

**Minutes Town of Kiowa Regular Meeting
November 17, 2016
7:00 pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 7:00pm.

Roll Call: Ned Naugle, Regina VanBlaricom and Serena Johnston were present.

Bob Ramey was absent.

Consideration of the Minutes:

Motion was made by Johnston to approve the Special Meeting on October 7, 2016, Special Meeting October 13, 2016 and the Regular Meeting Minutes from October 27, 2016, seconded by Naugle. Naugle, VanBlaricom, and Johnston voted yes. Motion carried.

Treasurers Report:

Coleene Lewis gave the Treasurers Report for the month of October 2016.

Total Revenue was \$89,916.31, Total Expenses were \$78,423.58, with a profit of \$11,492.87.

Motion was made by Johnston to approve the Treasurers Report for the month of October 2016, seconded by Naugle. Naugle, VanBlaricom, and Johnston voted yes. Motion carried.

Purchase Orders:

JoMae Peck told the Board that there were five (5) additional Purchase Orders, PO # GF5563 to Ok Vet Med in the amount of \$221.20, GF5564 to Ram in the amount of \$359.08, GF5565 to Griffin Towing and Recovery in the amount of \$2,731.86, GF5566 to Town of Kiowa Petty Cash in the amount of \$9.45 and GF5567 to William Smith for the annual Christmas Party in the amount of \$2,500.00.

Motion was made by Johnston to approve the Purchase Orders for the month of November, 2016, seconded by Naugle. Naugle, VanBlaricom and Johnston voted yes. Motion carried.

1. Discussion and possible approval to appoint a resident from Ward 3 to fill the vacant position as Trustee.

Motion was made by Johnston to appoint William Ellis to represent Ward 3 as Trustee, seconded by Naugle. Naugle, VanBlaricom and Johnston voted yes. Motion carried.

2. The Oath of Office for the resident from Ward 3.

William Ellis read the Oath of Office and signed. No vote.

3. The Loyalty Oath for the resident from Ward 3.

William Ellis read the Loyalty Oath and signed. No vote.

4. Discussion and possible approval of AFLAC for Town of Kiowa Public Works Authority employees. Ryan Chrisman and Joe Hall.

No vote.

5. Discussion and possible approval to purchase a tinhorn for Freddie Taylor's property on Oyama.

Motion was made by Naugle to put the Manufactured Home on the lot before the tinhorn is installed, seconded by Johnston. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

6. Discussion and possible approval to clean out the ditch on Oyama and Cherry Streets that needs attention at 708 South Oyama and clean out the tinhorn or replace it, three feet of the tinhorn is crushed. David Lamson.

Motion was made by Johnston to replace the tinhorn and clean out the ditch at 708 South Oyama, seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

7. Discussion and possible approval to add Kimberly Adams to the Town of Kiowa's Group Health Insurance with BlueCross BlueShield subject to approval from BlueCross BlueShield.

Mayor Johnston and Pat Layden suggested to contact Crawford and Associates about how this is to be done.

Motion was made by Johnston to add Kimberly Adams to the Town of Kiowa Group Health Insurance Plan with Blue Cross Blue Shield, seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

8. MONTHLY REPORTS:

- a. TENASKA POWER PLANT:

Mr. Hunt gave the report for Tenaska. Mr. Hunt said they were in a outage and it should be done by the week of the 28th of November.

Mayor Johnston thanked Mr. Hunt from Tenaska for the donation of \$2,500.00 for the annual Christmas Party.

- b. MAINTENANCE:

None.

- c. FIRE:

None.

- d. ANIMAL CONTROL:

None.

- e. POLICE

Chief Billy Smith gave the report for the Police Department. Chief Smith said the Police Department had 448 contacts, 15 incidents, 7 agency assist and 9 service calls.

The four (4) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.

9. Discussion and possible approval to enter into Executive Session for the purpose of discussion of care of the K-9 and salary for Anthony Richison.
OS TITLE 25 SECTION 307 (B) (1).
Motion was made Johnston to enter into Executive Session for the purpose of discussion of care of the K-9 and salary for Anthony Richison.
OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried. Time 7:15pm.
10. Discussion and possible approval of the findings from Executive Session for Anthony Richison number nine (9) on this agenda.
Time 8:05pm. Motion was made by Johnston to put Anthony Richison back to Patrolman, salary will be \$2,100.00 and he will no longer be a K-9 Officer effective November 30, 2016, seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.
11. Discussion and possible approval to enter into Executive Session for the purpose of the proposal of wages for the Police Department. OS TITLE 25 SECTION 307 (B) (1).
Motion was made by Johnston to enter into Executive Session for the purpose of the proposal of wages for the Police Department. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried. Time 7:15pm.
12. Discussion and possible approval of the findings from Executive Session for the proposal of wages for the Police Department number eleven (11) on this agenda.
Time 8:05pm. No vote.
13. Discussion and possible approval to enter into Executive Session for the purpose of discussion of paying Cody Poe for the home care of K-9 Hassan during the time Cody Poe was the K-9 Handler. OS TITLE 25 SECTION 307 (B) (1).
Motion was made by Johnston to enter into Executive Session for the purpose of discussion of paying Cody Poe for the home care of K-9 Hassan during the time Cody Poe was the K-9 Handler. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried. Time 7:15pm.
14. Discussion and possible approval of the findings from Executive Session to pay Cody Poe for the home care of K-9 Hassan, number thirteen (13) on this agenda.
Time 8:05pm. No vote.
15. Discussion and possible approval to enter into Executive Session for the purpose of discussion to pay Jerry Ford for home care of K-9 Tramp during the time Jerry Ford was the K-9 Handler. OS TITLE 25 SECTION 307 (B) (1).
Motion was made by Johnston to enter into Executive Session for the purpose of discussion to pay Jerry Ford for home care of K-9 Tramp during the time Jerry Ford was the K-9 Handler. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried. Time 7:15pm.

- 16. Discussion and possible approval of the findings from Executive Session to pay Jerry Ford for the home care of K-9 Tramp during the time Jerry Ford was the K-9 Handler, number fifteen (15) on this agenda.**
Time 8:05pm. No vote.
- 17. Discussion and possible approval of Resolution Notice of Election 2017 for the Town of Kiowa.**
Motion was made by Johnston to approve the Resolution Notice of Election 2017 for the Town of Kiowa, seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.
- 18. Discussion and possible approval of annual insurance payment with Brown and Brown/Scottsdale.**
Motion was made by Johnston to approve the annual insurance payment with Brown and Brown in the amount of \$43,625.00, seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.
- 19. Discussion of Mr. Richardson's property behind Family Dollar.**
Mayor Johnston said she wanted everyone to be aware that Mayor Johnston and Vice Mayor Naugle went to speak to Mr. Richardson. Mr. Richardson showed them the property behind Family Dollar, he is wanting to get some businesses in the Town of Kiowa to help the Town. Mr. Richardson just wanted the Mayor and Vice Mayor that he had it up for sale and that if they knew of anyone that might be interested in commercial property. Mayor Johnston said he didn't give a price.
- 20. Discussion and possible approval to add Vice Mayor Ned Naugle to the signature cards for the CD's for the Town of Kiowa with First Bank of Kiowa.**
Motion was made by Johnston to add Vice Mayor Ned Naugle to the signature cards for the CD's for the Town of Kiowa with First Bank of Kiowa, seconded by Ellis. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.
- 21. Discussion and possible approval to add signatures to the signature cards for all accounts for the Town of Kiowa with BankNA.**
Motion was made by Johnston to add William Ellis to all accounts with BankNA, seconded by Ellis. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.
- 22. Discussion and possible approval to: CONSIDER AND TAKE ACTION WITH RESPECT TO RESOLUTION NO. 11-17-16 RATIFYING AND CONFIRMING RESOLUTION NO.10-30-2014B OF THE BOARD OF TRUSTEES OF THE TOWN OF KIOWA DATED OCTOBER 30, 2014 INCLUDING SPECIFICALLY AUTHORIZING THE KIOWA PUBLIC WORKS AUTHORITY TO INCUR AN INDEBTEDNESS BY SECURING A LOAN IN THE AMOUNT OF \$1,349,000, FROM THE UNITED STATES OF AMERICA, ACTING THROUGH RURAL UTILITIES SERVICE, FORMERLY KNOWN AS FARMERS HOME ADMINISTRATION ("THE GOVERNMENT"); RATIFYING AND CONFIRMING A LEASE AGREEMENT, AS AMENDED, OR APPROVING AND AUTHORIZING THE EXECUTION OF A FURTHER AMENDED LEASE AGREEMENT, IF DEEMED NECESSARY BY BOND COUNSEL; AND CONTAINING OTHER PROVISIONS RELATING THERETO.**

Motion was made by Johnston to approve to: CONSIDER AND TAKE ACTION WITH RESPECT TO RESOLUTION NO. 11-17-16 RATIFYING AND CONFIRMING RESOLUTION NO.10-30-2014B OF THE BOARD OF TRUSTEES OF THE TOWN OF KIOWA DATED OCTOBER 30, 2014 INCLUDING SPECIFICALLY AUTHORIZING THE KIOWA PUBLIC WORKS AUTHORITY TO INCUR AN INDEBTEDNESS BY SECURING A LOAN IN THE AMOUNT OF \$1,349,000, FROM THE UNITED STATES OF AMERICA, ACTING THROUGH RURAL UTILITIES SERVICE, FORMERLY KNOWN AS FARMERS HOME ADMINISTRATION (“THE GOVERNMENT”); RATIFYING AND CONFIRMING A LEASE AGREEMENT, AS AMENDED, OR APPROVING AND AUTHORIZING THE EXECUTION OF A FURTHER AMENDED LEASE AGREEMENT, IF DEEMED NECESSARY BY BOND COUNSEL; AND CONTAINING OTHER PROVISIONS RELATING THERETO, seconded by Ellis. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

23. Discussion and possible approval to purchase four new tires for the 2008 Ford Streets and Alleys.

Motion was made by Johnston to approve the purchase new tires for the 2008 Ford, seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

24. Discussion and possible approval to have the 2010 Tahoe repaired.

Motion was made by Johnston to repair the 2010 Tahoe, seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

25. Discussion and possible approval to purchase three (3) new radar at an estimated cost of \$3,060.30 each for the Police Department.

Motion was made by Johnston to purchase three (3) new radar systems for the Police Department, seconded by Ellis. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

26. Discussion and possible approval of the purchase of playground equipment for the park on the west side of Town.

Motion was made by Johnston to purchase the playground equipment from the Base, seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried.

27. Discussion and possible approval to clean out tinhorn or replace and the ditch on Oyama and Cherry Streets needs attention at 708 South Oyama. Three feet of the tinhorn is crushed.

Strick from the Agenda. No vote.

28. Discussion and possible approval of amount to be paid to K-9 Officer for K-9 care and food.

No Vote.

New Business:

Deanna Sexton said that the Christmas Party will be December 17, 2016 at the multipurpose building and the cafeteria at Kiowa School.

Public Discussion:

None.

Adjourn:

Motion to adjourn was made by Johnston, seconded by Naugle. Ellis, Naugle, VanBlaricom and Johnston voted yes. Motion carried. Time 8:26pm.