

es Town Regular Meeting
October 29, 2012
7:00PM
Kiowa Town Hall

The meeting was called to order by Mayor Janelle Beaver at 7:00pm.

ROLL CALL: Bob Ramey, Theresa Ortiz, Jim Ryan and Janelle Beaver were present.

CONSIDERATION OF MINUTES: Motion was made by Ryan to approve the minutes as written from September 24, 2012, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

TREASURER'S REPORT: Coleene Lewis gave the Treasurers' Report for the month of September, 2012. Total Revenue was \$93,867.68; Total Expenses were \$ 102,005.01 with a loss of \$8,137.33. Motion was made by Beaver to approve the Treasurers' Report for the month of September, 2012, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

APPROVAL OF PO'S: Motion was made by Beaver to approve the PO's for the month of October, 2012, seconded by Ortiz. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

1. To appoint Ray Goss as Trustee for Ward 4. Motion was made by Beaver to appoint Ray Goss as Trustee for Ward 4, seconded by Ryan. Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
2. Town of Kiowa Oath of Office for Ray Goss. Mayor Beaver asked if JoMae Peck/Clerk would administer the Town of Kiowa Oath of Office for Ray Goss. JoMae Peck read the Town of Kiowa Oath of Office and Ray Goss repeated it. Ray Goss and JoMae Peck signed the Town of Kiowa Oath of Office.
3. Town of Kiowa Loyalty Oath for Ray Goss. Mayor Beaver asked if JoMae Peck/Clerk would administer the Town of Kiowa Loyalty Oath for Ray Goss. JoMae Peck read the Town of Kiowa Loyalty Oath and Ray Goss repeated it. Ray Goss and JoMae Peck signed the Town of Kiowa Loyalty Oath.
4. Corrected minutes from August 27, 2012 # 6. Motion was made by Beaver to approve the corrected minutes from August 27, 2012 #6, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
5. The closure of the entire Alley of Block 6. Robert Ivester Attorney for Kevin and Pam Smith. Mr. Ivester explained this is part of the procedure to close the entire alley way in Block 6 in the Town of Kiowa. Motion was made by Beaver to close the entire alley way in Block 6, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
6. Ordinance No. 12-10-29 to close the entire Alley in Block 6. Motion was made by Beaver to approve Ordinance No. 12-10-29 to close the entire Alley in Block 6, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
7. Aflac for Town of Kiowa employees. Derek Comaggs. Bypassed.
8. Fair Housing Resolution. Motion was made by Beaver to approve the Fair Housing Resolution for the month of November, 2012, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.

9. **Engineering Proposals to hire an Engineer to complete engineering for the CDBG Contract No. 15210-CDBG-12. Danny Baldwin with KEDDO. Motion was made by Beaver to hire Mehlbuger Brawley Engineering Firm for the CDBG Contract No. 15210-CDBG-12 for the South Sewer , seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
10. **Administration Contract to hire KEDDO to assist the Town of Kiowa with grant administration for the CDBG Contract No. 15210-CDBG-12. Danny Baldwin with KEDDO. Motion was made by Beaver to hire KEDDO for the Administration of the CDBG Contract No. 15210-CDBG-12, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
11. **Information on the lists of grants that Margret Patty talked about in the September 24, 2012 meeting was requested by John Thomas (Town of Kiowa Attorney). Motion was by Beaver to postpone this item until a future date, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
12. **Mission Statement for the Town of Kiowa Grants. Margret Patty. Motion was made by Beaver to postpone this item until a future date, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**
13. **Power Plant. Mr. Pope said that half of the Power Plant was shut down for maintenance. On Thursday 11-2-2012 the other half will be shut down and should take about 20-30 days for maintenance. Mr. Pope wanted to thank the Kiowa Police Officer's for their security of the Power Plant during maintenance. No vote.**
14. **MONTHLY REPORTS:**
 - a. **MAINTENANCE:** Johnny Patty gave the report for the Maintenance Department. He said everything was running fine. Changing old water meters out. Mayor Beaver asked for a schedule of work.
 - b. **FIRE:** Fire Chief Patrick Johnston gave the report for the Fire Department. The Fire Department responded to 2 grass fires, 5 motor vehicle accidents, 10 medical calls, 1 house fire and 1 car fire. Everything is up and running.
 - c. **ANIMAL CONTROL:** Chance Stephens gave the report for Animal Control. Relocated 6 possums and 4 raccoons, 2 dogs and 46 cats. Chance has a copy of all the intake forms if anyone would like to look at them.
 - d. **POLICE:** Police Chief Tony Runyon gave the report for the Police Department. 328 contact, 11 car impounds, 4 auto accidents, 7 criminal cases, 1 Child Protective Service joint case, 27 service calls, 9 motorist assist, 16 Pittsburg County Sheriff assist, 7 assist with Oklahoma Highway Patrol and 20 narcotic cases.
15. **Executive Session for the purpose of discussion and possible promotion and /or pay raise or disciplinary action for Kevin Fox – 90 day evaluation. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Beaver to enter into Executive Session, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 7:40pm.**
16. **Findings from Executive Session item #15 on this Agenda. Time 7:59pm. Motion was made by Beaver since Kevin Fox will not be going to CLEET training until mid November, he will only be eligible for health and dental insurance November 1, 2012, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.**

17. Deanna Sexton salary instead of hourly wage. Janelle Beaver. Motion was made by Beaver to pay Deanna Sexton salary effective January 1, 2013, for this item to be put on December 17, 2012 Agenda to designate the amount of the salary, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
18. Employee Hand Book. Janelle Beaver. Motion was made by Beaver to approve the new Employee Hand Book, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
19. 2013 Calendar Year Schedule of Regular Meetings for the Town of Kiowa. JoMae Peck. Motion was made by Beaver to approve the 2013 Calendar Year Schedule of Regular Meetings for the Town of Kiowa, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
20. 2013 Calendar Year Observed Holidays that Kiowa City Hall will be closed. JoMae Peck. Motion was made by Beaver to approve the 2013 Calendar Year Observed Holidays that Kiowa City Hall will be closed, seconded by Goss. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
21. Asphalt for street repair in between 5th and 6th Street on VanBuren. Johnny Patty. Motion was made by Goss to approve the purchase of 4 loads asphalt to use as needed, seconded by Beaver. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
22. Court Date for November 2012. John Thomas. Motion was made by Beaver to move the Municipal Court date from November 15, 2012 to December 20, 2012 at 9:00am, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
23. To address CDL's with speeding Citations. John Thomas. Motion was made by Beaver any speeding ticket 25 miles per hour over the speed limit is not eligible for Plea Bargain, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
24. Advertise to hire an alternate City Judge. Janelle Beaver. Motion was made by Beaver to advertise in the McAlester News Capital to hire a Alternate Municipal Court Judge, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
25. Resolution Notice of Municipal Election for April 2, 2013. JoMae Peck. Motion was made by Beaver to approve Resolution Notice of Municipal Election for April 2, 2013, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
26. Police Department to purchase 6 new bullet proof vests. This item is in their budget. Motion was made by Beaver to approve the purchase of 6 new Bullet Proof Vests not to exceed \$7,500.00, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried.
New Business: none.



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Public Discussion: Ray Goss asked John Thomas about the old American Legion Building. John Thomas said he had tried to get in touch with them and no one returned the phone call. He will call the Head Office for the American Legion.

Mayor Beaver asked John Thomas about the letter to property owners with Travel Trailer and how to enforce it. John Thomas said he would get it finished for the November 26, 2012 Agenda.

Mayor Beaver asked Chief Runyon how the Credit Card was working for the Police Department. Chief Runyon said it was working well.

Ned Naugle asked about the Handicap Ramp. Mayor Beaver said she thought that the concrete would have been poured by 10-29-2012.

Adjourn: Motion to Adjourn was made by Beaver, seconded by Ryan. Goss, Ramey, Ortiz, Ryan and Beaver voted yes. Motion carried. Time 9:04pm.