

**Minutes Town of Kiowa Regular Meeting
January 26, 2017
7:00 pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 8:15pm.

Roll Call: William Ellis, Ned Naugle, Regina VanBlaricom, Bob Ramey and Serena Johnston were present.

Consideration of the Minutes:

Motion was made by Johnston to approve the Regular Meeting Minutes from December 15, 2016, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

Treasurers Report:

Coleene Lewis gave the Treasurers Report for the month of December, 2016.

Total Revenue was \$85,445.77, Total Expenses were \$71,936.81, with a profit of \$13,508.96.

Motion was made by Johnston to approve the Treasurers Report for the month of December, 2016, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

Purchase Orders:

JoMae Peck told the Board that there were four (4) additional Purchase Orders, PO # GF5670 to OSBI in the amount of \$4,361.75, GF5671 to Quill in the amount of \$348.96, GF5672 to Pitstop Lock and Safe in the amount of \$230.00 and GF5673 to CNA Surety in the amount of \$505.43.

Motion was made by Johnston to approve the Purchase Orders for the month of January, 2017, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

1. Discussion and possible approval of AFLAC for the Town of Kiowa employees.
Chris Buchfield and Scott Bailey.

Motion was made by Johnston to approve AFLAC for the Town of Kiowa employees, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes.
Motion carried.

2. MONTHLY REPORTS:

- a. **TENASKA POWER PLANT:** Mr. Hunt gave the report for Tenaska. Mr. Hunt said the Plant was doing well, he said that Tenaska has decided to give their scholarship again this year.
- b. **MAINTENANCE:** Mayor Johnston said that Maintenance had gotten the PVC in, she also said Trevor Wilcox's PWA truck needed tires and to put it on the agenda for January 31, 2017.
- c. **FIRE:**
No report.

d. ANIMAL CONTROL:

No report.

e. POLICE:

Assistant Chief Jess Wilson gave the report for the Police Department.

Assistant Chief Wilson said they had made 520 contacts and 15 cases.

The three (3) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.

3. Discussion and possible approval to enter into Executive Session for the purpose of discussion to pay Kris Bailey for his accrued comptime and vacation time since leaving employment with the Town of Kiowa Police Department.

OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Johnston to enter into Executive Session for the purpose of discussion to pay Kris Bailey for his accrued comptime and vacation time since leaving employment with the Town of Kiowa Police Department, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried. Time 8:26pm.

4. Discussion and possible approval of the findings from Executive Session for Kris Bailey, number three (3) on this agenda.

Time 8:43pm. Motion was made by Johnston to pay Kris Bailey his accrued comptime in the amount of \$1,722.93 and vacation time in the amount of \$1,271.76 the total is \$2,994.69, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

5. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Jane Ross. OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Jane Ross. OS TITLE 25 SECTION 307 (B) (1), seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried. Time 8:26pm.

6. Discussion and possible approval of the findings from Executive Session for Jane Ross number five (5) on this agenda.

Time 8:43pm. Motion was made by Johnston to terminate Jane Ross employment effective 1-26-2017 immediately, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

7. Discussion and possible approval to enter into Executive Session for the purpose of discussion of the Lawsuit with the Town of Kiowa Attorney.

OS TITLE 25 SECTION 307 (B) (4).

Motion was made by Johnston to enter into Executive Session for the purpose of discussion of the Lawsuit with the Town of Kiowa Attorney.

OS TITLE 25 SECTION 307 (B) (4), seconded by Ellis. Time 8:26pm.

8. Discussion and possible approval of the findings from Executive Session of the Lawsuit with the Town of Kiowa Attorney number seven (7) on this agenda.
Time 8:43pm. Mayor Johnston said there is no vote.
9. Discussion and possible approval to surplus K-9 Tramp.
Motion was made by Johnston to surplus K-9 Tramp, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
10. Discussion and possible approval to adopt out the K-9 Tramp.
Motion was made by Johnston to adopt out the K-9 Tramp, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
11. Discussion and possible approval to pay Saltus/Digiticket annually instead of monthly.
Motion was made by Johnston to pay Saltus/Digiticket annually instead of monthly, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes.
Motion carried.
12. Discussion and possible approval to supply uniforms for the Town of Kiowa employees.
Motion was made by Johnston to put this item on the agenda for the January 31, 2017 Special Meeting, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
13. Discussion and possible approval of Budget Amendment #1 for General Fund in the amount of \$2,130.00.
Motion was made by Johnston to approve Budget Amendment #1 for General Fund in the amount of \$2,750.00 instead of the \$2,130.00, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
14. Discussion and possible approval to deposit \$500.00 into the General Fund account with Bank NA.
Motion was made by Johnston to deposit \$500.00 into the General Fund account with Bank NA, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
15. Discussion and possible approval to repair the restrooms at the Community Building.
No vote.
16. Discussion and possible approval to purchase a copier for the Police Department.
Motion was made by Johnston to purchase a copier for the Police Department not to exceed \$1,325.00, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
17. Discussion and possible approval to update the Police Department, this includes floors, walls, evidence room, security and the old safe.
Motion was made by Johnston to update the Police Department, this includes floors, walls, evidence room, security and the old safe not to exceed \$2,500.00, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.
18. Discussion and possible approval to put the 2009 Charger back as a front line car, the cost will be \$2,500.00.
Motion was made by Johnston to approve that the 2009 Charger be put back in service and the repairs not to exceed \$2,500.00, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

19. Discussion and possible approval to go to a two (2) week pay period to save on overtime.

Motion was made by Johnston to put this item on the agenda for the February 23, 2017 regular meeting, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

20. Discussion and possible approval to update the Police Policy Handbook.

Motion was made by Johnston to put this on the agenda for the February 23, 2017 regular meeting, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

21. Discussion and possible approval to change Police Department uniforms.

Motion was made by Johnston to approve the changes, seconded by Ellis. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.

New Business:

None

Public Discussion:

None

Adjourn:

Motion to adjourn was made by Johnston, seconded by Naugle. Ellis, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried. Time 9:28pm.