

**MINUTES TOWN REGULAR MEETING**

**April 24, 2014**

**7:00PM**

**KIOWA TOWN HALL**

The meeting was called to order by Mayor Beaver at 7:08pm.

Roll Call: Donald Batts, Robert Burgett, Ray Goss, Randy McMath and Janelle Beaver all were present.

**Consideration of the Minutes:** Motion was made by Batts to approve the minutes from March 27, 2014 regular meeting as written, seconded by Burgett.

Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

**Treasurers' Report:** Coleene Lewis gave the Treasurers' Report for the month of March, 2014. Total Revenue was \$115,285.33; Total Expenses were \$94,393.67 with a profit of \$20,891.66. Motion was made by Beaver to approve the Treasurers' Report for the month of March, 2014, seconded by McMath. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

**Purchase Orders:** Motion was made by Beaver to approve the Purchase Orders for the month of April, 2014, seconded by Goss. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

1. Discussion and possible approval of an Ordinance for clean indoor air / youth tobacco access. Karlita Lott Pittsburg County Health Department.

Motion was made by Beaver to approve Ordinance No. 2014-4-24 Clean Air Indoor Air / Youth Access, seconded by McMath. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

2. Discussion and possible approval of using a collection agency for Municipal Court.

Motion was made Batts to approve using a collection agency for Municipal Court, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

3. MONTHLY REPORTS:

a. TENASKA POWER PLANT: Mr. Pope gave the report for the Power Plant. Tenaska hosted the Pittsburg County Emergency Planning Commission at the plant. They will also host Atoka County Emergency Planning Commission. They are hoping to put the two together. Last month they were doing a lot of maintenance.

b. MAINTENANCE: Randy Gropp gave the report for the Maintenance Department. The guys have been getting the lawn mowers out and doing work orders.

c. FIRE: Chief Johnston gave the report for the Fire Department. The Fire Department responded to 8 medical calls, 3 car accidents and 9 fires.

d. ANIMAL CONTROL: JoMae Peck gave the report for Animal Control. Animal Control picked up 4 dogs that were returned to their owners and 1 cat.

e. POLICE: Chief Runyon gave the report for the Police Department. Total contacts were 231, 7 police impounds, 1 motor vehicle accident, 24 service calls, 13 Pittsburg County Sherriff Office assist, 6 Oklahoma Highway Patrol assist and 5 medical calls. The Police Department served 9 arrest warrants, 2 Funeral escorts, several trips with DHS, 11 Drug and Alcohol violations filed, 5 criminal cases have been checked out 4 cleared by arrest and 1 investigated and sent to the Pittsburg Count District Attorney. 4/9 PC Care, 4/16 LEPC meeting toured Tenaska, 4/17 Court all went good/ OSBI Chiefs Meeting, Chief Runyon attended and worked the community egg hunt, 4/22 PC Care, 4/23 OEPIIC enrollment. Officer Wall attended the Prom there were no problems. The Police Department sponsored "Stay at the Prom". The Police Department helped

ODOT, they had a worker that was almost hit. USDA moth study handouts. Both Cadets are doing well at CLEET. The 2011 Charger was picked up from Riverside, after they picked it up the door handle broke so they took it to Griffins and the cable had broken. The 2006 Charger was picked up and is running good.

4. Discussion and possible approval of April, 2014 to be Fair Housing Month. Motion was made by Beaver to approve April, 2014 to be Fair Housing Month, seconded by Goss. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
5. Discussion and possible approval to write a letter to Pittsburg County Sheriff's Office to cancel the contract for the Dispatching service they provide for the Town of Kiowa Police Department. Donald Batts. Motion was made by Batts to cancel the contract with Pittsburg County Sheriffs' Office, seconded by McMath. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
6. Discussion and possible approval to set a date and time for a budget workshop. Motion was made by Beaver to set May 9, 2014 at 2:00pm for the Budget Workshop, Seconded by Goss. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
7. Discussion and possible approval to set a date and time for a Workshop to go over the plans for the New City Hall. Motion was made by Beaver to set May 12, 2014 at 6:30pm for the Workshop with the Architect, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
8. Discussion and possible approval of the mowing contract for the mowing of the right of way with Rex Hatridge. Motion was made by Beaver to approve the contract with Rex Hatridge for the mowing of the Highway Right of way, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
9. Discussion and possible approval of consent to assign contracts to the new entity, Infrastructure Solutions Group LLC dba Mehlburger Brawley. Motion was made by Beaver to go ahead and sign for what is pending, before we start any new projects we need to look around, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
10. Discussion and possible approval of amending the second paragraph page 17 of the Employee Handbook to read as: Health and Dental Insurance: The Town provides health and dental insurance for our employees after completion of a 60 day probation period. See the payroll clerk if you choose to pay for family coverage. Motion was made by Beaver to amend the second paragraph page 17 of the Employees' Handbook, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.  
New Business: Mayor Beaver said she had told Chief Runyon to get the 2007 Charger fixed because they needed it. Motion was made by Beaver to approve the payment of \$2,545.00 for the 2007 Charger repair, seconded by McMath. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.  
Chief Runyon said on the insurance claim for the 2011 Charger what it cost new was \$23,905.00, what the insurance company offered was \$20,627.00. Mayor Beaver asked about the equipment, Chief Runyon said he was told that it had to be done as separate claim. Motion was made by Goss to accept the insurance offer, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

JoMae Peck told the Board that she had gotten the new contract from Miller Office Supply in the mail today for the maintenance agreement on the copiers for City Hall and the Community Building, there will be a 6% increase in cost.

Motion was made by Beaver to approve the contract with Miller Office Supply, seconded by Goss. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

Ray Goss asked if anyone knew who to get in contact with to get a turn lane for the middle of Town. Ray said there really needs to be something done, once the new businesses come to Town it will be dangerous to turn into the businesses. Mayor Beaver said where we need to start is with Larry Boggs. Ray said he is afraid it will keep businesses from coming here.

Chief Johnston told the Board that the cost of the 6 mobile radios, 3 walkies, charger and 20 batteries to be purchased with the grant money will be \$3,779.75. The items will be purchased from Muskogee Communications.

Motion was made by Beaver to purchase the equipment not to exceed \$3,800, seconded by McMath. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

Randy Gropp said they were getting complaints of brush and trash at the corner of 4<sup>th</sup> and Cleveland.

Motion was made by Goss to clean it up by next month, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

Public Discussion: none

Adjourn: Motion was made by Beaver to adjourn, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried. Time 8:17pm.