

**Minutes Town of Kiowa PWA Regular Meeting
October 29, 2015
6:30pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 6:30pm.

Roll Call:

Robert Burgett, Ned Naugle, Regina VanBlaricom, Bob Ramey, Coleene Lewis, JoMae Peck and Serena Johnston all were present.

Pledge of Allegiance.

Consideration of the Minutes:

Motion was made by Burgett to approve the minutes from the Regular Meeting September 24, 2015 seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

Treasurers' Report:

Coleene Lewis gave the Treasurers' Report for the month of September, 2015. Total Revenue was \$31,775.44 Total Expenses were \$32,604.41 with a loss of \$828.67.

Motion was made by Johnston to approve the Treasurers' Report for the month of September, 2015, seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

Purchase Orders:

Motion was made by Johnston to approve the Purchase Orders for the month of October, 2015, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

1. Discussion of Wilson Insurance Group, Supplemental Insurance for employees. Kacie Booze.
Lorinda Seeger was representing Wilson Insurance Group. Ms. Seeger said that they had different kinds of Insurance that Wilson Insurance Group does have, a Supplemental Insurance for employees and it doesn't have to be in a group form can be individual. Ms. Seeger also said to contact her if any of the employees were interested.
2. Discussion and possible approval of the new lease agreement with Wayne Sexton for the North Sewer Lagoon Land Application.
Mayor Johnston made the motion to approve the new lease agreement with Wayne Sexton that was signed by Mr. Sexton on October 19, 2015 for the North Sewer Lagoon Land Application, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

3. Discussion and possible approval to consider and take action with respect to approving a legal services agreement with respect to a proposed loan and/or grant from the United States of America, acting through Rural Utilities service. Formally known as Farmers Home Administration (The "Government") pertaining to certain Waste Water System Improvements.

Motion was made by Johnston to approve to consider and take action with respect to approving a legal services agreement with respect to a proposed loan and/or grant from the United States of America, acting through Rural Utilities service. Formally known as Farmers Home Administration (The "Government") pertaining to certain Waste Water System Improvements, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

4. Discussion and possible approval of Resolution 10-29-2015 to take action with respect to approving a legal services agreement with respect to a proposed loan and/or grant from the United States of America, acting through Rural Utilities service. Formally known as Farmers Home Administration (The "Government") pertaining to certain Waste Water System Improvements.

Motion was made by Johnston to approve Resolution 10-29-2015 to take action with respect to approving a legal services agreement with respect to a proposed loan and/or grant from the United States of America, acting through Rural Utilities service. Formally known as Farmers Home Administration (The "Government") pertaining to certain Waste Water System Improvements, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

5. Discussion and possible approval of Comptime and Overtime for the Employees of the Town of Kiowa Public Works Authority.

Motion was made by Johnston that the way Comptime had been done previously will stay the same, seconded by Naugle. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

6. Discussion and possible approval of the Calendar of Holidays 2016 for the Town of Kiowa Public Works Authority.

Motion was made by Johnston to approve the Calendar of Holidays for 2016 for the Town of Kiowa Public Works Authority, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

7. Discussion and possible approval of the cleaning of the Water Tower and the Clear Water Well at the Water Plant.

Motion was made by Johnston to not do this at this time, seconded by Burgett. Burgett, Naugle, VanBlaricom voted yes. Ramey, Lewis, Peck and Johnston voted no. Motion did not carry. Mayor Johnston said to put this back on the Agenda for November 19, 2015.

8. Discussion and possible approval to repair the Flash Mixer on the Clarifier at the Water Plant.

No vote.

9. Discussion and possible approval to purchase a Sewer cleaning nozzle for the Zetter.

Motion was made by Naugle to purchase the Sewer cleaning nozzle for the Zetter not to exceed \$600.00, seconded by Burgett. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

10. Discussion and possible approval of Budget Amendment #1 to recognize donation from Choctaw Tribe for Sewer Improvements and to recognize the transfer from General Fund for Momar Bug and Budget Renewal and Water Fees in the amount of \$79,928.00. Motion was made by Johnston to approve Budget Amendment #1 to recognize donation from Choctaw Tribe for Sewer Improvements and to recognize the transfer from General Fund for Momar Bug and Budget Renewal and Water Fees in the amount of \$79,928.00, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.

New Business:

Shawn Kinsey said that another trash pump needs to be purchased to be able to pump water out of holes, the other one is not working. Shawn found a Subaru for \$662.15 includes shipping. Mayor Johnston said to have D'Ann Matthews (Financial Advisor) to look at the Budget the next time she is here and to put this on the Agenda for November 19, 2015.

Public Discussion:

None.

Adjourn:

Motion was made by Johnston to Adjourn, seconded by VanBlaricom. Burgett, Naugle, VanBlaricom, Ramey, Lewis, Peck and Johnston voted yes. Motion carried.
Time 7:27pm.