

**MINUTES PWA REGULAR MEETING
AUGUST 27, 2012 6:30PM
KIOWA TOWN HALL**

The meeting was called to order by Mayor Janelle Beaver at 6:30pm.

Roll Call: Ray Goss, Bob Ramey, Theresa Ortiz, Jim Ryan, Coleene Lewis, JoMae Peck and Janelle Beaver were present.

CONSIDERATION OF MINUTES: Motion was made by Ryan to approve the minutes as written from July 30, 2012, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted Yes. Motion carried.

TREASURER'S REPORT: Coleene Lewis gave the Treasurer's report for the month of July, 2012. Total Revenue was \$24,141.23; Total expenses were \$21,848.20 and Net Income of \$2,293.03. Motion was made by Beaver to approve the Treasurer's report for the month Of July, 2012, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.

PURCHASE ORDERS: Motion was made by Beaver to approve the Purchase Orders for the month of August, 2012, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.

1. Credit / Debit cards for the payment of Water Bills. Motion was made by Beaver to get more information and put it on the Agenda for September 24, 2012, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
2. The use of a credit card machine for Water Bill payments. Bypass and to put on September 24, 2012 Agenda. No vote.
3. The revised insurance policy with OMAG. Motion was made by Beaver to approve the revised insurance policy with OMAG, seconded Goss. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
4. To pay the adjusted premium for the revised insurance policy with OMAG for September and October 2012. The amount will be \$888.02. Motion was made by Beaver to pay the \$888.02 for the revised insurance policy with OMAG for September and October 2012, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
5. To sign the contract with Department of Commerce for the CDBG grant Phase (1) for the South Sewer Lagoon. Motion was made by Beaver to sign the contract with Department of Commerce for the CDBG grant Phase (1) for the South Sewer Lagoon, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
6. To set a date and time for Employee Handbook Workshop. Mayor Beaver said the Employee Handbook was almost finished but she had to get in touch with Deanna Crawford to be able to put the pay scale in the Employee Handbook and to put it on September 24, 2012 Agenda. No vote.

New Business: Randy Gropp said that another water pump would need to be sent to be rewound at a cost of \$4,800.00. Motion was made by Beaver to send the pump out to be rewound not to exceed \$4,800.00, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.

Coleene Lewis said one of the Water customers owes a 3 month bill. There is no way to shut off the water meter. Mayor Beaver said to do what needed to be done to shut the water off.

Public Discussion: None

Motion to Adjourn: Motion to Adjourn was made by Beaver, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried. Time 7:03pm.