poe gave the report for the Police Department. Chief Poe said the Police Department had 402 citations, 154 warnings, 3 District citations, 28 narcotics, 14 Police impounds, 48 service calls, 19 Motorist assist, 5 cases and 6 Felony warrants. Hassan is at the vet he tore his ACL and the Vet has replaced it and he will come home on 11/18/2015. At 0400 hours in the

morning a traffic stop was made and \$12,700.00 was seized and submitted to the District Attorney for forfeiture.

2. Discussion and possible approval to pay Coleene Lewis her Comptime that she has accrued.

Motion was made by Johnston to approve the payment of \$1,846.40 to Coleene Lewis for 160 hours accrued Comptime, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

The two (2) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.

3. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Trey Roberts 90 day probationary period. OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Trey Roberts 90 day probationary period. OS TITLE 25 SECTION 307 (B) (1), seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried. Time 7:27pm.

4. Discussion and possible approval of the findings from Executive Session for Trey Roberts number three (3) on this agenda.

Time 8:11pm. Motion was made by Johnston to take Trey Roberts off of his 90 day probationary period, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

5. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to appoint a Maintenance Supervisor from within the Maintenance Employees. OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action to appoint a Maintenance Supervisor from within the Maintenance Employees. OS TITLE 25 SECTION 307 (B) (1), seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried. Time 7:27pm.

6. Discussion and possible approval of the findings from Executive Session for a Maintenance Supervisor number five (5) on this agenda.

Time 8:11pm. Motion was made by VanBlaricom to accept Shawn Kinsey's application for Maintenance Supervisor and his salary will be \$2300.00 per month effective December 1, 2015, seconded by Burgett. Burgett, Naugle, VanBlaricom and Ramey voted yes. Johnston abstained. Motion carried.

7. Discussion and possible approval to limit the age of a Mobile Home being moved into the Town of Kiowa. Bob Burgett.

No vote.

8. Discussion and possible approval of Ordinance No. 2015-11-19.
Mayor Johnston said she had received an Ordinance from the Town of Coalgate, to have a Mobile Home brought in they will have to send pictures of the Mobile Home all sides, they will have to come in and fill out forms and get neighbor approval.
Motion was made by Johnston to amend Chapter 9 Section 5-901 of the Town of Kiowa Ordinance Book, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
9. Discussion and possible approval of the new Oklahoma Tax Commission agreement.
Motion was made by Johnston to approve the new Oklahoma Tax Commission agreement, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
10. Discussion and possible approval of a \$25.00 Technology Fee. Cody Poe.
Motion was made by Johnston to approve the \$25.00 Technology Fee effective December 1, 2015, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
11. Discussion and possible approval to purchase a new K-9 out of Drug and Alcohol Fund, at a cost of \$5,500.00. Cody Poe.
Motion was made by Johnston to approve the purchase of a new K-9 not to exceed \$8,000.00 this is to include the cost of the K-9, supplies and insurance to be paid out of the Drug and Alcohol account, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
12. Discussion and possible approval to purchase a new Radio for the white Tahoe, at a cost of \$650.00. Cody Poe.
Motion was made by Johnston to purchase a new radio for 2011 white Tahoe not to exceed \$650.00, seconded Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
13. Discussion and possible approval of the FY 2014-2015 Audit from Arledge & Associates.
Motion was made by Johnston to approve the FY 2014-2015 Audit from Arledge & Associates, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

New Business: Mayor Johnston said she had received an email, she didn't know what it was, her name was Elizabeth Williams and she is with US Cellular, she said in the email that there was prior agreement with the previous Council that she wanted to talk to Mayor Johnston about it. Something about putting a cell tower in Kiowa, Mayor Johnston said she had tried to call her, before she had called back she had sent another email, she had said in the email about putting a cell tower down by the area where the City burns. Ms. Williams called Mayor Johnston back. Mayor Johnston said she had contacted Mr. Hatridge and he had said he had already signed an agreement with them. Mayor Johnston said that she thinks that we should leave this one alone. Naugle said he doesn't like where they want to put a tower.

Public Discussion: Mayor Johnston said that Chance Stephens has turned in his resignation as of December 15, 2015.

Chief Cody Poe said that his Bodycam is not working correctly.

Regina VanBlaricom congratulated Shawn Kinsey on his new position as Maintenance Supervisor.

Adjourn: Motion to adjourn was made by Johnston, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried. Time 9:03pm.