

**Minutes Town of Kiowa Regular Meeting
December 15, 2016
7:00 pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 7:01pm.

Roll Call: William Ellis, Ned Naugle, Regina VanBlaricom, Bob Ramey and Serena Johnston were present.

Consideration of the Minutes:

Motion was made by Johnston to approve the Regular Meeting Minutes from November 17, 2016, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes.

Motion carried.

Treasurers Report:

Coleene Lewis gave the Treasurers Report for the month of November, 2016.

Total Revenue was \$83,273.74, Total Expenses were \$186,016.68, with a loss of \$102,742.94.

Motion was made by Johnston to approve the Treasurers Report for the month of November, 2016, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

Purchase Orders:

JoMae Peck told the Board that there were three (3) additional Purchase Orders, PO # GF5618 to Griffin Towing and Recovery in the amount of \$7,269.98, GF5619 to Quill in the amount of \$354.21, GF5620 to CNA Surety in the amount of \$100.00.

Motion was made by Johnston to approve the Purchase Orders for the month of December, 2016, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes.

Motion carried.

1. MONTHLY REPORTS:

a. TENASKA POWER PLANT:

Mr. Battles gave the report for Tenaska. Mr. Battles said that the outage had ended, and there had been some mechanical problems. Mayor Johnston said they would like to thank Tenaska again for the donation of \$2,500.00 for the Children's Community Christmas.

b. MAINTENANCE:

Blake Powell gave the report for the Maintenance Department. Blake said they had been repairing water leaks.

c. FIRE:

No report.

d. ANIMAL CONTROL

Blake Powell gave the report for Animal Control. Blake Powell said they had picked up one dog and one rabbit.

e. POLICE:

Chief Billy Smith gave the report for the Police Department. Chief Smith said they had 484 contacts. Chief Smith said they had a very busy month.

Vice Mayor Naugle said that number six (6) will not need to be in Executive Session per our Town Attorney Pat Layden. Vice Mayor Naugle asked Mayor Johnston if she wanted to discuss this before entering into Executive Session, Mayor Johnston said yes they could do that. Mayor Johnston proceeded to number six (6) on this Agenda.

2. Discussion and possible approval to enter into Executive Session for the purpose of discussion of salary increase for Blake Powell for Maintenance Supervisory duties. OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Johnston to enter into Executive Session for the purpose of discussion of salary increase for Blake Powell for Maintenance Supervisory duties. OS TITLE 25 SECTION 307 (B) (1), seconded by Ellis. Ellis Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

Time 7:41pm.

3. Discussion and possible approval of the findings from Executive Session for Blake Powell number two (2) on this agenda.

Time 8:29pm.

Motion was made by Johnston to appoint Blake Powell as Maintenance Supervisor, salary will be \$2,300.00 per month effective January 1, 2017 and he will be on six (6) months' probation, seconded by Ellis. Ellis Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

4. Discussion and possible approval to enter into Executive Session for the purpose to hire to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1).

Motion was made Johnston to enter into Executive Session for the purpose to hire to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1), seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

Time 7:41pm.

5. Discussion and possible approval of the findings from Executive Session to hire to replace a Police Officer number four (4) on this agenda.

Time 8:29pm.

Motion was made by Johnston to hire Mark Hampton as a Police Officer effective 12-19-2016, salary will be \$2,100.00 per month, to receive health insurance after 60 days and a six (6) month probationary period, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

6. Discussion and possible approval to enter into Executive Session for the purpose of procedure when a vehicle is impounded and there are occupants.

OS TITLE 25 SECTION 307 (B) (1).

Mayor Johnston opened this item for discussion not in Executive Session.

Pat Layden (Town of Kiowa Attorney) said that the Savanna Police Department takes the occupants to City Hall and they can stay there as long as they can and then try to get a discounted rate at the motel.

Vice Mayor Naugle asked Ron Nichols to describe the problems they are having at the Café.

Ron Nichols from Nichols Café said that their employees' and customers are paying for motel rooms and buying food for these people. One of his employees took a woman to the Homeless Shelter because she had nowhere to go. He said this isn't something that has happened once in the last six months, this has happened four times in the last 30 to 45 days. Ron Nichols said maybe as a City we can try to figure out how to help these people who have gotten their car impounded.

Pat Layden said that the City cannot pay for a Motel room or provide fuel.

The discussion was how to solve this problem of the occupants of a vehicle that their car had been impounded.

Mayor Johnston suggested to try and communicate better between Business owners and the Police Department so that everyone will know what the story is.

7. Discussion and possible approval of the findings from Executive Session of the procedure when a vehicle is impounded and there are occupants number six (6) on this agenda.

No findings.

8. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or STIPEND (a fixed regular sum paid as a salary or allowance), or disciplinary action for the employees of the Town of Kiowa. OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or STIPEND (a fixed regular sum paid as a salary or allowance), or disciplinary action for the employees of the Town of Kiowa. OS TITLE 25 SECTION 307 (B) (1), seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried. Time 7:41pm.

9. Discussion and possible approval of the findings from Executive Session for the Town of Kiowa employees' to receive Stipend number eight (8) on this agenda.

Time 8:29pm.

Mayor Johnston said no vote.

10. Discussion and possible approval of the 2017 Corrected Calendar Year of Meetings for the Town of Kiowa.

Motion was made by Johnston to approve the 2017 Corrected Calendar Year of Meetings for the Town of Kiowa, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

11. Discussion and possible approval of the 2017 Corrected Calendar Year of Holidays Observed by the Town of Kiowa.

Motion was made by Johnston to approve the 2017 Corrected Calendar Year of Holidays Observed by the Town of Kiowa, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

12. Discussion and possible approval of Audit for fiscal year ending June 30, 2016 for the Town of Kiowa from Arledge and Associates.

Motion was made by Johnston to approve the Audit for fiscal year ending June 30, 2016 for the Town of Kiowa from Arledge and Associates, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

13. Discussion and possible approval of Vyve's written notification request to rescind the permit by enacting the attached Ordinance effective January 24, 2017 as the shutdown date.

Motion was made by Johnston to approve Vyve's written notification request to rescind the permit by enacting the attached Ordinance effective January 24, 2017 as the shutdown date, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

New Business:

Vice Mayor Naugle said that the 450 John Deere / Dozer does need repair.

Mayor Johnston asked Vice Mayor Naugle if he had called anywhere for quotes for repair, Vice Mayor Naugle said he had called a couple of places and no one had returned the phone call.

Mayor Johnston asked Patrick Griffin of Griffin Towing & Recovery if he could look at it and give them a quote on how much it would cost to repair the Dozer. Patrick Griffin said he could.

Blake Powell said the tractor needs to be repaired. Vice Mayor Naugle said that we need the Dozer fixed first. Mayor Johnston said we will check on the Dozer first.

Public Discussion:

None.

Adjourn:

Motion to adjourn was made by Johnston, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried. Time 8:40pm.