

**Minutes Town of Kiowa PWA Regular Meeting
March 31, 2016
6:30pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 6:30pm.
Roll Call: Robert Burgett, Ned Naugle, Bob Ramey, JoMae Peck and Serena Johnston were present. Regina VanBlaricom and Coleene Lewis were absent.
Pledge of Allegiance.

Consideration of the Minutes: Motion was made by Johnston to approve the minutes from the Special Meeting on February 2, 2016 and Regular Meeting February 25, 2016, seconded by Naugle. Burgett, Naugle, Ramey, Peck and Johnston voted yes. Motion carried.

Treasurers' Report: JoMae Peck gave the Treasurers' report for the month of February, 2016. Total Revenue was \$30,655.71, Total Expenses were \$55,559.59 with a loss of \$24,903.88.

Motion was made by Johnston to approve the Treasurers' Report for the month of February, 2016, seconded by Naugle. Burgett, Naugle, Ramey, Peck and Johnston voted yes. Motion carried.

Purchase Orders:

Motion was made by Johnston to approve the Purchase Orders for the month of March, 2016, seconded by Naugle. Burgett, Naugle, Ramey, Peck and Johnston voted yes. Motion carried.

1. Discussion and possible approval to renew the Health Insurance for the Town of Kiowa Public Works Authority employees'. Lisa Irby.
Motion was made by Johnston to leave the Health Insurance plan as it is, seconded by Burgett. Burgett, Naugle, Ramey, Peck and Johnston voted yes. Motion carried.
2. Discussion and possible approval of a water/sewer adjustment for Howard and Lavon Caldwell due to a water leak.
Motion was made by Johnston to have Howard and Lavon Caldwell pay \$324.77, seconded by Burgett. Burgett, Naugle, Ramey, Peck and Johnston voted yes. Motion carried.
3. Discussion and possible approval to set a date and time for a Budget Workshop.
Motion was made by Johnston to have the Budget Workshop on April 14, 2016 at 6:00pm, seconded by Naugle. Burgett, Naugle, Ramey, Peck and Johnston voted yes. Motion carried.

4. Discussion and possible approval of the Master Service Agreement between Oklahoma Office of Management and Enterprise Services and the Town of Kiowa.

Motion was made by Johnston to approve the Master Service Agreement between Oklahoma Office of Management and Enterprise Services and the Town of Kiowa, seconded by Naugle. Burgett, Naugle, Ramey, Peck and Johnston voted yes. Motion carried.

5. Discussion and possible approval to increase the amount of money that goes into the Comptime account. Regina VanBlaricom.

Motion was made by Johnston to put this item on the Agenda for the Budget Workshop April 14, 2016, seconded by Naugle. Burgett, Naugle, Ramey, Peck and Johnston voted yes. Motion carried.

6. Discussion and possible approval to purchase a new water hose for the Jetter.

Motion was made by Johnston to purchase a new water hose for the Jetter from Underground not to exceed \$765.29, seconded by Naugle. Burgett, Naugle, Ramey, Peck and Johnston voted yes. Motion carried.

New Business:

Shawn Kinsey said they have gotten the correct parts for the Hydrant repair at 10th Street and Dewey which will begin April 16, 2016 and that they will pass out flyers and go door to door to let the residents that will be affected by the repair on April 16, 2016 know.

Public Discussion:

None.

Adjourn:

Motion was made by Johnston to adjourn, seconded by Burgett.

Burgett, Naugle, Ramey, Peck and Johnston voted yes. Motion carried.

Time 6:58pm.