

**Minutes Town of Kiowa PWA Regular Meeting
February 25, 2016
6:30pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Vice Mayor Bob Burgett at 6:30pm.

Roll Call:

Bob Burgett, Ned Naugle, Regina VanBlaircom, Bob Ramey, Coleene Lewis, and JoMae Peck were present. Serena Johnston was absent.

Pledge of Allegiance.

Consideration of the Minutes:

Motion was made by Burgett to approve the minutes from the Regular Meeting from January 28, 2016 seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey, Lewis, and Peck voted yes. Motion carried.

Treasurers' Report:

Coleene Lewis gave the Treasurers' Report for the month of January, 2016. Total Revenue was \$29,047.41 Total Expenses were \$15,012.52 with a profit of \$14,034.79. Motion was made by Burgett to approve the Treasurers' Report for the month of January, 2016, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey, Lewis, and Peck voted yes. Motion carried.

Purchase Orders:

Motion was made by Burgett to approve the Purchase Orders for the month of February, 2016, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom, Ramey, Lewis, and Peck voted yes. Motion carried.

1. Discussion and possible approval to change the adjustment procedure for water and sewer. Motion was made by Burgett to leave it the way it is and to do adjustment on an individual basis, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom, Ramey, Lewis and Peck voted yes. Motion carried.
2. Discussion and possible approval to pay for motel and Per Diem for Ray Goss to attend the Testing in Stillwater. JoMae Peck. Motion was made by Burgett to pay for motel and per diem for Ray Goss to attend testing in Stillwater not to exceed \$150.00, seconded by Naugle. Burgett, Naugle, VanBlaircom, Ramey, Lewis and Peck voted yes. Motion carried.
3. Discussion and possible approval to pay Vince Lott for the assistance he provided for the Water Plant. Serena Johnston. Motion was made by Burgett to pay Vince Lott \$500.00 for his assistance he provided for the Water Plant, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom, Ramey, Lewis and Peck voted yes. Motion carried.

4. Discussion and possible approval of Budget Amendment #2, to recognize increase in Sewer Revenue, increase salary and wage expense for Randy Gropp's accrued vacation and comp, increase Sewer Contract Service for Union Pacific RR annual fee, increase Water Contract service expense for annual Sequoyah Software fee and to increase other expenses that are over budget at the end of December 2015.

Motion was made by Burgett to approve Budget Amendment #2, to recognize increase in Sewer Revenue, increase salary and wage expense for Randy Gropp's accrued vacation and comp, increase Sewer Contract Service for Union Pacific RR annual fee, increase Water Contract service expense for annual Sequoyah Software fee and to increase other expenses that are over budget at the end of December 2015 in the amount of \$21,862.00, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom, Ramey, Lewis and Peck voted yes. Motion carried.

New Business:

None.

Public Discussion:

None.

Adjourn:

Motion to adjourn was made by Burgett, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom, Ramey, Lewis and Peck voted yes. Motion carried. Time 6:45pm.