

**Minutes PWA Regular Meeting
November 26, 2012
6:30pm
Kiowa Town Hall**

The meeting was called to order by Mayor Janelle Beaver at 6:30pm.

Roll Call: Bob Ramey, Theresa Ortiz, Jim Ryan, Coleene Lewis, JoMae Peck and Janelle Beaver were present. Ray Goss was absent.

CONSIDERATION OF MINUTES: Motion was made by Ramey to approve the minutes as written from PWA Special Meeting 10-4-2012 and PWA Regular Meeting 10-29-2012, seconded by Ortiz. Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.

TREASURER'S REPORT: Coleene Lewis gave the Treasurers' report for the month of October, 2012. Total Revenue was \$33,415.41; Total Expenses were \$34,440.24 with a loss of \$1,024.83. Motion was made by Beaver to approve the Treasurers' report for the month of October, 2012, seconded by Ryan. Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.

PURCHASE ORDERS: Motion was made by Beaver to approve the Purchase Orders for the month November, 2012, seconded by Ortiz. Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.

1. **Allied Trash Contract.** Coleene Lewis had talked with Russell Haywood a representative from Allied Waste. Mayor Beaver read the letter from Russell Haywood a representative from Allied Waste that there would be no increases of cost for trash service for 2013. Motion was made by Beaver to approve Allied Waste for 2013 with no increase of cost, seconded by Ramey. Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
2. **Employee Hand Book.** Janelle Beaver. Motion was made by Beaver to amend the Employee Hand Book to say A. No smoking during business hours. B. No smoking within 25 Ft. of City property. C. No smoking in City vehicles while on duty. Mayor Beaver said for this to be put on December 17, 2012 Agenda to approve the amendments to the Employee Hand Book, seconded by Ramey. Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
New Business: Randy Gropp said his inspection with DEQ for the Water Plant went well the only thing that was not approved was the fence. DEQ wants a cyclone fence.
Public Discussion: none.
Adjourn: Motion was made by Beaver to adjourn, seconded by Ryan. Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried. Time 6:45pm.