

**MINUTES TOWN REGULAR MEETING  
JANUARY 30, 2014  
7:00PM  
KIOWA TOWN HALL**

The meeting was called to order by Mayor Beaver at 7:30pm.

Roll Call: Donald Batts, Robert Burgett, Ray Goss, Randy McMath and Janelle Beaver were present.

**Consideration of the Minutes:** Motion was made by Beaver to approve the minutes from the December 16, 2013 meeting, seconded by Goss. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

**Treasurers' Report:** Coleene Lewis gave the Treasurers' Report for the month of December, 2013. Total Revenue was \$76,335.44; Total Expenses were \$87,948.05 with a loss of \$11,612.61. Motion was made by Beaver to approve the Treasurers' Report for the month of December, 2014, seconded by McMath. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

**Purchase Orders:** Motion was made by Beaver to approve the Purchase Orders for the month of January, 2014, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

1. Discussion and possible approval of Audit findings from Arledge and Associates for fiscal year 2012-2013. Presented by Andy Cromer.  
Motion was made by Beaver to approve the Audit findings from Arledge and Associates for fiscal year 2012-2013, seconded by Goss. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
2. Discussion and possible approval of Architect plans for the New City Hall.  
Motion was made by Beaver to approve the Architect plans for the New City Hall, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
3. Discussion and possible approval of the proposal for architectural services from Michael Allen Riley PLLC for a New City Hall, the cost will be \$15,000.00. Motion was made by Beaver to approve architectural services from Michael Allen Riley PLLC for a New City Hall; the cost will be \$15,000.00, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
4. Discussion and possible approval of an Ordinance for clean indoor air / youth tobacco access. Karlita Lott Pittsburg County Health Department.  
Motion was made by Beaver to copy McAlester Ordinance for clean indoor air / youth tobacco access to use McAlester's as a sample and to put on the Agenda for February 27, 2014, seconded by McMath. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
5. Discussion of the Town of Kiowa Ordinance 15-1002/truck parking. James Nichols. Mr. Nichols had a complaint about a Semi Truck driving across his property.  
Motion was made by Goss to table this item and look at the Ordinance to see if it needs to be rewritten, seconded by Beaver. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
6. MONTHLY REPORTS:
  - a. TENASKA POWER PLANT: Mr. Pope gave the report for the Power Plant. Mr. Pope said the plant has been running when it is cold. Tenaska Power Plant has an emergency response plan in place.
  - b. MAINTENANCE: Randy Gropp gave the report for the Maintenance Department. Randy said they had been dealing with a lot of breaks. They have been doing work orders.

- c. **FIRE:** Marci Stephens gave the report for the Fire Department. The Fire Department has responded to 12 medical calls, 8 fires, some of the Firemen went to training in Ardmore. There will be some training in Atoka in March. They have been having training at the Fire Station just about every weekend. There are 2 Fireman in hasmed ops training; they will start fire fighter one in May.
  - d. **ANIMAL CONTROL:** JoMae Peck gave the report for Animal Control. Animal Control has caught 8 dogs and 3 cats.
  - e. **POLICE:** Police Chief Tony Runyon gave the report for the Police Department. The Police Department has written 385 citations, 207 warnings, 24 Police impounds, 12 motorist assist, 22 assist Pittsburg County Sheriff's Office, 12 assist Oklahoma Highway Patrol, 4 medical calls, no motor vehicle accidents this year to date, 7 criminal cases checked out 6 cleared by arrest and 1 investigation complete with warrants for 3 suspects, 22 narcotic charges filed and 5 alcohol charges filed.
7. Discussion and possible approval of dissolving the agreement between Pittsburg County Sherriff's Office for Dispatch services for the Kiowa Police Department.  
Motion was made by Beaver to table this item and to have Chief Tony Runyon talk with Pittsburg County Sheriff to see if we can come to an agreement for a lower cost, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
8. Discussion and possible approval of \$1,000.67 to be paid to YellowHouse for the remainder that is due on the repair of the Bulldozer.  
Motion was made by Beaver to pay \$1,000.67 to be paid to YellowHouse for the remainder that is due on the repair of the Bulldozer, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
9. Discussion and possible approval of an Ordinance to increase the city taxes from three (3) cents to five (5) cents for the Town of Kiowa, this will be earmarked for Street repair.  
Motion was made by Batts to bypass this item and to put it on February 27, 2014 Agenda, seconded by Goss. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
10. Discussion and possible approval for Mary Powell to attend the Court Clerks Conference May 19-21, 2014, the cost of the motel will be from \$89.00-\$99.00. Mary Powell.  
Motion was made by Beaver for Mary Powell to attend the Court Clerks Conference May 19-21, 2014 not to exceed \$1,000.00, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
11. Discussion and possible approval of invoice for CDBG Wastewater Collection System Improvements KIO-12-01-08 in the amount of \$1,411.00 for Engineering Fees.  
Motion was made Beaver to approve the invoice for Mehlburger Brawley in the amount of \$1,411.00 for the CDBG Wastewater Collection System Improvements KIO-12-01-08, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
12. Discussion and possible approval to advertise for sealed bids from the public on surplus vehicles or keep for employee travel. Chief Tony Runyon.  
Motion was made by Beaver to park the two vehicles 2005 Tahoe and 2007 Dodge Magnum with for sale signs on them, advertise in McAlester News Capital that they are for sale, if someone is willing to give the asking price then they will be sold for that if not then the price they are offering will go before the Board of Trustees on the next regular meeting February 27, 2014, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

**Note: The 2005 Chevy Tahoe and the 2007 Dodge Magnum were declared surplus vehicles April 29, 2013 at the regular meeting. In the minutes item # 21.**

13. Discussion and possible approval of the administration contract with KEDDO for the second phase of the Wastewater Collection System Improvements in the amount of \$13,500.00. Motion was made by Beaver to approve the administration contract with KEDDO for the second phase of the Wastewater Collection System Improvements in the amount of \$13,500.00, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
14. Discussion of Summer Breeze RV Park.  
John Thomas suggested that the Town of Kiowa call DEQ since it is in a flood zone. No vote.
15. Discussion and possible approval of Budget Amendment #1 in the amount of \$8,000.00 for the repair of the Bulldozer.  
Motion was made by Beaver to approve Budget Amendment #1 in the amount of \$8,000.00 for the repair of the Bulldozer, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
16. Discussion and possible approval of Budget Amendment #3 in the amount of \$8,000.00 to transfer out of General Fund to PWA to pay for the install of a fire hydrant for the Family Dollar Store.  
Motion was made by Beaver to approve Budget Amendment #3 in the amount of \$8,000.00 to transfer out of General Fund to PWA to pay for the install of a fire hydrant for the Family Dollar Store, seconded by Batts. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
17. Discussion and possible approval of Budget Amendment #4 for the Sewer Project Grant Revenue, in the amount of \$118,331.00.  
Motion was made by Beaver to approve Budget Amendment #4 for the Sewer Project Grant Revenue, in the amount of \$118,331.00, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.
18. Discussion and possible approval of Amended Ordinance No. FY 11-02-28, the purpose of this Amended Ordinance is to restructure Failure to use Child Restraint in an Automobile.  
Motion was made by Beaver to approve the Amended Ordinance No. FY 11-02-28, the purpose of this Amended Ordinance is to restructure Failure to use Child Restraint in an Automobile, seconded by Goss. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

**New Business:** JoMae Peck said that the Town of Kiowa had received a letter from OMAG stating that cities that had done curb work that was done with the stimulus money were being sued because they were not properly marked when the work was done. JoMae Peck said that Robert Vaughn from Mehlburger Brawley suggested that pay request #3 LLG in the amount of \$18,812.20 be put back on the Agenda. This is for the CDBG Sewer System Improvements.

Motion was made by Goss to approve pay request #3 in the amount of \$18,812.20, seconded by McMath. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried.

Ray Goss asked if a Trustee is not at the meeting do they get paid. Mayor Beaver said that since she has been on the council it has been the policy if you are not here for the meeting you do not get paid. She said she had missed a meeting 3 years ago and JoMae got with Jeremy Beaver the Town of Kiowa's Attorney at the time and he said because the Mayor's

duties were more than the meetings that the Mayor would get paid.  
John Thomas suggested putting this on next month's agenda 2-27-2014 to amend Ordinance 2-6.

Randy Gropp said a heat unit went down at the Community Building.

**Public Discussion:** Mayor Beaver told Randy Gropp that the engineer with Family Dollar needs a drawing where the fire hydrant will be.

**Adjourn:** Motion to adjourn was made by Beaver, seconded by Burgett. Batts, Burgett, Goss, McMath and Beaver voted yes. Motion carried. Time 10:00pm.