

**Minutes Town of Kiowa PWA Regular Meeting
April 30, 2015
6:30pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 6:30pm.

Roll Call: Robert Burgett, Ned Naugle, Regina VanBlaircom, Coleene Lewis, JoMae Peck and Serena Johnston were present.

Pledge of Allegiance.

Consideration of the Minutes: Motion was made by Burgett to approve the minutes from the Regular Meeting on March 26, 2015, seconded by Johnston. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

Treasurers' Report: Coleene Lewis gave the Treasurers' Report for the month of March, 2015. Total Revenue was \$32,428.41, Total Expenses were \$15,670.86 with a profit of \$16,757.55.

Motion was made by Johnston to approve the Treasurers' Report for the month of March, 2015, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

Purchase Orders: An additional Purchase Order #P-1984 to Mehlburger Brawley in the amount of \$23,890.00 for KIO-13-03-06 Engineering Fees for services for the Wastewater Collection System Improvements. Motion was made by Burgett to approve the Purchase Orders for the month of April, 2015, seconded by Naugle. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

1. Discussion and possible approval of the new lease agreement with Wayne Sexton for the North Sewer Lagoon Land Application.

Motion was made by Johnston to bypass this item and to put it on the Agenda for May 28, 2015, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

2. Discussion and possible approval to remove Janelle Beaver from all Public Works Authority First Bank of Kiowa accounts.

Motion was made by Johnston to remove Janelle Beaver from all Public Works Authority accounts with First Bank of Kiowa, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

3. Discussion and possible approval to add Serena Johnston, Ned Naugle and Regina VanBlaircom to all Public Works Authority accounts with First Bank of Kiowa.

Motion was made by VanBlaircom to add Serena Johnston, Ned Naugle and Regina VanBlaircom to all Public Works Authority accounts with First Bank of Kiowa, seconded by Naugle. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

4. Discussion and possible approval of purchasing steel toe boots for Public Works Authority employees.

Motion was made by Johnston to allow the purchase of the boots this one time, but not to purchase anymore, seconded by Burgett. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

5. Discussion and possible approval of opening and choosing one of the bids for the construction of the Decant Line for the Water Plant.

There was one bid for the Decant Line construction from Jag Underground LLC in the amount of \$81,228.00.

Motion was made by Burgett to not accept the bid from Jag Underground LLC in the amount of \$81,228.00, seconded by Naugle. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

6. Discussion and possible approval for classes that are attended every year to be added to the Budget.

Motion was made by Johnston to table this item and to make a list of all the classes that are taken throughout the year and to put on May 28, 2015 agenda, seconded by Naugle.

Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

7. Discussion and possible approval of the contract with Crawford and Associates for the fiscal year 2015-2016.

Motion was made by Burgett to approve the contract with Crawford and Associates for fiscal year 2015-2016, seconded by Naugle. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

8. Discussion and possible approval of adding pediatric dental and amending the waiting period to 60 days from 90 days with Delta Dental.

Motion was made by Burgett to add pediatric dental and amending the waiting period to 60 days from 90 days with Delta Dental, seconded by Naugle. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

9. Discussion and possible approval of the letter to First Bank of Kiowa requiring three (3) signatures and minutes of any changes are to be made to CD's.

Motion was made by Johnston to approve the letter to First Bank of Kiowa requiring three (3) signatures and minutes of any changes are to be made to CD's, seconded by Burgett. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

10. Discussion and possible approval to enter into Executive Session for the purpose of possible discussion with Attorney John Thomas for the Town of Kiowa Public Works Authority in reference to the lawsuit with Rural Water District 11. OS Title 25 Section 307 (B) (4).

John Thomas (Town of Kiowa Attorney) said this did not need to go into Executive Session because there were no client attorney secrets that are going to be shared.

Motion was made by Burgett to not go into Executive Session, seconded by Johnston.

Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

11. Discussion and possible approval of findings from Executive Session for the Town of Kiowa Public Works Authority in reference to the lawsuit with Rural Water 11.

John Thomas said let him explain where we are at. We made an agreement the other day, the agreement was that we going to tie the rate increase to the Consumer Price Index. John Thomas explained the calculation of the price per 1,000 gallons.

Motion was made by Naugle to sign the agreement as is with rate of calculation not using compounding from year to year, seconded by Burgett. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried.

New Business: Meredith Hatridge said that her meter reading was not correct at 522 S. Washington.

Coleene Lewis asked if she could show the reading to Meredith Hatridge in her computer.

Serena Johnston asked Janelle Beaver if the proclamation was to be put on the agenda. Janelle Beaver said it was to be put on next month's agenda.

Public Discussion: none.

Motion to Adjourn: Motion to adjourn was made by Johnston, seconded by Burgett. Burgett, Naugle, VanBlaircom, Lewis, Peck and Johnston voted yes. Motion carried. Time 7:45pm.