

**Minutes Town of Kiowa PWA Regular Meeting  
July 28, 2016  
6:30pm  
Kiowa City Hall  
813 South Harrison Street  
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 6:30pm.  
Roll Call: Robert Burgett, Ned Naugle, Regina VanBlaricom, Bob Ramey, Coleene Lewis, JoMae Peck and Serena Johnston were present.

**Pledge of Allegiance.**

**Consideration of the Minutes:**

Motion was made by Johnston to approve the minutes from the Regular Meeting on June 30, 2016, seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

**Treasurers' Report:**

Coleene Lewis gave the Treasurers' report for the month of June 2016. Total Revenue was \$34,614.41, Total Expenses were \$16,836.57 with a profit of \$17,777.84.

Motion was made by Johnston to approve the Treasurers' Report for the month of June, 2016, seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

**Purchase Orders:**

Motion was made by Johnston to approve the Purchase Orders for the month of July, 2016, seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

1. Discussion and possible approval of a water adjustment for Stephen and Shelly Reed due to a water leak.  
Motion was made by Johnston for Stephen and Shelly Reed to pay \$88.15 and for Kiowa PWA to absorb \$1,613.29 due to a water leak, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.
2. Discussion and possible approval to use a temporary employment service.  
Express Professionals.  
Motion was made by Johnston to bypass this item and to put it on the agenda for August 25, 2016, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.
3. Discussion and possible approval to use a temporary employment service.  
RPM Staffing.  
Motion was made by Johnston to table this item and to put it on the agenda for August 25, 2016, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

4. Discussion and possible approval of the agreement with Oklahoma office of Management and Enterprise Services.  
Motion was made by Johnston to approve the agreement with Oklahoma office of Management and Enterprise Services, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.
5. Discussion and possible approval to enter into Executive Session for the purpose of discussion to hire someone to assist with the running of the Water and Sewer Plants. OS TITLE 25 SECTION 307 (B) (1).  
Motion was made by Johnston to enter into Executive Session for the purpose of discussion to hire someone to assist with the running of the Water and Sewer Plants. OS TITLE 25 SECTION 307 (B) (1), seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried. Time 7:04pm.
6. Discussion and possible approval of the findings from Executive Session to hire someone to assist in the running of the Water and Sewer Plants, number 5 on this agenda.  
Time 7:22pm. Motion was made by Johnston to hire Trevor Wilcox at a salary of \$1,800.00 per month for Water and Maintenance with 180 day probation, eligible for insurance after 60 days and to begin work August 1, 2016, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

**New Business:**

None.

**Public Discussion:**

None.

**Adjourn:**

Motion to adjourn was made by Johnston, seconded by VanBlaircom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.  
Time 7:24pm.