

**Minutes Town of Kiowa PWA Regular Meeting
November 19, 2015
6:30pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 6:30pm.

Roll Call:

Robert Burgett, Ned Naugle, Regina VanBlaricom, Bob Ramey, Coleene Lewis, JoMae Peck and Serena Johnston all were present.

Pledge of Allegiance.

Consideration of the Minutes:

Motion was made by Johnston to approve the minutes from the Regular Meeting October 29, 2015 seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

Treasurers' Report:

Coleene Lewis gave the Treasurers' Report for the month of October, 2015. Total Revenue was \$35,398.63 Total Expenses were \$15,792.98 with a profit of \$19,605.65.

Motion was made by Johnston to approve the Treasurers' Report for the month of October, 2015, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

Purchase Orders:

Motion was made by Johnston to approve the Purchase Orders for the month of November, 2015, seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

1. Discussion and possible approval of Work Order for Infrastructure Solutions Group to act on the easement acquisition services for the needed sewer line easement on lots in Block 10, Brown Rowley Addition (Johnson Ave. and Harper Valley Road). Robert Vaughn.

Motion was made by Johnston to approve the Work Order to have Infrastructure Solutions Group to act on the easement acquisition services for the needed sewer line easement on lots in Block 10, Brown Rowley Addition (Johnson Ave. and Harper Valley Road, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

2. Discussion and possible approval of the following items for the DEQ application for permit to construct for the Rural Development Sewer Project. Robert Vaughn.

No vote.

- A. Discussion and possible approval to authorize the Chairman to sign separate DEQ application for a permit to construct minor lagoon improvements and DEQ Fee for \$568.56.

Motion was made by Johnston to approve the authorization of the Chairman to sign separate DEQ application for a permit to construct minor lagoon

improvements and DEQ Fee for \$568.56, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

- B. Discussion and possible approval to authorize DEQ Permit Fees in the amount of \$96.59 for Sewer line Application.

Motion was made by Johnston to approve to authorize DEQ Permit Fees in the amount of \$96.59 for Sewer line Application, seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

- C. Discussion and possible approval to authorize the Chairman to sign a variance request for the sewer manhole spacing to be greater than 400 feet in two locations to avoid obstacles.

Motion was made by Johnston to approve to authorize the Chairman to sign a variance request for the sewer manhole spacing to be greater than 400 feet in two locations to avoid obstacles, seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

3. Discussion and possible approval of the amended new lease agreement with Wayne Sexton for the North Sewer Lagoon Land Application.

Motion was made by Johnston to approve the amended new lease agreement with Wayne Sexton for the North Sewer Lagoon Land Project, seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

4. Discussion and possible approval of the cleaning of the Water Tower and the Clear Water Well at the Water Plant.

Mayor Johnston said she would like to skip down to #8 on this agenda and return to #4. Motion was made by Johnston to approve the cleaning of the Water Tower and the Clear Well at the Water Plant not to exceed \$5,000.00, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

5. Discussion and possible approval to repair the Flash Mixer on the Clarifier at the Water Plant.

Motion was made by Johnston to approve the repair of the Clarifier at the Water Plant not to exceed \$2,325.59, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried

6. Discussion and possible approval to purchase a Trash Pump.

Motion was made by Johnston to approve the purchase of the Trash Pump not to exceed \$663.00 from Power Equipment Direct, seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried

7. Discussion and possible approval of the Audit for FYI 2014-2015 from Arledge & Associates.

Motion was made by Johnston to approve the Audit for FY 2014-2015 from Arledge & Associates, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

8. Discussion and possible approval to repair the Fire Hydrant at 10th and Dewey. Motion was made by Johnston to approve the repair of the Fire Hydrant at 10th and Dewey not to exceed \$1,131.00 and to put this under repair 5300, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

New Business: none

Public Discussion: none

Adjourn:

Motion to adjourn was made by Johnston, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried. Time 7:16pm.