

**MINUTES PWA REGULAR MEETING
APRIL 30, 2012 6:30PM
KIOWA TOWN HALL**

The meeting was called to order by Mayor Janelle Beaver at 6:35pm.

Roll Call: Ray Goss, Bob Ramey, Theresa Ortiz, Jim Ryan, JoMae Peck, Coleene Lewis and Janelle Beaver were present.

CONSIDERATION OF MINUTES: Motion was made by Ryan to approve the minutes from the regular meeting March 26, 2012 as written, seconded by Ramey. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.

TREASURER'S REPORT: Coleene Lewis gave the Treasurer's report. Total Revenue for the month of March, 2012 was \$25,065.57, and total expenses were \$25,317.79, with a loss of \$252.22. Motion was made by Beaver to approve the Treasurer's report for the month of March, 2012, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.

PURCHASE ORDERS: Motion was made by Beaver to approve Purchase Orders for the month of April, 2012, seconded by Ortiz. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.

1. Water adjustment for Nichole Robison in the amount of \$210.57. No amount was approved in March 26, 2012 meeting. Motion was made by Beaver that no amount was approved in March 26, 2012 meeting, to approve \$210.57 water adjustment for Nichole Robison, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
2. Water adjustment for Church of Christ in the amount of \$115.14. No amount was approved in March 26, 2012 meeting. Motion was made by Beaver to approve \$115.14 water adjustment for the Church of Christ, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
3. Water adjustment for Doris Phillips in the amount of \$159.58. No amount was approved in March 26, 2012 meeting. Motion was made by Beaver to approve \$159.58 water adjustment for Doris Phillips, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
4. After a contract is signed for an overdue water bill that the penalty be removed. Motion was made by Beaver that the penalty be removed if a contract is signed for overdue water bill as long as it is paid by the 10th of the month, seconded by Goss. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.

5. To transfer the remaining \$8,556.07 from the Water Plant Project account to PWA account. Motion was made by Peck to transfer \$8,556.07 from the Water Plant Project account to PWA account since the construction has been completed on the Water Plant, seconded by Beaver. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
6. Webster to remove the old Clarifier at the Water Plant. Randy Gropp said that Webster could not get insurance so he was not going to be able to remove the old Clarifier. No vote.
7. To set a date and time for a Workshop for the employee handbook. Motion was made by Beaver to bypass this item and put it on June 25, 2012 Agenda, seconded by Goss. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
8. To set a date and time for a Budget Workshop for 2012-2013 budget. Motion was made by Beaver to set a Budget Workshop for 2012-2013 budget for May, 9, 2012 at 2:00pm at Kiowa Town Hall, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried.
9. To turn a water customer off for nonpayment after the 10th of each month, grace period will be till the 15th of each month. Motion was made by Beaver if a water customer does not pay their water bill by the 10th of the current month a courtesy letter will be sent to the customer and if no response by the 20th of the current month the water will be shut off on the 21st of the month.

New Business: none

Public Discussion: none

Adjourn: Motion to adjourn was made by Beaver, seconded by Ryan. Goss, Ramey, Ortiz, Ryan, Lewis, Peck and Beaver voted yes. Motion carried. Time 6:57pm.