

**POSTED JUNE 8, 2017 2:00 p.m. at Kiowa City Hall**

**PUBLIC HEARING  
TOWN OF KIOWA PUBLIC WORKS AUTHORITY AND THE TOWN OF KIOWA  
813 SOUTH HARRISON ST.  
KIOWA, OK.  
KIOWA TOWN HALL  
JUNE 15, 2017  
AT 6:00PM  
CALL HEARING TO ORDER  
SIGN IN SHEET**

- 1. A Public Hearing for the FY 2016-2017 Town of Kiowa Public Works Authority and the Town of Kiowa Budget, the purpose of this Public Hearing is to discuss the Town of Kiowa Public Works Authority and the Town of Kiowa budget for the fiscal year beginning July 1, 2018.**

**The Public Hearing is open to the public and citizen's comments on the proposed budget will be welcome.**

**Note: If assistance is need please contact Kiowa City Hall.**

**PUBLIC HEARING  
TOWN OF KIOWA PUBLIC WORKS AUTHORITY AND THE TOWN OF KIOWA  
813 SOUTH HARRISON ST.  
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KIOWA TOWN HALL  
JUNE 15, 2017  
AT 6:00PM  
CALL HEARING TO ORDER  
SIGN IN SHEET**

**Mayor Johnston opened the Public Hearing and welcomed everyone at 6:00 p.m.**

- 1. A Public Hearing for the FY 2017-2018 Town of Kiowa Public Works Authority and the Town of Kiowa Budget, the purpose of this Public Hearing is to discuss the Town of Kiowa Public Works Authority and the Town of Kiowa budget for the fiscal year beginning July 1, 2017.**

**The Public Hearing is open to the public and citizen's comments on the proposed budget will be welcome.**

**Those in attendance were Deanna Sexton, Ned Naugle, Karon Sexton, Serena Johnston, Bob Ramey, Regina VanBlaricom.**

**The Public Hearing Closed at 6:20 p.m.**

POSTED JUNE 8,2017 2:00 P.M. AT KIOWA CITY HALL

**SPECIAL MEETING TOWN OF KIOWA**

**813 SOUTH HARRISON ST.**

**KIOWA, OK**

**JUNE 15, 2017 6:30 P.M.**

**KIOWA CITY HALL**

**CALL MEETING TO ORDER**

**ROLL CALL**

- 1. Discussion and possible approval of Resolution 6-15-2017 for fiscal year 2017-2018 budget.**
- 2. Discussion and possible approval to purchase and use a postal stamp service to provide stamps for the town.**

**SPECIAL MEETING TOWN OF KIOWA**

**813 SOUTH HARRISON ST.**

**KIOWA, OK**

**JUNE 15, 2017 6:30 P.M.**

**KIOWA CITY HALL**

**CALL MEETING TO ORDER**

**ROLL CALL**

**Mayor Serena Johnston called the meeting to order at 6:31 p.m.**

**Deanna Sexton, Ned Naugle, Regina VanBlaricom, Karon Sexton, Bob Ramey, and Serena Johnston were present.**

- 1. Discussion and possible approval of Resolution 6-15-2017 for fiscal year 2017-2018 budget.**

**Board Members present read the Resolution 6-15-17.**

**Motion was made by Mayor Johnston to approve Resolution 6-15-17 for fiscal year 2017-2018 budget, seconded by Regina VanBlaricom. K. Sexton, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion Carried.**

- 2. Discussion and possible approval to purchase and use a postal stamp service to provide stamps for the town.**

**Mayor Johnston made the motion to research credit cards and put this item on the regular meeting agenda, seconded by K. Sexton. K. Sexton, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion Carried.**

**Public Discussion: Board members were given a copy of the Letters of Agreement for Crawford and Associates and George M Kern, CPA and instructed by Mayor Johnston to take home and read because it will be voted on in the regular monthly meeting.**

**Adjourn: Mayor Johnston made the motion to adjourn, seconded by K. Sexton. K. Sexton, Naugle, VanBlaricom, Ramey and Johnston voted yes. Motion carried.**

**Time 7:36 p.m.**

**POSTED AT KIOWA CITY HALL ON JUNE 27, 2017 AT 3:00PM  
TOWN OF KIOWA PUBLIC WORKS AUTHORITY**

**REGULAR MEETING**

**June 29, 2017 AT 6:30PM**

**KIOWA TOWN HALL**

**813 S HARRISON ST.**

**KIOWA, OKLAHOMA**

**CALL MEETING TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**CONSIDERATION OF MINUTES**

**APPROVAL OF TREASURER'S REPORT**

**APPROVAL OF PURCHASE ORDERS**

1. Discussion and possible approval to accept contract/letter of agreement with George M. Kerns CPA.
2. Discussion and possible approval to accept contract/letter of agreement with Crawford and Associates.
3. Discussion and possible approval to change pay from bi-monthly to every 2 weeks.
4. Discussion and possible approval to purchase a SCADA system/ computer system from Worth Hydrochem.
5. Discussion and possible approval to allow test run of new chemical from AmeriChem.
6. Discussion and possible approval to sign agreement with Atom Broadband granting permission to use the right of ways in Kiowa and offer broadband service to the citizens of Kiowa.
7. Discussion and possible approval to surplus several items no longer needed for business.

**Public Discussion:**

**Adjourn:**

**If assistance is needed please contact the Town of Kiowa City Hall @ 918-432-5621.**

**TOWN OF KIOWA PUBLIC WORKS AUTHORITY**

**REGULAR MEETING**

**June 29, 2017 @ 6:30 P.M.**

**KIOWA TOWN HALL**

**813 S. HARRISON ST.**

**KIOWA, OKLAHOMA**

**CALL MEETING TO ORDER:** Mayor Johnston called the meeting to order at 6:30 p.m.

**ROLL CALL:** K. Sexton, Ned Naugle, Bob Ramey, Serena Johnston, Deanna Sexton, Carla Lamson was present. Regina VanBlaricom came in late but was present.

**PLEDGE OF ALLEGIANCE:** Completed

**CONSIDERATION OF MINUTES:** Mayor Johnston made the motion to approve the minutes, seconded by Naugle. K.Sexton, Naugle, Ramey, Johnston, D.Sexton, and C. Lamson voted yes. VanBlaricom not present. Motion carried.

**APPROVAL OF TREASURER'S REPORT:** C. Lamson reported total revenue at \$32,005.75, total expenses at \$60,901.87 with a loss of \$28,896.12, with 88.8% of the budget used. Mayor Johnston made the motion to approve the Treasurer's report, seconded by K.Sexton. K.Sexton, Naugle, Ramey, Johnston, D.Sexton, Lamson all voted yes. VanBlaircom absent at this time. Motion carried.

**APPROVAL OF PURCHASE ORDERS:** Mayor Johnston made the motion to approve the purchase orders, seconded by Naugle. K.Sexton, Naugle, Ramey, Johnston, D.Sexton, Lamson all voted yes. VanBlaircom absent at this time. Motion carried.

1. Discussion and possible approval to accept contract/letter of agreement with George M. Kerns CPA. Mr. Kerns is present for questions and discussion. Mr. Kerns suggested an Audit and Finance committee consisting of supervisors and financial managers. Mayor Johnston made the motion to accept the of contract/letter of agreement with George M. Kerns CPA, seconded by K.Sexton. K.Sexton, Naugle, Ramey, Johnston, D.Sexton, Lamson all voted yes. VanBlaircom absent at this time. Motion carried.

2. Discussion and possible approval to accept contract/letter of agreement with Crawford and Associates. No Vote
3. Discussion and possible approval to change pay periods from bimonthly to every 2 weeks. Mayor Johnston made the motion to change payroll from bimonthly to every 2 weeks to begin July 1, 2017, seconded by K.Sexton. K.Sexton, Naugle, Ramey, Johnston, D.Sexton, Lamson all voted yes. VanBlaircom absent at this time. Motion carried.
4. Discussion and possible approval to purchase a SCADA system/computer system from Worth HydroChem. Mayor Johnston made the motion to approve the SCADA system in the amount of \$7,784.00 with a monthly payment not to exceed \$400.00, seconded by Naugle. K.Sexton, Naugle, Ramey, Johnston, D.Sexton, Lamson all voted yes. VanBlaircom absent at this time. Motion carried.
5. Discussion and possible approval to allow test run of new chemical from AmeriChem. Mr. Shepard present to discuss, chemicals used for the trial run. Mayor Johnston made the motion to revisit this at a later date, seconded by K. Sexton. K.Sexton, Naugle, Ramey, Johnston, D.Sexton, Lamson all voted yes. VanBlaricom absent at this time. Motion carried.
6. Discussion and possible approval to sign agreement with Atom Broadband granting permission to use the right of ways in Kiowa and offer broadband service to the citizens of Kiowa. Argeement sent to Pat Layden he approved. Mayor Johnston made the motion to sign agreement with Atom Broadband granting permission to use the right of ways in Kiowa to offer broadband services to citizens in Kiowa, seconded by Naugle. K.Sexton, Naugle, Ramey, Johnston, D.Sexton, Lamson all voted yes. VanBlaricom absent at this time. Motion carried.
7. Discussion and possible approval to surplus several items no longer needed for business. Mayor Johnston questioned Pat Layden about the process to surplus items, he recommended an inventory of items before doing the surplus. Mayor Johnston made the motion to table until next meeting and do inventory. No Vote.

Public Discussion: Mayor Johnston stated appreciation for everyone being here. Several Rural water customers present, Patrick Griffin, Dan Isom, and Dub Thomas who are Rural Water Dist. 11 Board members were present

along with Todd House board member of Rural Water Dist.2. Mayor Johnston stated we have turned rural water back on and asked William Ellis to discuss the happenings of the water situation from the beginning. William stated that Monday night at 9 p.m. Serena and Justin called and said the water tower was at 67 feet went looking for leaks until 2:30 a.m. Todd House asked why the decision was made to shut rural water Wardville meter off, harper valley left on and Brewer road meter was left on. William stated it was due to Rural water meter spinning and the tower losing 2000 gallons per hour which seemed a little high for 10:30pm at night especially when at 2:30 in the morning it was still using the same amount. Todd House said it was probably just filling the tower. William Ellis stated we didn't know the tower was being filled. Our tower started building but the next morning around 6:00am it was around 72 feet so we weren't gaining water but we are maintaining, so we go on about our routine here and at 10:00am Justin calls and says we are at 60 feet in the tower. Mr. Ellis walked the lines from the plant to the tower on foot from tower all the way down. Ms. Johnston stated we were out all night looking for leaks. Visitor 1 asked, isn't it hard to find a water leak if there is no pressure on the lines. Mr. Ellis stated we didn't walk the lines to Wardville or anywhere that way. Tuesday, we shut the town off to determine if it was our main line or not. When the water was turned back on it blew a line. The line was fixed and water was entering the tower, but it didn't come up as much as we thought it should've. Visitor 2 said since Rural water was turned off we haven't been able to get back up? William stated yes. Visitor 1 asked who made the decision to cut Rural water off? Ms. Johnston said that she did. Visitor 1 stated he has worked for the City of McAlester for a long time and they have never shut anyone off without giving notice. Ms. Johnston stated, the reason they were shut off at 2:30 am we thought by morning if the tower gains then we would know what side the leak was on and their meter was spinning. Visitor 1 asked why they weren't turned back on? Visitor 2 asked if we were aware that we have a contract with the USDA stating that if Rural water is turned off then Kiowa must be turned off as well? We said no. She said Brian Renegar called us to inform us that we cannot cut off certain parts of district, city or Rural according to contract. Ms. Johnston asked who Dr. Renegar spoke to because no one from our office has spoke



to him. Deanna Sexton stated that Dr. Renegar called U.S.D.A. and talked with Gaylene because Gaylene called me and said that Dr. Renegar had called her, and I explained the situation to her and she said she would inform him.

After one hour and thirty minutes of hearing all concerns and answering questions. Motion was made to adjourn by Mayor Johnston and seconded by Naugle. K.Sexton, Naugle, Ramey, Johnston, D.Sexton, Lamson all voted yes. VanBlaricom absent at this time. Motion carried. Meeting adjourned at 9:55 p.m.

POSTED AT KIOWA CITY HALL ON JUNE 27, 2017 AT 3:00PM

TOWN OF KIOWA REGULAR MEETING

June 29, 2017 AT 7:00PM

KIOWA TOWN HALL

813 S HARRISON ST.

KIOWA, OKLAHOMA

CALL MEETING TO ORDER

ROLL CALL

CONSIDERATION OF MINUTES

APPROVAL OF TREASURER'S REPORT

APPROVAL OF PURCHASE ORDERS

**1. MONTHLY REPORTS:**

- a. TENASKA POWER PLANT
- b. MAINTENANCE
- c. FIRE
- d. ANIMAL CONTROL
- e. POLICE

- 2. Discussion and possible approval to accept contract/letter of agreement with George M. Kerns CPA.
- 3. Discussion and possible approval to accept contract/letter of agreement with Crawford and Associates.
- 4. Discussion and possible approval to change pay from bi-monthly to every 2 weeks.
- 5. Discussion and possible approval to sign agreement with Atom Broadband granting permission to use the right of ways in Kiowa and offer broadband service to the citizens of Kiowa.
- 6. Discussion and possible approval to purchase PC tower from Wav 11 for Deanna Sexton's computer in the amount of 1,454.98 that includes installation.

The four (3) Executive Sessions will be held consecutively with findings after the Board of Trustee's return.

- 7. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Trevor Wilcox. OS TITLE 25 SECTION 307 (B) (1).
- 8. Discussion and possible approval of the findings from Executive Session for Trevor Wilcox number seven (7) on this agenda.
- 9. Discussion and possible approval to enter into Executive Session for the purpose of hiring to replace a Police Chief OS TITLE 25 SECTION 307 (B) (1).
- 10. Discussion and possible approval of the findings from Executive Session for Number nine (9) on this agenda.

11. Discussion and possible approval to enter into Executive Session for the purpose of hiring to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1).
12. Discussion and possible approval of the findings from Executive Session for number eleven (11) on this agenda.
  
13. Discussion and possible approval to purchase tin horns for Andy Luman at O'Dells rent house on 9<sup>th</sup> street.
14. Discussion and possible approval to change fees for Cleet, Afis and Forensics due to Laws Changing in August 2017 and November 2017. Cleet will be \$10.00 –Aug and Afis and Forensics will be \$10.00 each beginning November 1.
15. Discussion and possible approval to renew contract with Feed the Need Foundation for the Sr. Citizens funding.
16. Discussion and possible approval for Trevor Mitchell to attend Animal Control Training.
17. Discussion and possible approval for Carla Lamson to receive Sequoyah training.
18. Discussion and possible approval to retire K9 Hussan.
19. Discussion and possible approval of the resolution for Oklahoma Police Pension and Retirement.
20. Discussion and possible approval of a Body Camera Policy for the Police Department.
21. Discussion and possible approval to purchase 1 Bullet Proof Vest for the Police Department.
22. Discussion and possible approval for a contract with 123 Contract form subscription. Jess
23. Discussion and possible approval for Officer pay raise, to take effect when new fiscal year begins.

**New Business:**

**Public Discussion:**

**Adjourn:**

If assistance is needed please contact Town of Kiowa City Hall, 24 hours in advance.

**TOWN OF KIOWA REGULAR MEETING MINUTES**

**June 29, 2017 AT 7:00PM**

**KIOWA TOWN HALL**

**813 S HARRISON ST.**

**KIOWA, OKLAHOMA**

**CALL MEETING TO ORDER**

**ROLL CALL**

**CONSIDERATION OF MINUTES**

**CALL MEETING TO ORDER:** Meeting was called to order by Mayor Johnston at 8:13pm.

Roll Call: Present – Karon Sexton, Ned Naugle, Bob Ramey, Serena Johnston, and Deanna Sexton and Regina VanBlaricom.

**CONSIDERATION OF MINUTES -** Motion made by Johnston to approve, seconded by K. Sexton. Naugle, Ramey, VanBlairicom, Johnston, K. Sexton voted yes. Motion carried

**APPROVAL OF TREASURER'S REPORT –** Carla Lamson reported Kiowa revenue - \$253,621.84, Expenses - \$72,357.67 with a profit of \$181,264.17 and 86% of the budget spent. Motion to approve the Treasurer's report made by Mayor Johnston and seconded by Naugle. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.

**APPROVAL OF PURCHASE ORDERS –** Motion to approve the purchase order was made by Mayor Johnston and seconded by K. Sexton. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.

1. Monthly reports received.
2. Discussion and possible approval to accept contract/letter of agreement with George M. Kerns CPA. – Motion was made to accept the letter of agreement by Mayor Johnston and seconded by K. Sexton. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.
3. Discussion and possible approval to accept contract/letter of agreement with Crawford and Associates. No Vote
4. Discussion and possible approval to change pay from bi-monthly to every 2 weeks. Motion was made by Johnston to change pay periods to every 2 weeks starting July 1, 2017. Seconded by K. Sexton. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.
5. Discussion and possible approval to sign agreement with Atom Broadband granting permission to use the right of ways in Kiowa and offer broadband service to the citizens of Kiowa. Motion was made by Johnston to sign agreement. Seconded by K. Sexton. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.
6. Discussion and possible approval to purchase PC tower from Wav 11 for Deanna Sexton's computer in the amount of 1,454.98 that includes installation. Motion was made by Johnston to

purchase and seconded by K. Sexton. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried

7. Discussion and possible approval to enter Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Trevor Wilcox OS TITLE 25 SECTION 307 (B) (1). Motion was made by Johnston to enter Executive Session and seconded by K. Sexton. K. Sexton, Naugle, Ramey, VanBlaricom and Johnston all voted yes. 8:27pm
8. Discussion and possible approval of the findings from Executive Session number seven (7). Motion was made by Johnston to terminate employment of Trevor Wilcox and seconded by K. Sexton. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. 9:09pm
9. Discussion and possible approval to enter into Executive Session for the purpose of hiring to replace a Police Chief OS TITLE 25 SECTION 307 (B). Motion was made by Johnston to enter Executive Session and seconded by K. Sexton. K. Sexton, Naugle, Ramey, VanBlaricom and Johnston all voted yes. 8:27pm
10. Discussion and possible approval of the findings from Executive Session number nine (9). Motion was made by Johnston to hire Jess Wilson as Police Chief with a salary of \$3500.00 per month beginning July 1, 2017 and seconded by Naugle. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. 9:09pm
11. Discussion and possible approval to enter into Executive Session for the purpose of hiring to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1). Motion was made by Johnston to enter Executive Session and seconded by K. Sexton. K. Sexton, Naugle, Ramey, VanBlaricom and Johnston all voted yes. 8:27pm
12. Discussion and possible approval of the findings from Executive Session number eleven (11). Motion was made by Johnston and seconded by K. Sexton to hire Josh Harrington as a Police officer starting June 30, 2017 with a salary of \$2100 per month with 180 day probationary period and 60 day probationary period for benefits. as Police Chief with a salary of \$3500.00 per month beginning July 1, 2017 and seconded by Naugle. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried. 9:09pm
13. Discussion and possible approval to purchase tin horns for Andy Luman at O'Dells rent house on 9<sup>th</sup> street. Motion was made by Johnston and seconded by VanBlaricom to purchase 3 tin horns for replacement. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.
14. Discussion and possible approval to change fees for Cleet, Afis and Forensics due to Laws Changing in August 2017 and November 2017. Cleet will be \$10.00 –Aug and Afis and Forensics will be \$10.00 each beginning November 1. Motion was made by VanBlaricom and seconded by Johnston to approve the change of fees. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.

15. Discussion and possible approval to renew contract with Feed the Need Foundation for the Sr. Citizens funding. Motion was made by Johnston and seconded by VanBlaricom to approve the new contract. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.
16. Discussion and possible approval for Trevor Mitchell to attend Animal Control Training. No vote
17. Discussion and possible approval for Carla Lamson to receive Sequoyah training. Motion was made by Johnston and seconded by Naugle to approve training not to exceed \$645.00. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.
18. Discussion and possible approval to retire K9 Hussan. Motion was made by Johnston and seconded by K. Sexton to retire K9 Hussan. K. Sexton, Naugle, Ramey and Johnston all voted yes. VanBlaricom was a no vote Motion carried.
19. Discussion and possible approval of the resolution for Oklahoma Police Pension and Retirement. Motion was made by Johnston and seconded by K. Sexton to approve the resolution. K. Sexton, Naugle, Ramey and Johnston all voted yes. VanBlaricom no vote Motion carried.
20. Discussion and possible approval of a Body Camera Policy for the Police Department. Motion was made by Johnston and seconded by Naugle to approve the Body Camera Policy. K. Sexton, Naugle, Ramey and Johnston all voted yes. VanBlairicom no vote Motion carried.
21. Discussion and possible approval to purchase 1 Bullet Proof Vest for the Police Department. Motion was made by Johnston and seconded by K. Sexton to approve the purchase of 1 bullet proof vest not to exceed \$800.00. K. Sexton, Naugle, Ramey and Johnston all voted yes. VanBlaricom no vote Motion carried.
22. Discussion and possible approval for a contract with 123 Contract form subscription. Jess Motion was made by Johnston and seconded by Naugle to approve the contract. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.
23. Discussion and possible approval for Officer pay raise, to take effect when new fiscal year begins. Motion was made by Johnston and seconded by VanBlaricom to raise all police officers salary to \$2500.00 per month effective July 1, 2017 with the exception of new hire Josh Harrington who will get a raise after his probationary period. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.

**New Business:**

**Public Discussion:** Naugle asked if there was an extra police vehicle that council members or employees could use for city purposes. Jess said we can use the 09 Charger or Tahoe. Serena Johnston asked if the gas company came out today. Deanna Sexton said yes and they will bring diesel tomorrow.

**Adjourn:** Motion was made by Johnston and seconded by VanBlaricom to adjourn. K. Sexton, Naugle, Ramey and VanBlaricom and Johnston all voted yes. Motion carried.