

**MINUTES TOWN REGULAR MEETING**

**MAY 23, 2011**

**7:30PM**

**KIOWA TOWN HALL**

The meeting was called to order by Mayor Janelle Beaver.

**Roll Call:** Ray Goss, Amber Alexander, Theresa Ortiz, Jim Ryan and Janelle Beaver all were present.

**CONSIDERATION OF MINUTES:** Motion was made by Ryan to approve the minutes from April 25, 2011 regular meeting as written, seconded by Ortiz. Goss, Alexander, Ortiz, Ryan and Beaver voted yes. Motion carried.

**TREASURER'S REPORT:** Lena Herron gave the Treasurers report for the month of April 2011. Total revenue was \$94,679.46; total expenses were \$56,475.21 with a profit of \$38,204.25. Motion was made by Beaver to approve the Treasurers report for the month of April 2011, seconded by Ortiz. Goss, Alexander Ortiz, Ryan and Beaver voted yes. Motion carried.

**APPROVAL OF PO'S:** Motion was made by Beaver to approve the Purchase Orders for the month of May 2011, seconded by Ryan. Goss, Alexander Ortiz, Ryan and Beaver voted yes. Motion carried.

1. **2009-2010 Audit.** Reba Henderson. Reba Henderson presented the 2009-2010 Audit to the Board of Trustees. Motion was made by Beaver to approve the 2009-2010 Audit, seconded by Ortiz. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
2. **Power Plant.** Mr. Poe gave the information on the Power Plant everything was going good. No vote.
3. **MONTHLY REPORTS:**
  - a. **MAINTENANCE:** Randy Gropp gave the report for the Maintenance Department. They have been mowing at the cemetery. The Highway right of way has been mowed. Asphalt has been put in some of the holes on the roads in Kiowa. The drainage ditch at the corner of 8<sup>th</sup> street and Lincoln.
  - b. **FIRE:** Chief Patrick Johnston gave the report for the Kiowa Volunteer Fire Department. The Fire Department had 3 fire calls, 4 medical calls. Patrick said a decision needed to be made where the new Fire Station will be.
  - c. **ANIMAL CONTROL:** Randy Gropp gave the report for Animal control. 4 cats have been caught. Janelle Beaver said traps need to put out at Phipps nursery and behind the post office.
  - d. **POLICE:** Chief Tony Runyon gave the report for the Kiowa Police Department. The Police Department have made to date 474 contacts, 8 vehicles have been towed, they have assisted OHP 6 times, assisted Pittsburg County 9 times, 3 motorist assist and 1 funeral.
4. **To retire Chili as K-9 for the Town of Kiowa Police Department.** Tony Runyon. Motion was made by Beaver to retire Chili as K-9 for the Town of Kiowa Police Department, seconded by Ortiz. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
5. **To declare Chili (K-9 Police Department) as a surplus item to be removed from the Police Department inventory.** Tony Runyon. Motion was made by Beaver to bypass this item, seconded by Ryan. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
6. **Contract with the person that will adopt Chili.** Tony Runyon. Motion was made by Beaver for the Police Department to do the agreement with the person that will adopt Chili, seconded by Ortiz. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
7. **To adopt Chili to suitable home.** Tony Runyon. Motion was made by Beaver to bypass this item, seconded by Alexander. Goss, Alexander, Ortiz, Ryan, and Beaver. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.

8. Declaring K-9 custom crate as surplus equipment. Tony Runyon. Motion was made by Ryan to declare K-9 custom crate as surplus equipment, seconded by Beaver. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
9. To sell the K-9 custom crate to Aleck Police Department for \$1,000.00. Tony Runyon. Motion was made by Beaver to sell the surplus K-9 custom crate to Aleck Police Department in the amount of \$1,000.00, seconded by Ryan. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
10. To pay the remaining balance of \$7,250.00 to Texoma K-9 for the K-9 for the Town of Kiowa Police Department the money to be taken out of the Drug account. Motion was made by Beaver to pay the balance of \$7,250.00 to Texoma K-9 out of the Drug seizure account, seconded by Alexander. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
11. To send Sgt. Wilson to K-9 Handlers course in Lawton, Ok. in June. Tony Runyon. Motion was made by Beaver for Sgt. Wilson to go to K-9 course in Lawton June 15-18 and June 22-25, 2011 at a cost of per diem not to exceed \$1048.00 to be taken out of Drug seizure account, seconded by Ortiz. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
12. To begin fueling Kiowa Police Department at service stations. Motion was made by Beaver for the Police Department to begin fueling the Police cars at both service stations (Double Quik and Shamrock) to have a one (1) month trial, seconded by Ryan. Goss voted no. Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
13. Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Dustin Wall Cleet certification. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Beaver to enter into Executive Session, seconded by Ortiz. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried. Time 9:08pm.
14. Findings from Executive Session. Return from Executive Session at 9:18pm. Motion was made by Beaver for Dustin Wall to have an increase in pay of \$100.00 per month to begin May 1, 2011 for the completion of his Cleet certification, seconded by Alexander. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
15. To chose one of the Trustees's to add to the signature card for all Town of Kiowa accounts at the BankNA. Motion was made by Beaver for Ray Goss (Vice Mayor) and Theresa Ortiz (Trustee) to be added to all signature cards for all of the accounts with the BankNA for Town of Kiowa, seconded by Ryan. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
16. Budget Amendment #5 to change all money in the Cemetery Budget to Transfer out. Motion was made by Beaver Budget Amendment #5 to change all money in the Cemetery Budget to Transfer out, seconded by Ryan. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
17. To amend Ordinance 2009-07-27 concerning all terrain vehicles. Tony Runyon. With the information from Town Attorney John Thomas. Motion was made by Beaver to Amend Ordinance No. 2009-07-27, Ordinance No. 2009-07-27 will stay the same except #4 age requirement will be no one under the age of 18 years of age, #5 Golf carts and all terrain vehicles my only be driven on or across any state highway or street at a ninety (90) degree angle to the direction of traffic, 5a&b were removed from the Ordinance, seconded by Ryan. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
18. Donations for the fire works on the 4<sup>th</sup> of July. Janelle Beaver. Motion was made by Beaver that a storage container be purchased to store fireworks in at a cost of \$400.00, at least \$4000.00 will need to be raised for the purchase fireworks, Fund raiser for the Fireworks will be at the Kiowa School Cafeteria June 11, 2011 from 11:00am -2:00pm and to contact Karen Johnston if there are any questions, seconded by Ortiz. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
19. Approval of issuing burning permits on the weekends. Janelle Beaver. No decision was made on this item. No vote.
20. Credit card for the Town of Kiowa. Janelle Beaver. Motion was made by Beaver for the Town of Kiowa to get a credit card, Janelle Beaver (Mayor) and Ray Goss (Vice Mayor) will have to approve purchases and the only employee's that will be able to purchase on the credit card will be Randy Gropp, Patrick Johnston and Tony Runyon, the credit card will be kept in the Town of Kiowa safe, seconded by Ryan. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
21. Filling swimming pools for the Town of Kiowa. Janelle Beaver. No vote.

22. Insuring 2011 Ford Expedition 4x4 with OMAG for the Town of Kiowa Volunteer Fire Department. Patrick Johnston. Motion was made Beaver to insure 2011 Ford Expedition 4x4 with OMAG for the Town of Kiowa Volunteer Fire Department, seconded by Alexander. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.
23. For the Fire Department to purchase one (1) set of hydraulic hoses for the Jaws of Life at a cost of \$535.00 to be paid out of operational money. Patrick Johnston. Motion was made by Goss to purchase one (1) set of hoses for the Jaws of Life at a cost of \$535.00, seconded by Ryan. Goss, Alexander, Ortiz, Ryan, and Beaver voted yes. Motion carried.

Jim Ryan had to leave at 10:19pm

24. Purchasing capital outlay items for the Kiowa Police Department. A list will be provided. Jerry Ford. Motion was made by Ortiz to purchase 3 laptops at a cost of \$600.00 each, 6 rifles at a cost of \$900.00 each, 6 Lapel Mics at a cost of \$50.00 each, 4 Rifle racks at a cost of \$400.00 each, 3 laptop Stands at a cost of \$250.00 each, 1 computer Access software at cost of \$450.00, 1 computer UCR software at a cost of \$300.00, 2 Court Clerk phone Mics at a cost of \$200.00 each and 3 tactical vests at a cost of \$1000.00 each to be paid for out of capital outlay not to exceed \$14,150.00, seconded by Alexander. Goss voted no. Alexander, Ortiz, and Beaver voted yes. Motion carried.
25. To purchase a CD in the amount of \$150,000.00. Janelle Beaver. Motion was made by Beaver to purchase three (3) CD's with \$150,000.00 to be taken out of General Fund for the Town of Kiowa, seconded by Alexander. Goss, Alexander, Ortiz, and Beaver voted yes. Motion carried.

New Business: none.

Public Discussion: Karen Johnston to set a meeting for the Fire Department.

Janelle Beaver said we needed to get a workshop set up to finalize the 2011-2012 Budget, to have JoMae to get in contact with Deanna Crawford and to set a time and to let the Council know.

Motion to Adjourn: Motion was made by Beaver to adjourn, seconded by Ortiz. Goss, Alexander, Ortiz, and Beaver voted yes. Motion carried. Time 10:40pm.